



Date: October 24, 2016

Topic: Long Term Facility Planning – Program Placement Process

**Long Term Facility Planning – Program Placement Process**

*Background/Overview:*

Through the passage of the April bond measure, funds were secured to continue efforts to implement projects included in the Long-Term Facility Planning Task Force Recommendations. Planning is underway for three new schools including elementary schools in North Redmond and Redmond Ridge East and a new middle school in Redmond Ridge. Planning is also underway for the rebuilding and enlarging of Kirk and Mead Elementary Schools and Juanita High School; as well as replacement of Explorer Elementary and remodeling of the Old Redmond School House for preschool.

Each of the projects are in various stages of planning as shown below:

Project	Current Status	Opening Date
<b>Elementary at North Redmond</b>	In Design Development	Fall 2018
<b>Elementary at Redmond Ridge East</b>	In Design Development	Fall 2018
<b>Middle School at Redmond Ridge</b>	In Design Development	Fall 2019
<b>Rebuild and Expand Kirk Elementary</b>	In Concept Design	Fall 2019
<b>Rebuild and Expand Mead Elementary</b>	In Concept Design	Fall 2019
<b>Remodel Old Redmond School House for Preschool</b>	Preschool Educational Specification development	Fall 2019
<b>Rebuild and Expand Juanita High School</b>	In Schematic Design	Fall 2021

*Community Engagement:*

To date, multiple community meetings have been held for all three new school projects. A first community meeting was held for Juanita High School in September. Community meeting for Kirk and Mead Elementary School projects will also be occurring this fall.

In addition, as we continue to engage our community we have developed branding for our Long-Term Facility Planning efforts. LWSD attracts many families and student enrollment is rapidly growing. Through community support and successful passage of levies and bonds, the district is “Building on Success,” which is the name for our long term plan to continue to build schools and provide quality learning environments and experiences for our growing number of students and families.

The “Goals of the Building on Success” effort are to:

- Reassure the community that the district is keeping the promises it made about the long-term facilities task force recommendations and the 2016 bond measure.
- Remind the community that the 2016 bond measure is part of a long-term, community-developed plan that involves bonds (and levies) in 2018, 2022, and 2026.
- Communicate appreciation to the community and provide them with regular and timely information about construction progress.
- Encourage public participation and engagement in planning processes.
- Demonstrate accountability and fiscal responsibility.

*Future Program Space Planning Considerations:*

The district is monitoring the assumptions used in the Long-Term Facilities Planning Task Force recommendations and continuing to implement recommendations of this group to inform future planning. The recommendations will inform updated enrollment projections and space use as we plan for new schools.

One of the important components of planning for new schools is determining space needed to provide for programs as well as classroom space neighborhood students. Program space needs falls into two broad categories:

- School-based programs: Space needed to serve programs provided for students who are assigned to the school by geographical boundaries. This generally includes programs such as Special Education Resource Room services, English Language Learner, and Safety Net programs.
- Districtwide programs: Space dedicated to programs which serve students from across the district. This includes programs such as Full-Time and Pull-Out Quest, Special Education Transition and Intervention classrooms, and Preschool.

Space needed for school-based programs is determined as part of the district Capital Facility Plan Standard of Service. Recommendations from the Long-Term Facilities Planning Task Force will help the district refine the methodologies associated with allocating and communicating about these spaces.

Siting of districtwide programs has been determined based on a space available basis. When school-based space needs increase, district-wide programs are sometimes moved to accommodate these needs. This has resulted in a concern by some families regarding the process used for these moves. These concerns include the frequency of district-wide program moves, the timeline of moves, and/or the input gathered and communication processes with respect to the moves.

We have developed an annual program placement process, informed by a set of guiding principles intended to address these concerns and ensure that the needs of students and families served by districtwide programs are considered when space constraints require relocation of these programs. The following guiding principles have been developed:

When the district identifies the need to make changes to location for siting of districtwide program placements, the district will:

- Consider the impact on families' continuity with their school and community and equity of program access;
- Consider placements that are appropriate to school facilities and the effective and efficient operation of the district;
- Consider length of time potential space will be available to maintain program placement continuity;
- Proactively communicate rationale and decision for districtwide program placement moves with those affected:
  - Hold an in-person meeting with families affected;
  - Provide an opportunity for input if multiple alternative options exist for movement of a districtwide program; and,
  - Seek feedback to inform transition and support plans for relocation

The program placement process occurs on an annual basis. In years when boundary processes are occurring, should boundary scenarios potentially impact program placement, those impacts will be incorporated in the boundary input process, informed by the program placement guiding principles.

Next steps for planning will include:

- Develop updated enrollment projections and update school-based program space needs
- Determine districtwide program space needs
- Identify any potential districtwide program space moves that may be needed for 2016-17
- Complete process using guiding principles