

OFFICIAL MINUTES  
LAKE WASHINGTON SCHOOL DISTRICT NO. 414  
Board of Directors' Meeting  
June 1, 2015

The board meeting was called to order by President Jackie Pendergrass at 7:00 p.m.

CALL TO ORDER

Members present: Jackie Pendergrass, Nancy Bernard, Siri Bliesner; Chris Carlson, and Mark Stuart.

ROLL CALL

Present: Superintendent Traci Pierce.

Chris Carlson moved to approve the agenda. Seconded by Nancy Bernard.

APPROVAL OF AGENDA

Motion carried.

Judy East, President, Lake Washington PTSA Council, highlighted some the activities of the PTSA Council, such as supporting local building units, organizing brown bag lunches to provide networking and information to parents, ensuring emergency preparations at all school sites, organizing advocacy groups, working with HopeLink for the pantry pack program, offering parent workshops, participating in the National Reflections Art Program, and providing student and teacher scholarships. She conveyed that as a token to honor the board, a \$1,000 scholarship has been donated in their name.

RECOGNITION -  
PTSA SCHOLARSHIP  
AWARDS

Wendy Delong, PTSA Scholarship Committee Chair, thanked the members of the scholarship committee for their work interviewing and selecting scholarship recipients. These scholarships are supported by the annual PTSA Scholarship Basket Auction and donations from the individual building units. A program booklet which listed the accomplishments of the scholars was provided. The recipients were recognized and presented with a certificate.

The members of the scholarship committee introduced the students and presented them with their certificates.

**Student Scholarships - \$1,000 college scholarships**

Kayleigh McGuigan - Eastlake High School  
Clark Ellis - Juanita High School  
Sarah Wingard - Lake Washington High School  
Conner York - Redmond High School  
Yotam Ofek - Tesla STEM High School

**Adria Klein Memorial Scholarship - \$1,000 college scholarship**

Madelyn Mendlen - Eastlake High School

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**Jane Wierenga Memorial Scholarship - \$1,000 college scholarship**

Gillian Lait - Redmond High School

**LWEA/Karen Bates Scholarship - \$1,000 college scholarship**

Katherine Adams - Juanita High School

**Dr. L.E. Scarr Scholarship - \$1,000 college scholarship**

Brooke Robertson - Lake Washington High School

**Bob Hughes Scholarship - \$1,000 college scholarship**

Madison Minsk - Tesla STEM High School

**Dr. Don Saul Scholarship - \$1,000 college scholarship**

Liam Stewart - Eastlake High School

**At Large Scholarships - \$1,000 college scholarships**

Chase Whyte - Eastlake High School

Emily Peterson - Juanita High School

Robert Gilliam - Lake Washington High School

Helen Simecek - Lake Washington High School

Julia Doherty - Redmond High School

**LWSD Staff/LW PTSA Scholarships - \$500 scholarships**

McKenzie Smernis - Juanita Elementary School

Paul Miller - Juanita High School

Jackie Pendergrass thanked the parents and the students for attending and recognized the students for their hard work and accomplishments.

Jackie Pendergrass and Traci Pierce recognized Judy East and thanked her for her continued support of the district. She was presented with some flowers.

A 5-minute break was taken. The meeting was recessed at 7:25 p.m. and reconvened at 7:30 p.m.

RECESS

Nancy Bernard moved to approve the consent agenda as revised. Seconded by Chris Carlson.

CONSENT AGENDA

Jackie Pendergrass, yes; Chris Carlson, yes; Nancy Bernard, yes; Siri Bliesner, yes; and Mark Stuart.

Motion carried.

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The following May 2015 vouchers were approved:

APPROVAL OF  
VOUCHERS

<u>General Fund</u>	
348697-348938	\$4,621,227.42
<u>Payroll Warrants</u>	
2379-2387	\$3,849.68
<u>Payroll</u>	
Accounts Payable Direct Deposit	\$ 1,197,907.20
Acquisition Card	1,334,884.30
Deferred Comp	82,133.00
Department of Revenue	4,016.46
Dept. of Retirement Systems	1,437,171.46
Dept. of Retirement Systems	708,700.79
Flex Spending	47,499.72
Payroll Direct Deposit	8,926,676.08
Payroll Tax Withdrawal	3,222,977.83
Sodexo	65,060.75
TSA Envoy	272,334.25
VEBA	7,085.82
Vision/(NBN)	61,080.26
Key Bank Processing Fees	\$ 3,236.61
	<u>\$17,370,764.63</u>
<u>Capital Projects</u>	
35461-35492	\$691,597.83
<u>ASB</u>	
58643-58775	\$106,385.80
<u>Transportation Vehicle Fund</u>	
	\$0.00
<u>Private Purpose Trust Fund</u>	
2109-2146	\$4,669.00

Approves minutes of the May 18 study session and board meeting.

