

OFFICIAL MINUTES  
LAKE WASHINGTON SCHOOL DISTRICT NO. 414  
Board of Directors' Meeting  
June 23, 2014

The board meeting was called to order by Vice President Nancy Bernard at 7:15 p.m.

CALL TO ORDER

Members present: Nancy Bernard, Siri Bliesner, Chris Carlson, and Mark Stuart.

ROLL CALL

Member Excused: Jackie Pendergrass.

Present: Superintendent Traci Pierce.

Siri Bliesner requested that EL-5 Parents and Community and EL-6, Student Learning Environment, be removed from the consent agenda.

APPROVAL OF AGENDA

Siri Bliesner moved to approve the agenda with EL-5, Parents and Community, and EL-6, Student Learning Environment, removed from the consent agenda. Seconded by Mark Stuart.

Motion carried.

Mark Stuart moved to approve the consent agenda. Seconded by Siri Bliesner.

CONSENT AGENDA

Nancy Bernard, yes; Siri Bliesner, yes; Chris Carlson, yes; and Mark Stuart, yes.

Motion carried.

Approves minutes of the June 2, 2014 work session board meeting and June 2 work session.

APPROVAL OF MINUTES

Approves June 23, 2014 Human Resources Report and salary schedules.

APPROVAL OF HUMAN RESOURCES REPORT

Approval of the following instructional materials for use in the Lake Washington schools -

INSTRUCTIONAL MATERIALS ADOPTION

Title: Fasting and Feasting  
Author: Anita Desai  
Publisher: Houghton-Mifflin  
Copyright: 1999  
No. of Copies: 60  
Price: \$13.95  
School Requesting: Juanita High School /Cambridge Program  
Classification: Grade 10

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Title: The God of Small Things  
Author: Arudhati Roy  
Publisher: Random House  
Copyright: 1997  
No. of Copies: 30  
Price: \$16.00  
School Requesting: Juanita High School /Cambridge Program  
Classification: Grade 12

Title: Wednesday Wars  
Author: Gary Schmidt  
Publisher: Houghton-Mifflin  
Copyright: 2007  
No. of Copies: 120  
Price: \$12.12 per book  
School Requesting: Rose Hill Middle School  
Classification: Grade 6

Authorizes the superintendent to enter into an Interlocal Agreement between Western Washington University and the Lake Washington School District for the purchase of printer and fax toner cartridge

WESTERN WASHINGTON  
UNIVERSITY  
INTERLOCAL  
AGREEMENT - PRINTER &  
FAX TONER

Approves Resolution No. 2188 declaring Bus#86 surplus to the needs of the district and authorizing the superintendent to proceed with the distribution, transfer, sale, or disposal of this bus.

SURPLUS OF VEHICLE  
RESOLUTION NO. 2188

Approves Resolution No. 2189 to accept the work of M.A. Mortenson Company of Benjamin Rush Elementary School replacement project.

FINAL ACCEPTANCE  
BENJAMIN RUSH  
ELEMENTARY SCHOOL  
REPLACEMENT PROJECT  
RESOLUTION NO. 2189

Approves Resolution No. 2190 to accept the work of Allied Construction for the construction of the new International Community School & Community Elementary School.

FINAL ACCEPTANCE  
INTERNATIONAL  
COMMUNITY SCHOOL  
AND  
COMMUNITY  
ELEMENTARY SCHOOL  
REPLACEMENT PROJECT  
RESOLUTION NO. 2190

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Approves Resolution No. 2191 to accept the work of Absher Construction of the Rose Hill Middle School replacement project

FINAL ACCEPTANCE  
ROSE HILL MIDDLE  
SCHOOL REPLACEMENT  
RESOLUTION NO 2191

Approves the monitoring report for EL-14, Technology, as presented.

APPROVAL OF  
MONITORING REPORT  
EL-14, TECHNOLOGY

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Lake Washington Schools Foundation and AT&T Foundation to Lake Washington School District in the amount of \$11,000.00 to support high school students served through the McKinney-Vento Act.

