

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
August 5, 2013

The board meeting was called to order by President Jackie Pendergrass at 7:00 p.m.

CALL TO ORDER

Members present: Jackie Pendergrass, Nancy Bernard, Doug Eglington, Chris Carlson, and Siri Bliesner.

ROLL CALL

Present: Superintendent Traci Pierce.

Nancy Bernard moved to approve the agenda. Seconded by Doug Eglington.

APPROVAL OF AGENDA

Motion carried.

A number of students and parents came to express their support of the Juanita High School pool. Many people felt that if the board did not include the renovations of the pool into the bond measure, the bond would not pass. By including the pool in the bond measure, it would garner additional support and they would help to support the bond measure. The pool is used by many people throughout the community and provides many benefits. The pool is used for practice by high school teams, swim lessons, synchronized swimming, training for lifeguards, etc. Water safety is important to combat childhood drowning.

PUBLIC COMMENT

Nancy Bernard moved to approve the consent agenda. Seconded by Doug Eglington.

CONSENT AGENDA

Jackie Pendergrass, yes; Siri Bliesner, yes; Nancy Bernard, yes; Doug Eglington, yes; and Chris Carlson, yes.

Motion carried.

The following June and July 2013 vouchers were approved:

APPROVAL OF
VOUCHERS

June 2013 -

General Fund

342335-342670 \$4,211,956.46

Payroll

2179-2186 \$5,579.90

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Accounts Payable Direct Deposit	\$ 442,065.08
Acquisition Card	1,301,854.51
Deferred Comp	65,613.00
Department of Revenue	14,639.70
Dept. of Retirement Systems	1,172,377.92
Dept. of Retirement Systems	737,831.62
Flex Spending	54,266.19
Payroll Direct Deposit	9,175,596.52
Payroll Tax Withdrawal	3,503,689.29
School Employees Credit Union	149,100.32
Sodexo	59,278.41
TSA Envoy	260,893.45
VEBA	5,552.58
Vision/(NBN)	51,322.52
Key Bank Processing Fees	<u>547.02</u>
	\$16,994,628.13

Capital Projects

33763-33857 \$7,856,678.00

ASB

55600-55710 \$79,243.95

Transportation Vehicle Fund \$0.00

Private Purpose Trust Fund

1609-1640 \$4,802.41

July 2013 -

General Fund

342671-342977 \$4,362,878.13

Payroll

2187-2191 \$2,215.60

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Accounts Payable Direct Deposit	\$ 643,094.07
Acquisition Card	1,454,219.20
Deferred Comp	65,313.00
Department of Revenue	14,639.70
Dept. of Retirement Systems	1,102,094.88
Dept. of Retirement Systems	705,399.29
Flex Spending	53,682.86
Payroll Direct Deposit	8,206,208.33
Payroll Tax Withdrawal	3,169,602.07
School Employees Credit Union	147,320.47
Sodexo	59,278.41
TSA Envoy	262,695.95
VEBA	27,873.67
Vision/(NBN)	62,396.57
Key Bank Processing Fees	451.33
	<u>\$15,974,269.80</u>
<u>Capital Projects</u>	
33858-33970	\$10,755,096.21
<u>ASB</u>	
55711-55811	\$140,789.35
<u>Transportation Vehicle Fund</u>	\$0.00
<u>Private Purpose Trust Fund</u>	
1641-1650	\$4,748.15

Approval of June 24, 2013 regular board meeting and work session minutes.

Approval of August 5, 2013 Human Resources Report and salary schedules.

Approves the revisions to IKF-R, Graduation Requirements, as presented.

Approves the revisions to Policy AFC-1, Evaluation of Administrative Professional Staff, and AFC-2, Evaluation of Nonadministrative Staff, as presented.

APPROVAL OF MINUTES

APPROVAL OF HUMAN RESOURCES REPORT

IKF-R, GRADUATION REQUIREMENTS POLICY APPROVAL

AFC-1, EVALUATION OF ADMINISTRATIVE PROFESSIONAL STAFF
 AFC-2, EVALUATION OF NONADMINISTRATIVE PROFESSIONAL STAFF
 POLICY APPROVAL

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Approves Resolution No. 2157 and authorizes the superintendent to direct the King County Treasurer to deposit into the General Fund, \$150,000 of future capital fund investment earnings for the purpose of purchasing instructional supplies and equipment. Such authorization will remain in force through August 31, 2014.

DIRECTION OF SELECTED
CAPITAL FUND
INVESTMENTS TO THE
GENERAL FUND,
RESOLUTION NO. 2157

Adopts Resolution No. 2158 declaring the books surplus to the needs of the district and authorizing the superintendent to proceed with the distribution, transfer, sale, or disposal of the items listed.