APPROVAL OF MINUTES

Approves June 1, 2015 Human Resources Report.

APPROVAL OF HUMAN  
RESOURCES REPORT

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Approves the following instructional materials for use in the  
Lake Washington schools -

INSTRUCTIONAL  
MATERIALS ADOPTION

Title: SRA Reading Laboratory 2.0  
Author: McGraw Hill  
Publisher: McGraw Hill Education  
Copyright: 2013  
No. of Copies: 1  
Price: \$349 for up to 5 teachers/50 students per year  
School Requesting: Finn Hill Middle School  
Classification: Grades 6-8

Title: Environmental Science A Study of Interrelationships –  
14<sup>th</sup> Edition  
Author: Eldon Enger, Bradley F. Smith  
Publisher: McGraw Hill  
Copyright: 2015  
No. of Copies: 155  
Price: \$197.54 per book  
School Requesting: CTE Office  
Classification: Grades 9-12

Title: Environmental Science for AP  
Author: Friedland and Relyea  
Publisher: Bedford Freeman and Worth  
Copyright: 2015  
No. of Copies: 155  
Price: \$162.99 per book  
School Requesting: CTE Office  
Classification: Grades 9-12

Title: onRamp to Algebra  
Author: Pearson Education  
Publisher: Pearson  
Copyright: 2013  
No. of Copies: 5-10 per year  
Price: \$113.47 per book  
School Requesting: Eastlake High School  
Classification: Grades 9-12

Title: Principles of Food Science  
Author: Janet D. Ward  
Publisher: Goodheart-Willcox Publisher  
Copyright: 2015  
No. of Copies: 140  
Price: \$79.00 per book  
School Requesting: Juanita High School  
Classification: Grades 9-12

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Title: Critical Thinking: An Introduction, Second Edition  
Author: Alec Fisher  
Publisher: Cambridge University Press  
Copyright: 2011  
No. of Copies: 42  
Price: \$30.00 per book  
School Requesting: Juanita High School for Cambridge Program  
Classification: Grade 10

Approves the Restated Amendment to the existing Joint Use Agreement for Lakeview Elementary with the City of Kirkland, that authorizes the development, maintenance, scheduling, and operations of a new synthetic grass turf field at Lakeview Elementary.

RESTATED AMENDMENT,  
JOINT USE AGREEMENT  
WITH CITY OF KIRKLAND  
FOR  
DEVELOPMENT,  
MAINTENANCE,  
SCHEDULING,  
AND OPERATIONS OF  
ATHLETIC FACILITIES

Adopted the Six-Year Capital Facilities Plan, 2015-2020, as presented.

SIX YEAR CAPITAL  
FACILITIES PLAN,  
2015-2020

Approves the monitoring report for EL-14, Technology, as presented.

APPROVAL OF BOARD  
POLICY  
EL-14, TECHNOLOGY

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Robert Frost PTSA to Frost Elementary in the amount of \$1,180.00 to support field trips.

Acceptance from Samantha Smith PTSA to Smith Elementary in the amount of \$ 8,330.04 to purchase reader board (\$5,800.00), books for library (\$2,073.14), equipment for PE, and classroom supplies (\$456.90).

Acceptance from Laura Ingalls Wilder PTSA to Wilder Elementary in the amount of \$5,369.00 to provide stipends for Math Olympiad (\$2,088.60) and choir (\$3,280.40).

Acceptance from Tesla STEM PTSA to Tesla STEM High in the amount of \$1,619.99 to purchase electronic component sets for computer programing (\$1,340.00) and an electronic cutting machine (\$279.99).

**TOTAL \$ 16,499.03**

NON-CONSENT

WORLD LANGUAGE  
COMPETENCY TEST FEES

Dr. Pierce conveyed that in 2010, Office of Superintendent of Public Instruction (OSPI), the Washington State School Directors' Association (WSSDA), and the State Board of Education (SBE) developed a sample policy regarding competency credits for world languages that allows students with proficiency in a language other than English to earn up to four world language credits. School districts across the state, including Lake Washington School District (LWSD), adopted similar policies. Over the past three years, students in LWSD have completed competency testing through the University of Washington Language Lab and neighboring school districts. In 2014-2015, these sites have begun to close their assessment sessions to out-of-district students due to their capacity constraints. As a result, LWSD students who are registering to take a proficiency test are unable to find an open testing site. In an effort to provide LWSD students with the option to earn competency credit, we are coordinating several full-scale world language assessment days throughout 2015-2016, beginning in June 2015, with a field test to understand all aspects of what a testing session entails.