Acceptance from Lake Washington Schools Foundation to Lake Washington High in the amount of \$2,013.00 to provide stipend for Reaching for Success program.

Acceptance from Juanita Schools Foundation to Juanita High in the amount of \$1,027.21 to provide reimbursement for school expenses.

Acceptance from Gifted Education Advisory Council to Lake Washington School District in the amount of \$7,500.00 to support Quest program.

Acceptance from Louisa May Alcott Elementary PTSA to Alcott Elementary in the amount of \$2,357.54 to purchase performance staging.

Acceptance from Audubon Elementary PTSA to Audubon Elementary in the amount of \$1,246.00 to purchase gym mats.

Acceptance from Community Group of Discovery School to Discovery Community School in the amount of \$2,256.38 to provide stipend for outdoor education; and support field trip to Islandwood.

Acceptance from Helen Keller Elementary PTSA to Keller Elementary in the amount of \$1,105.58 to support library.

Acceptance from Rosa Parks PTSA to Rosa Parks Elementary in the amount of \$2,050.00 to provide stipend for drama.

Acceptance from Samantha Smith PTSA to Smith Elementary in the amount of \$2,766.00 to support music department.

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Acceptance from Mark Twain PTSA to Twain Elementary in the amount of \$7,177.80 to provide stipends for academic tutoring (\$4,178.00), and support cultural enrichment (\$2,999.80).

Acceptance from Thoreau Elementary PTSA to Thoreau Elementary in the amount of \$3,332.20 to purchase books for kindergarten (\$1,332.20) and support staff development (\$2,000.00).

Acceptance from Laura Ingalls Wilder Elementary PTSA to Wilder Elementary in the amount of \$2,500.00 to support field trips.

Acceptance from Inglewood Middle School PTSA to Inglewood Middle in the amount of \$4,130.25 to support robotics class (\$2,000.00), band (\$200.00), and assemblies (\$1,930.25).

Acceptance from Kirkland Middle School PTSA to Kirkland Middle in the amount of \$1,600.00 to support technology class.

Acceptance from Redmond Middle School PTSA to Redmond Middle in the amount of \$2,325.80 to support academic enrichment.

**TOTAL \$54,387.76**

NON-CONSENT

Dr. Pierce presented the Associated Student body (ASB) fees for 2014-15. These were last updated in 2006-07. Since that time, program and extracurricular activity costs have continued to increase. As a result, an increase is being proposed to the ASB fees for the 2014-15 school year. She shared comparative fees for surrounding districts.

ASSOCIATED STUDENT  
BODY FEES

Siri Bliesner asked why the fee was less for Tesla STEM/ICS. Dr. Pierce related that those schools do not offer athletics.

Chris Carlson moved to approve the 2014-15 ASB fees as listed above. Seconded by Siri Bliesner.

Motion carried.

Dr. Pierce related that in the 2009-10 school year, the district increased athletic participation fees due to an \$8 million reduction in state revenue for the school district. For 2014-15 school year, the state has provided additional revenues to the district. Therefore, it was recommended to reduce the athletic participation fees. She shared comparative fees for surrounding districts.

ATHLETIC  
PARTICIPATION FEES

Fee waivers can be requested and schools will work with the booster clubs and PTSA to assist with those students who may not be able to pay the fee.

Chris Carlson moved to approve the 2014-15 athletic participation fees as presented. Seconded by Mark Stuart.

Motion carried.

Janene Fogard, Deputy Superintendent, provided context on the development of the budget. She indicated that there have been some significant activities related to education funding in the State due to the McCleary decision. She highlighted actions taken by the legislature and reviewed the district's budget policies. She reported that Washington is amongst the lowest in K-12 funding in the nation. According to National Education Association, in 2010-11, nationwide Washington was ranked 33<sup>rd</sup> in expenditures per pupil and had the 4<sup>th</sup> highest class size, ranking 48<sup>th</sup>. Washington Research Council's report compared ranking of schools in 2008-09, Washington's rank was 23<sup>rd</sup>. It is estimated, based on the current situation, Washington has slipped to 29<sup>th</sup> in per pupil expenditures. Washington has the lowest funded K-12 education in the county yet the strongest constitutional mandate to fully fund basic education. The State Constitution states that it is the paramount duty of the State to make ample provisions for the education of all children. There have been many legal challenges and legislative efforts over the years to address this. Ms. Fogard highlighted major milestones in education funding over the last 30 years. The recent McCleary decision found that the State failed to meet its duty, which was affirmed by the Supreme Court in 2012. The court identified the process in ESHB 2261, which established the Quality Education Council (QEC) as a remedy. The plan created by the QEC addressed funding of all-day kindergarten, lower class sizes, full funding of transportation, supplies, and overhead and increased