SURPLUS OF BOOKS
RESOLUTION NO. 2158

Approves submitting the 2013-14 renewal applications for the State Highly Capable Student Program, the Federal 5-Year Perkins Application Plan - District Package, and the Federal 5-Year Perkins Application Plan - Skills Center Package, as presented.

FEDERAL AND STATE
REMEDATION
PROGRAMS
ANNUAL RENEWAL,
2013-14

APPROVAL OF
MONITORING REPORTS

Approves the monitoring report for EL-5, Treatment of Students and Parents, as presented at the June 24, 2013 board meeting.

EL-5, TREATMENT OF
STUDENTS AND PARENTS

Approves the monitoring report for EL-6, Student Learning Environment, as presented at the June 24, 2013 board meeting.

EL-6, STUDENT
LEARNING
ENVIRONMENT

Approves the monitoring report for EL-8, Instructional Materials Selection, as presented at the June 24, 2013 board meeting.

EL-8, INSTRUCTIONAL
MATERIALS SELECTION

Approves Change Order No. 13 to Absher Construction Company for the new Secondary STEM School in the amount of \$57,413.00, increasing the contract amount to \$24,393,365.

CHANGE ORDER NO. 13
NEW SECONDARY STEM
SCHOOL PROJECT

Approves Change Order No. 14 to Allied Construction Associates, Inc. for the John Muir Elementary School in the amount of \$1,018,485.00, increasing the contract amount to \$20,445,542.

CHANGE ORDER NO. 14
JOHN MUIR ELEMENTARY
SCHOOL REPLACEMENT
PROJECT

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Approves Resolution No. 2159, accepting the final Building Commissioning Report recommendations for John Muir Elementary School by Wilson Jones Commissioning LLC as presented.

BUILDING COMMISSIONING
REPORT JOHN MUIR
ELEMENTARY SCHOOL
REPLACEMENT PROJECT
RESOLUTION NO. 2159

Approves Change Order No. 14 to Mortenson Construction for the Benjamin Rush Elementary School replacement project in the amount of \$54,555, increasing the contract amount to \$24,381,821.

CHANGE ORDER NO. 14
BENJAMIN RUSH
ELEMENTARY SCHOOL
REPLACEMENT PROJECT

Approves Change Order No. 10 to Cornerstone General Contractors, Inc. for the Alexander Bell Elementary School replacement project in the amount of (\$21,299), decreasing the contract amount to \$19,657,260.

CHANGE ORDER NO. 10
ALEXANDER GRAHAM
BELL ELEMENTARY
SCHOOL REPLACEMENT
PROJECT

Approves Change Order No 14 to Absher Construction Company for the Rose Hill Middle School replacement project in the amount of \$244,964, increasing the contract amount to \$42,485,939.

CHANGE ORDER NO. 14
ROSE HILL MIDDLE
SCHOOL REPLACEMENT
PROJECT

Approves Change Order No. 18 to Bayley Construction Company for the Eastlake High School additions project in the amount of (\$42,341), decreasing the contract amount to \$11,610,207.71.

CHANGE ORDER NO. 18
EASTLAKE HIGH SCHOOL
ADDITIONS PROJECT

Approves Change Order No. 19 to SpeeWest Construction Inc. for the Carl Sandburg Elementary School in the amount of \$113,447, increasing the contract amount to \$21,834,358.

CHANGE ORDER NO. 19
CARL SANDBURG
ELEMENTARY SCHOOL
REPLACEMENT PROJECT

Adopts Resolution No. 2160 to accept the work of SpeeWest Construction of Carl Sandburg Elementary School replacement project as complete.

FINAL ACCEPTANCE OF
PROJECT
CARL SANDBURG
ELEMENATARY SCHOOL
REPLACEMENT PROJECT
RESOLUTION NO. 2160

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DONATIONS

Accepts the donations/grants as identified -

Acceptance from Audubon Elementary PTSA to Audubon Elementary in the amount of \$55,257.20 in the amount of to purchase and install new playground structure (\$50,500.00); and support 1st grade toymaker workshop (\$1,000.00), kindergarten trip to the zoo (\$280.00), 4th grade Pioneer Farms learning experience (\$2,100.00), and 5th grade outdoor learning experiences (\$1,377.20).

Acceptance from A.G. Bell PTSA to Bell Elementary in the amount of \$1,600.00 to provide stipend for homework club.

Acceptance from Albert Einstein PTSA to Einstein Elementary in the amount of \$5,581.40 to support field trips (\$4,400.00) and provide curriculum support for "Units of Study" (\$1,181.40).