There are a number of tests in use, each specific to the type of language being assessed. A chart summarizing the competency testing fees charged by neighboring school districts for various tests was presented. In addition, it includes the fees recommended for LWSD competency testing. These fees cover a portion of the costs of the testing materials and test administration. The district will need to support these costs of about \$20,000 annually. In researching the practices of neighboring districts, all are using general fund monies to support testing. A reduced testing rate for students on free and reduced lunch was recommended.

Chris Carlson moved that the Board of Directors approves the fees for world language competency testing beginning in June 2015. Seconded by Nancy Bernard.

The board asked several questions regarding the fees charged, if students can earn high school and college credit if they pass an AP test; could the district pay the fee in order to make the test more accessible for all students; what are other districts

charging. Jackie Pendergrass related that was a good starting point and the board could amend it at a later date once there is more information on the costs. Dr. Pierce indicated that they wanted to create an option for students to take the test in the district since there is no space in other school districts. The proposed fee schedule includes reduced fees for those students on free or reduced lunch.

Siri Bliesner asked if the budget implications can be examined so that a decision could be made on the test fees. Jackie Pendergrass agreed the budget implications should be examined to assess costs. Until the legislature is finished completing its work on the budget, the district's budget can't be formulated. Dr. Pierce indicated that the board could approve the fees for testing for June and that would provide baseline information. Additional information can be gathered and presented for the 2015-16 school year.

Matt Manobianco, Associate Superintendent, related that some districts pay for the first test fee. On the average, three different sessions are provided. Edmonds had 180 students participate; Seattle, 300; Kent 250-300.

Siri Bliesner moved to amend the motion to approve the fees for world language "beginning in June 2015" to "for the 2014-15 school year." Motion seconded by Mark Stuart.

Motion carries to amend the motion.

The Board of Directors approves the fees for world language competency testing for the 2014-15 school year.

Motion carries.

Mike Van Orden, Director of Curriculum, indicated that during the 2012-2015 school years, the High School Science Adoption Committee reviewed research and best practices and developed rubrics to use for the evaluation of various science curricula. These rubrics included: Best Practice Alignment; Standards Alignment; Assessment Alignment; Organization and Design; and Technology Integration. He indicated that next year, the State will make a recommendation regarding the adoption of the Next Generation Science Standards (NGSS) Publishers are waiting to see how the State will proceed; however, it was

DISTRICT TEXTBOOK  
ADOPTION  
PERFORMING ARTS:  
GRADES 6-12

critical to proceed due to the fact the district's science materials were 12+ years old.

This year, the committee heard presentations from publishers, evaluated curricula for physical science, biology, chemistry, and physics using rubrics, piloted materials in classrooms, and narrowed options to a final recommendation for each subject. The district's Instructional Materials Committee reviewed these materials and recommended them for adoption at its May 7, 2015 monthly meeting.

An opportunity for public review and comment of instructional materials under consideration for adoption along with an opportunity to give written feedback was provided. This information was publicized on the district's website. Materials were on display outside of the Curriculum Library at the Resource Center from May 12 - May 26.

Teachers will have multiple options to participate in professional development in science standards, proficiency scales, and curriculum materials during an afternoon session in June, after school is out, and in August, in the week prior to LEAP days. Training in the science standards and collaboration time to learn and implement the new materials will be provided throughout the 2015-16 school year.

Teacher and student materials will be bar-coded and entered into the district textbook inventory system during the summer. The curriculum materials will be implemented in the 2015-16 school year. Members of the committee presented and highlighted the materials and responded to board members questions.