2014-15 BUDGET,  
FIRST READING

levels of staffing and compensation which was expected to cost the state \$8 billion. A bill established the timeline and phase-in of these areas identified as the legislative response to the McCleary decision.

Ms. Fogard reported that the district is starting to see some of the funds as a result of the McCleary decision. In 2008-09, the district lost over \$200 per pupil. While there have been some gains, there is an anticipated 4% decrease or more in levy revenues depending on legislative action proposed by 2018.

Ms. Fogard conveyed that the district is analyzing at the long-term budget picture and current increases in revenues, along with projected declining levy revenues, which would impact the district's fund balance. In doing this analysis, it is recommended to use \$6.9 million for ongoing expenditures and \$2.5 million for short-term expenditures.

Ms. Fogard reported that the budget was aligned to reflect the district's strategic plan. In addition, changes to the budget presentation have begun following the Association of American School Business Officials (ASBO) Meritorious Budget Award Criteria. This budget contains an executive summary and more narrative information about the district. She thanked Barbara Posthumus, Director of Business Service, and Kathryn Reith, Director of Communication, and their staff members for their work on this new budget format.

Barbara Posthumus, Director of Business Services, presented the proposed 2014-15 budget and reviewed key changes in revenues and expenditures for each of the funds: General Fund, Associated Student Body Fund, Debt Service, Capital Projects Fund, and Transportation Vehicle Fund. Budgeted enrollment is 24,571, a growth of 796 students over the prior year.

A copy of the budget is available from the business office or the district website. Feedback can also be provided via the website or e-mail. A public hearing and adoption of the 2014-15 budget is scheduled for the next regular board meeting, August 4, 2014. Ms. Posthumus noted that because of reduced funding in the capital fund and increased state funding, the annual transfer of funds from capital projects to the general fund is being eliminated. She highlighted key revenue changes (\$17.1 million,

which is an increase of 6.7%) and increases to the staffing allocation model.

Dr. Pierce reviewed the budget process and the timeline for how the budget was developed. Input was solicited from staff, board members, and parents. She shared that a strategic planning representative group was convened that included certificated staff and administrators; this group was charged with reviewing survey results and making recommendations regarding support for carrying out strategic work. That information was shared with the Strategic Advisory Leadership Team (SALT). SALT reviewed the strategic plan and additional budget requests and developed recommendations to the superintendent. The preliminary budget information was shared with the board. A public hearing will be held at the August 4 board meeting.

Dr. Pierce described how the budget requests were considered by SALT. Areas for consideration included the rationale; source of funding; restoration of areas which had previously been cut or underfunded, alignment to strategic goals; and the nature of the expenditure.

Dr. Pierce continued and described the district's strategic goals and initiatives slated for implementation. Highlights of the new expenditures included: purchase of special education literacy curriculum, restoration of central curriculum and central student services support; funding for some opportunities for a 7<sup>th</sup> period at all high schools; prevention/intervention program expansion; a K-1 program for highly capable students; expansion of special education learning center; alternatives for out-of-school suspensions; hiring four additional high school counselors, four K-5 literacy coaches, 10 K-12 instructional coaches, two professional learning specialists, two special education teacher professional development support staff, five nurses, and two mental health/social workers; additional custodial and grounds staff; and additions to communications budget and staffing and support for public participation/community engagement efforts. There was \$8.8 million directed towards supporting the district's strategic plan.