Acceptance from Robert Frost PTSA to Frost Elementary in the amount of \$12,800.00 to purchase traversing wall.

Acceptance from Helen Keller PTSA to Keller Elementary in the amount of \$7,600.00 to support 5th grade outdoor education.

Acceptance from John Muir Elementary PTSA to Muir Elementary in the amount of \$11,736.30 to purchase twelve laptops and eleven headphones (\$5,700.00), and support P.E. and music programs (\$1,073.75), and outdoor education (\$4,962.55).

Acceptance from Redmond Elementary PTSA to Redmond Elementary in the amount of \$2,870.83 to support field trips.

Acceptance from Rosa Parks Elementary PTSA to Rosa Parks Elementary in the amount of \$3,497.44 to purchase junior basketball hoop and installation.

Acceptance from Carl Sandburg Elementary PTSA to Sandburg Elementary in the amount of \$11,047.14 to purchase reader board (\$9,000.00), and support art enrichment (\$700.00), safety patrol (\$391.29), and field trips (955.85).

Acceptance from Mark Twain PTSA to Twain Elementary in the amount of \$7,025.20 to provide stipends for academic tutoring (\$4,025.20), and support cultural enrichment (\$3,000.00).

Acceptance from Laura Ingalls Wilder Elementary to Wilder Elementary in the amount of \$1,838.39 to purchase lunchroom tables.
Evergreen Middle School PTSA to Evergreen Middle School in the amount of \$10,500.00 to provide professional repair and cleaning of shared music/band instruments (\$1,800.00) and purchase new kiln for art department (\$3,000.00), 6th grade science books (\$2,138.40), and science kits (\$2,561.60).

Acceptance from Stella Schola PTSA to Stella Schola Middle School in the amount of \$18,113.40 to provide stipends for extracurricular Latin III program (\$9,056.70) and Latin IV program (\$9,056.70).

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Acceptance from Eastlake High School PTSA to Eastlake High School in the amount of \$7,800.00 to purchase signage for gym.

Acceptance from Redmond Middle School PTSA to Redmond Middle School in the amount of \$1,215.00 to provide funding that supports Invest Ed.

TOTAL \$158,482.30

Dr. Pierce asked Janene Fogard, Deputy Superintendent, to provide a recap of the Bond and Levy Advisory Committee recommendations.

Janene Fogard reviewed the recommendations of the Bond Levy Advisory Committee *{see June 24 board meeting minutes}*. She described the funding measures, composition of the committee, the committee's task, timeline, and the committee's recommendation. In addition, she shared the results of a poll conducted in July.

Dr. Pierce noted that the Lake Washington School District is growing, up 657 students from last year. Had the 2010 bond measure passed, the district would have opened two new elementary schools. A smaller measure was passed and additional space was created at the high schools. The district is facing overcrowding at the elementary, middle, and high school levels. Housing students is the district's first priority. She pointed out that Juanita High School is one of the oldest high schools. Continuing the modernization program is the 2nd priority. It is important when developing a bond and levy recommendation to balance the tax implications to our residents.

She continued and noted that the Committee's charge was to meet the district's needs and to garner support of the Lake Washington School District community. She reviewed the scope of the projects and bond measures.

The first available election date for 2014 is February 11, 2014. It is anticipated that most King County school districts proposing levies during 2014 will do so on February 11. As a result of this work, three ballot propositions are being recommended for the February 11 election.

NON-CONSENT AGENDA

SETTING OF LEVY AND BOND AMOUNTS

RESOLUTION NO. 2161
(REPLACEMENT OF EXISTING EDUCATIONAL PROGRAMS & OPERATIONS LEVY)

RESOLUTION NO. 2162
(REPLACEMENT OF EXISTING CAPITAL PROJECTS LEVIES)

RESOLUTION NO. 2163
(GENERAL OBLIGATION BONDS)

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These recommendations include a four-year Educational Programs & Operations Levy to replace the levy passed in 2010 for 2011, 2012, 2013, and 2014; a four-year Capital Projects Levy to replace the levy passed in 2010 for 2011, 2012, 2013, and 2014; and a construction and modernization bond measure.

Resolution No. 2161, Replacement of Existing Educational Programs & Operations Levy, authorizes a four-year levy: \$63.0 million in 2015, \$64.9 million in 2016, \$66.8 million in 2017, and \$68.9 million in 2018. This levy would pay part of the general fund expenses for educational programs and operations. The estimated tax rates per \$1,000 of assessed valuation for 2015, 2016, 2017 and 2018 are \$1.85, \$1.88, \$1.90 and \$1.92 respectively.