Title:	Physical Science with Earth Science, Textbook and Digital Subscription
Author:	McLaughlin, Thompson and Zike
Publisher:	McGraw Hill
Copyright:	2012
No. of Copies:	1,400
Price:	\$106.11
School Requesting:	District High School Science Adoption Committee
Classification:	Grades 9-12



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Title: Holt McDougal Biology, Textbook and  
Digital Subscription  
Author: Stephen Nowicki  
Publisher: Houghton Mifflin Harcourt  
Copyright: 2012  
No. of Copies: 1,800  
Price: \$111.10  
School Requesting: District High School Science Adoption Committee  
Classification: Grades 9-12

Title: Glencoe Chemistry: Matter and Change, Textbook  
and Digital Subscription  
Author: Buthelezi et al.  
Publisher: McGraw Hill  
Copyright: 2013  
No. of Copies: 1,500  
Price: \$101.13  
School Requesting: District High School Science Adoption Committee  
Classification: Grades 9-12

Title: Walker Physics 1e Textbook, and Digital  
Subscription  
Author: James Walker  
Publisher: Pearson  
Copyright: 2014  
No. of Copies: 750  
Price: \$93.47  
School Requesting: District High School Science Adoption Committee  
Classification: Grades 9-12

Chris Carlson moved that the board approves the recommendations from the Adoption Committee for High School Science, Gr. 9-12, and the Instructional Materials Committee to adopt the above listed materials for use in the district. Seconded by Siri Bliesner.

Motion carried.

Dr. Pierce related that approximately 1,600 seniors will cross the stage and earn their diplomas in the weeks ahead. This year will be the first year for graduating seniors from Tesla STEM High School. She highlighted a few accomplishments.

SUPERINTENDENT  
REPORT

She congratulated Lake Washington High School as they are having their first capstone presentations from students in their Engineering Design STEM Signature program this evening. This event showcases the original inventions that students designed, prototyped, and tested this year. Students will present their

inventions in the LWHS theater to the community and a panel of nine judges representing a number of area engineering firms. Dr. Pierce also congratulated Tesla STEM and Juanita High School students who attended the Northwest Association for Biomedical Research Student Bio Expo on May 27. From Juanita, 22 STEM 1 & 2 students in the STEM Global Health Signature Program did a fabulous job representing Juanita High School. Each student wrote a 5-10 page research paper on their topic, interacted with an external mentor, and presented their work to judges from the Seattle scientific community. A number of JHS students earned awards for their bio-med/bio-ethics work in the categories of website, journalism, and teaching. In addition, 41 Tesla STEM students participated and many students earned awards in the 3D printing category for their bio-med work.

Dr. Pierce related another source of pride for the district is the Transition Academy. Last week, Michael Konopasek from KING 5 was at Transition Academy interviewed the coordinators, teachers, and students in the program. One of the students talked about what she liked about the program and the work that she does at Mod Pizza. Her mother talked about the growth she has seen in her daughter and how much it has meant to them to have this program after high school.

Finally, Dr. Pierce noted that the 30-day Special Session was only the first Special Session of the 2015 Legislature. At least one more session will be required. On May 28, Governor Inslee ordered a second Special Session to begin on May 29. The second Special Session will be limited to 30 days, although the Legislature may adjourn any time before that deadline. Additional 30 day sessions may also be called if necessary. The main priority and only real requirement is adoption of a new two-year Operating Budget. The current biennial budget expires at midnight on June 30. If a budget is not adopted by that deadline, a partial state government shutdown would begin on July 1. State agencies are already making contingency plans and are preparing to send temporary layoff notices to employee should the Legislature fail to adopt a new budget. The district is monitoring cash reserves to ensure that July payroll obligations can be made. Currently, there are no plans to issue temporary layoff notices to district employees.

While the Legislature has not completed their work, the district is still required by law to present a budget to the Board. Throughout the spring, the district has been following the regular annual budget and strategic planning processes to align resource needs with strategic work. The 2015-16 budget will be presented to the Board at the June 22 meeting.

It was further discussed the need to schedule an additional board meeting in August so that a revised budget (based on the outcome of the legislative session) can be shared and presented to the community at the August 3 board meeting prior to the board holding a public hearing and adopting the budget at a second board meeting (*a date will be scheduled and publicized.*)

Jackie Pendergrass related that she and Siri had attended a meeting with both the cities of Redmond and Kirkland to discuss mutual areas of interest.

BOARD MEMBER  
COMMENTS

Mark Stuart visited the Futures class at Juanita High School. They set a goal to raise \$10,000 for cancer research which they met. Congressman Suzan DelBene also visited the classroom.

Jackie Pendergrass reviewed the 2015-16 board meeting schedule.

Nancy Bernard moved to adjourn. Seconded by Chris Carlson.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 9:30 p.m.

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Jackie Pendergrass, President

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Traci Pierce, Deputy Superintendent

Diane Jenkins  
Recording Secretary