Barbara Posthumus reviewed the next steps. A press release will be issued. The budget information will be posted on the district web site and public comment/questions can be submitted on the district web site or at the public hearing to be held on August 4.

Siri Bliesner was pleased to see the budget tied to the district's strategic plan. Ms. Posthumus indicated that work will continue to improve the budget document.

Nancy Bernard conveyed that it is significant to have new funding instead of experiencing cuts. She was pleased that the district had an opportunity to restore items and provide funding to meet the needs identified in the strategic plan.

Dr. Pierce presented and reviewed the revisions of IKF-R, Graduation Requirements policy. Changes to the policy include reorganizing the sections so that all of the requirements for a particular graduating class are now in the same section. Graduation requirements for each class have been organized into four sections: Credit-Based Requirements, State Testing Requirements, High School and Beyond Plan Requirements, and Performance-Based Requirements. Due to changes in state legislation, the policy eliminates the culminating project as a graduation requirement.

IKF-R, GRADUATION  
REQUIREMENTS POLICY  
APPROVAL

The revised IKF-R, Graduation Requirements changes, will be shared with principals and teachers in the fall.

Chris Carlson moved to approve IKF-R, Graduation Requirements, as presented. Seconded by Siri Bliesner. Chris Carlson asked about providing credit to students participating in school or organized sports. Dr. Pierce related that school districts cannot award credit for participating in ASB activities.

Dr. Pierce related that the graduation requirements for the Class of 2019 are not finalized; additional clarification is being sought.

Motion carried.



IIAA-R, TEXTBOOK  
SELECTION AND  
ADOPTION POLICY  
APPROVAL

Dr. Pierce related that on June 2, 2014 the Lake Washington School District Board of Directors moved to table the approval of Administrative Policy Regulations IIAA-R, Textbook Selection and Adoption, due to a recommended change in the Meetings/Quorum language found in section III G. She noted that the previous language required a 40% quorum to approve motions, while the new language calls for 50% plus one person in order to pass a motion, and reads: "Fifty percent (50%) plus one person of the 29 voting members shall constitute a quorum. A minimum of 15 votes is required to carry a motion."

The second change to this section of language calls for the Administrator of Curriculum to make every effort to include members in meetings via alternate forms of communication. The language from the same section now reads: "The Administrator of Curriculum will make every effort to reach participants using a variety of technical solutions which may include, but are not limited to: phone calling, teleconferencing, conference calling, and/or video linking software."

In addition, a further discussion occurred regarding how best to ensure technology issues are considered in the textbook approval process as many books also come with digital resources. It was recommended to have a Technology Operations team member join IMC. This change has been reflected in the attached policy.

Chris Carlson moved that the Board approve IIAA-R, Textbook Selection and Adoption, as presented. Seconded by Siri Bliesner.

Motion carried.

MONITORING BOARD  
POLICY -

Dr. Pierce presented EL-8, Instructional Materials Selection, and reviewed those areas in partial compliance. She responded to board members' questions.

EL-8, INSTRUCTIONAL  
MATERIALS SELECTION

Dr. Pierce presented EL-5, Parents and Community, as presented. All areas were in compliance.

APPROVAL OF  
MONITORING REPORT  
EL-5, PARENTS AND  
COMMUNITY

Siri Bliesner noted that EL-5 is community engagement and involvement. She noted that all areas were in compliance, but can see where some improvement can be made and noted that the district was making investments in this area.

Dr. Pierce presented EL-6, Student Learning Environment. All areas were in compliance. The district takes effort to ensure that instructional time is not interrupted. However, the end of the year is a busy time and principals work with staff to make certain that students are engaged in instructional learning. Part of the end-of-the-year process is to return textbooks and devices. Processes need to be in place to ensure that materials are returned in a good condition. There were issues in returning laptops prior to finals and projects which were due the last few remaining days of schools. Dr. Pierce related that staff will be working on plans for next year to minimize the impact of returning laptops.