Resolution No. 2162, Replacement of Existing Capital Projects Levies, authorizes a four-year levy: \$31.20 million in 2015, \$31.5 million in 2016, \$32.0 million in 2017, and \$32.5 million in 2018. This levy would pay for upgrades and improvements to district buildings, sites, and technology. The estimated tax rates per \$1,000 of assessed valuation for 2015, 2016, 2017 and 2018 are \$.91, \$.91, \$.91 and \$.91 respectively.

Resolution No. 2163, General Obligation Bonds, authorizes the sale of bond totaling \$755 million. It authorizes the board to levy additional property taxes annually to repay the bonds. These funds would be used to modernize Juanita High School; Kirk Mead and Rockwell elementary schools, and Evergreen and Kamiakin middle schools; acquire land for new buildings; construct and equip three new elementary schools, a middle school, an east-side international- focused Choice school and a west-side STEM-focused Choice school; and construct and equip additions at Lake Washington High School and Eastlake High School.

The overall tax rates per \$1,000 of assessed valuation, including these measure and previously approved bond measures is estimated to be \$4.73 in 2015, \$4.76 in 2016, \$4.75 in 2017 and \$4.74 in 2018. This compares to the estimated 2014 rate of \$3.92 in 2014.

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Dr. Pierce noted that Juanita High School is the only school to operate a pool. WAVE is currently operating the pool. Previously, the district incurred costs of over \$177,000 a year to operate the pool. Last year, 300 of our students participated in programs at the pool. The Lake Washington School District is unique in that the district encompasses three cities – Kirkland, Redmond, and Sammamish. The City of Redmond has a pool and the City of Sammamish is building a pool. The Juanita pool is largely used by Kirkland residents. There is a need for a pool in the Kirkland area and this must be addressed by this community. She noted that the Bond and Levy Committee had concerns setting aside money for a pool over modernizing an elementary school.

Dr. Pierce shared that the board has received many e-mails regarding the Juanita High School pool, many of whom don't live within our boundaries. It is the desire of the community at large to keep the pool; there are many community members that are not financially impacted by this decision. The pool is funded by taxpayers from across the district. She expressed concern that people have said that they will not support the bond if it doesn't include the Juanita High School pool which is very worrisome. If the bond doesn't pass, Juanita High School, Kamiakin and Evergreen middle schools, and Kirk, Mead, and Rockwell elementary schools would not be modernized, and significant enrollment and overcrowding issues that the district is facing will not be adequately addressed. There will be huge implications if the bond doesn't pass. However, if the bond does pass, there are remaining funds from Phase 2 modernization that can be dedicated through board action to support such items as pool and field upgrades. The remaining funds are estimated to be \$10-12 million. The amount of funds available will be less if the district needs to use those funds to purchase temporary housing such as portables.

Doug Eglington requested that a resolution be drafted to indicate the board's support to identify resources available which could be used for potential pool partnerships.

Doug Eglington moved to adopt Resolution No. 2162, Replacement of Existing Educational Programs & Operations Levy; Resolution No. 2163 Replacement of Existing Capital Projects Levies; and Resolution No. 2164, General Obligation Bonds, in order to properly provide for the financial obligations and educational needs of the district and its students. Seconded by Chris Carlson.

Chris Carlson thanked the members of the community for coming out to support the Juanita High School pool. He affirmed the importance of a community pool and felt that the question of how a community pool should be structured and supported needs to be addressed. Our high school teams need a pool; elementary schools need to be able to provide swimming lessons. He noted that the legislature limits the district's ability to levy funds. The district cannot afford to support a community pool; three years ago, the community was notified that the pool would be closed. The enthusiasm needs to be channeled to create partnerships to support a community pool. Ground won't be broken at Juanita High School until 2017. He encouraged them to voice their opinion to the Kirkland City Council.

Jackie Pendergrass related that she has spoken to several members of the Kirkland City Council on this issue and that district staff have also met with their staff. This is an opportunity for the Council, businesses, and residents to work on this issue. The City has options to create a special taxing district. Operating costs for the pool come out of the general fund. Community pools are not lucrative and very few of them are self-supporting.

Siri Bliesner supported working with various groups to partner together to utilize available resources. Drafting a resolution committing to pursuing these partnerships will best serve the needs of the community and our students.

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Nancy Bernard related that it was a very difficult decision to close the pool. However, as the district's resources became tighter and tighter, the district was faced with closing the pool because of operational and maintenance costs. King County disposed of its pools because of the associated costs. The community must address this and decide what they would like to have in a community pool.