APPROVAL OF  
MONITORING REPORT  
EL-6, STUDENT LEARNING  
ENVIRONMENT

Dr. Pierce related that the superintendent report will focus on facility planning and community engagement. The district has a long tradition of involving the community in facility planning to ensure our buildings physically sound and meet educational needs. The district began a systematic modernization program, with voter approval, in 1998 to evaluate each of the buildings every 30-40 years. She described the modernization program and changes that have been made to the scope of the projects.

SUPERINTENDENT  
REPORT

She noted the district is halfway through the original four phases; 16 years has passed since the modernization program schedule was developed. The district is now facing growth and must be prepared to house new legislative mandates such as all-day kindergarten along with growth in enrollment. Many of the

district's facilities are aging and a bond measure has not been passed since 2006.

She continued and stated at this point in time, it is not in the best interest to submit another bond measure that cannot garner the 60% required to pass. Therefore, the district needs to comprehensively engage with the community on facility needs for a future bond measure. This will take time to plan. During the budget presentation, it was noted that monies have been set aside to expand community engagement efforts which will encompass facility planning.

Dr. Pierce related that, in the fall, plans are to form a large representative stakeholder group, including community members, business representatives, local government representatives, parents, staff, and students on facility planning. This advisory group would meet monthly throughout the school year to research, complete assessment of future facility needs, develop and refine options, and identify processes for community engagement. Ultimately, this group would present a recommendation to the board on a future bond measure.

The district will take time and steps to do a comprehensive community engagement process to define the issues and solutions. A plan will be developed in January-June 2015 and the information collected would be used by the advisory committee. Based on the timeline, the earliest recommendation for a future bond measure would be August 2015 with the bond measure submitted to the community in February 2016. That means the earliest that a new school could open would be 2018.

Dr. Pierce indicated that with the failure of the April bond measure, action plans were shared for the 2014-15 school year to deal with enrollment and housing issues. These measures were: continuing temporary boundary adjustment between Wilder and Rosa Parks elementary schools; implementing the planned temporary boundary for new housing developments for Rockwell, Einstein, and Mann elementary schools; starting a new districtwide process, beginning in 2014-15, to review and adjust all school boundaries for 2015-16; adding four portables at Mann and Wilder and two at Redmond Elementary; limiting

all-day kindergarten sections as needed by school; moving Rockwell preschool to another location; moving Mead Learning Center program for special education students to McAuliffe; adding new sections of Quest program at Rockwell (previously attending Alcott) and Evergreen; limiting variances at all levels; and modifying facilities at Redmond and Evergreen middle schools to accommodate increased capacity.

Dr. Pierce said that the goal of adjusting the boundaries is to maximize the use of current classroom space by moving students to schools where space or additional capacity can be added. The district has more students than permanent classroom space and some sites can't accommodate additional portables. The boundary process will begin in the fall with board approval occurring prior to kindergarten enrollment in February 2015 for the 2015-16 school year. It will be important for the boundary committee to know the timeline for the community engagement process and timeline for future bond measure and when new schools may open so they can plan accordingly. This information will be shared and presented to the community again in the fall.

Chris Carlson asked about the composition of a boundary committee. Dr. Pierce indicated that the process would be similar to that used for the temporary boundary process. Previously, parents had served on the boundary process but it was difficult for the parents. Currently, staff members serve on the committee and will do the research and present scenarios seeking parent and community input.

Siri Bliesner reported that the court went to the legislature with the requirement that they come forward to explain why they don't have a plan to fund the McCleary decision. The first report from the legislature is due in July and then they must appear in court in September to explain why they should be not be held in contempt.

LEGISLATIVE UPDATE

LAKE WASHINGTON SCHOOL DISTRICT NO. 414  
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Siri Bliesner inquired if the board would like to participate in the WSSDA Board of Distinction process. The board declined to participate at this time.

FUTURE AGENDA ITEMS

The board members shared their experiences while attending the 2014 graduation events.

BOARD MEMBER  
COMMENTS

Chris Carlson moved to adjourn. Seconded by Siri Bliesner.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 10:21 p.m.

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Jackie Pendergrass, President

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Traci Pierce, Superintendent

Diane Jenkins  
Recording Secretary