Jackie Pendergrass related that it is the responsibility of the board to ensure that there is adequate housing for our students; our schools are overcrowded. The bonds and levies are critical to address this situation. There are many schools which are in need of modernization.

Motion carried.

Traci Pierce related that a draft budget was presented for first reading at the June 24 board meeting and was available on the district web site for public comment. She noted that there have been some increases in state funding for the short term, 2014-15 through 2016-17; however, local revenues will be decreasing in 2017-18 and beyond. There are several items on the horizon such as 7th period schedule, all day kindergarten, Cost of Living Adjustments (COLA), and compensation which need to be considered. She noted that this will require both short- and long-term planning.

2013-14 BUDGET
PUBLIC HEARING AND
ADOPTION
RESOLUTION NO. 2161

A public comment period was open between June and tonight; no comments were received.

Barbara Posthumus, Director of Business Services, presented the 2013-14 budget. She related that the board would be adopting the F195 Budget. The budget has been posted on the district's web site and copies were available at the meeting. She provided an overview of the key changes of the expenditures and revenues for the General Fund, ASA, Debt Service, Capital Projects Fund, and transportation. In addition, she presented a six year projection which shows a net shortfall of \$4.6 million in 2018-19. The district has the option of spending short-term revenue on one-time expenditures; spending short-term revenue on on-going expenditures, or spending no-short term revenue increase in order to save for long-term revenue decrease. She reviewed the various scenarios.

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Dr. Pierce related that changes in state and local funding will require both short- and long-range planning. As this point, no commitments have been made for short-term increases; scenarios will be built and processes developed. Currently, \$5.1 million has been set aside. The board will be engaged to decide how to align both existing and new resources with strategic work. She noted that any additions made between now and 2018 will exacerbate the long-term revenue shortfall. She related that the budget summary is an attempt to highlight the strategic work that we are doing, but more work needs to be done in this area.

Jackie Pendergrass opened the public meeting for the 2013-14 Budget.

Susan Baird-Joshi inquired if operating and utility costs are broken down by school. Barbara Posthumus responded to her and showed her where to find the information.

No one else came forward. Jackie Pendergrass then closed the public hearing.

Nancy Bernard moved that the Board of Directors approves Resolution No. 2161 officially adopting the 2013-14 Budgets. Seconded by Doug Eglington.

Jackie thanked staff for being proactive and planning ahead before making any new commitments. Siri Bliesner thanked staff for making the changes in the budget summary to align with district strategic plan and priorities. She appreciated having the opportunity to work together to determine how to achieve the goals in the strategic plan and align the resources. Doug Eglington thanked staff for developing a budget consistent with board policies.

Motion carried.

MONITORING BOARD
POLICY -

Traci Pierce presented EL-09, Staff Treatment, and responded to board members' questions. She reviewed #4 which was marked in partial compliance because of revisions needed for both administrative and certificated evaluation systems. This area should be in full compliance by 2014-15 school years.

EL-09, STAFF TREATMENT

Traci Pierce also presented EL-10, Budgeting/Financial Planning, and responded to board members' questions. She reviewed #1 which was in partial compliance in order to make further connections of how expenditures are aligned with our strategic goals. This, too, should be in full compliance by 2014-15 school year.

EL-10, BUDGETING/
FINANCIAL PLANNING

She then presented EL-11, Financial Administration, and responded to board members' questions.

EL-11, FINANCIAL
ADMINISTRATION

Dr. Pierce related that the work session this evening was spent reviewing a draft of a strategic plan which will be made available to parents, voters, stakeholders and will share our value, vision, and work that is being done to achieve our mission. Feedback will be solicited. This will help us to align our resources to the strategic plan.

SUPERINTENDENT
REPORT

Doug Eglington reported that Representative Marcie Maxwell will join Governor Inslee's staff and serve in the Legislative Affairs and Policy Office as a Senior Education Policy Advisor. She will be a well-informed advocate. He noted that Mary Alice Heuschele, former Renton School Superintendent, serves as Chief of Staff.

LEGISLATIVE UPDATE

He noted that OSPI is exploring defining the school day which concerned him if districts don't have the resources.

Jackie Pendergrass conveyed that staff will draft a resolution to work collaboratively on developing partnerships to address the need for a community pool.

BOARD FOLLOW-UP

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Nancy Bernard moved to adjourn. Seconded by Chris Carlson. ADJOURNMENT

Motion carried.

The meeting was adjourned at 9:50 p.m.

Jackie Pendergrass, President

Traci Pierce, Superintendent

Diane Jenkins
Recording Secretary