

OFFICIAL MINUTES  
LAKE WASHINGTON SCHOOL DISTRICT NO. 414  
Board of Directors' Meeting  
June 24, 2013

The board meeting was called to order by President Jackie Pendergrass at 7:00 p.m.

CALL TO ORDER

Members present: Jackie Pendergrass, Doug Eglington, Nancy Bernard, Siri Bliesner; and Chris Carlson.

ROLL CALL

Present: Superintendent Traci Pierce.

Jackie Pendergrass related that Tab 4, Six-Year Capital Facilities Plan, 2012-2017, and Tab 10, Lease Agreement and Amendment to WaNIC Branch Campus Interdistrict Cooperative Agreement with King County Public Hospital District No. 4 (Snoqualmie Valley Hospital) would be removed from the consent agenda and moved to the non-consent agenda.

APPROVAL OF AGENDA

Doug Eglington moved to approve the agenda as amended. Seconded by Chris Carlson.

Motion carried.

RECOGNITION -

Cheryl Chikalla recognized a variety of community partners helping to provide basic needs for students. Pantry Packs is a local non-profit that provided backpacks of food for students over the weekends; St. Jude's Catholic Church provided bags of toiletry items to give to families; Hopelink provided 1,500-2,000 backpacks of school supplies; Operation School Bell, through Eastside Assistance League, provided shopping experiences for select students to purchase new clothing; Gold's Gym in Kirkland also undertook a school supply drive; Giving Chicks provided over 100 thumbdrives; ARAS Foundation donated bags of groceries; Lake Washington PTSA Council reached out to help families in need and with unique circumstances; and the 9<sup>th</sup> grade Leadership Class from Kirkland Jr. High also put together basic need packs for students. This is just a few of the ways a number of our community partners reach out to provide our students with assistance. She thanked them for their continued support.

COMMUNITY  
RECOGNITIONS -  
OUTREACH TO ASSIST  
STUDENTS AND  
FAMILIES

PUBLIC COMMENT

Pat Bangasser, Eastlake High School Athletic Director, spoke in support of the installation of a new scoreboard at Eastlake High School. He highlighted that other clubs could advertise their events and students could be involved in putting together media spots/public announcements.

Brandon Foglio expressed his concerns with the changes in the new walk routes along NE 8<sup>TH</sup> and 244<sup>th</sup> NE. Parents feel that the new walk route is not safe due to the numbers of cars and speed limit and the recently installed roundabout.

Michael Ruiz, Office Manager, Rosa Parks, noted that it has been a very busy year, especially with the computer virus, and thanked the board for providing a supportive environment to ensure student success.

David Sheffels, Wolves Football Association, expressed his support of the donation for a scoreboard for Eastlake High School. He reviewed the timeline and scope of this project which involved many people. The Booster Club has worked with the district on this project and asked the board to accept this donation.

Elina Gares, an Eastlake High School parent, noted that the transition of moving from one country to another has been difficult for her child and asked for assistance.

Hank Snider also expressed his support for the Eastlake High School scoreboard.

Dr. Pierce conveyed that this district has received numerous phone calls and e-mails regarding the new walking route. Staff will review the information and determine the next steps.

BOND/LEVY COMMITTEE  
RECOMMENDATIONS

Traci Pierce, Superintendent, related that members of the bond and levy committee were present. She provided some contextual information for the planning of funding measures: EP&O Levy, Capital Projects Levy, and a Bond Measure. She shared basic funding information and described the process used to develop the bond and levy measures which informed the members of the Bond and Levy Committee. She described each of the measures and shared past, present and projected enrollment projections; current capacities; current modernization schedule (*a four-phase modernization schedule - at this time, completing Phase 2 projects*); along with other bond considerations such as providing space for all-day kindergarten and property needs. She reviewed the history and planning of bond measures from 1998-2022. Four community input meetings were held to gather feedback on the proposed measures.

Janene Fogard, Deputy Superintendent, highlighted the task of the committee which was to review identified needs and options, cost and tax implications, various scenarios, and data in order to develop a recommendation. The members of the Bond and Levy Advisory Committee were: Byron Shutz, Community Advocate; Wendy Gildersleeve, Community Advocate; Peg Hunt, Lake Washington Schools Foundation; Kevin Teeley, Lake Washington Education Association; Jane Dulski, PTSA; Jodi Linstead, PTSA and district staff members: Brady Howden, Principal; Jon Holmen, Director of School Support; Forrest Miller, Director of Support Services; Barbara Posthumus, Director of Business Services; Kathryn Reith, Director of Communications; Sally Askman, Director of Technology; Janene Fogard, Deputy Superintendent; and Traci Pierce Superintendent.

Kathryn Reith, Director of Communication, shared the results of the input and data gathered at public meetings, on-line, and through public polling for these measures.

Barbara Posthumus, Director of Business Services, shared the levy tax rates of neighboring school districts, King County 2013 Tax Rates, Lake Washington School District's Assessed Valuation and Tax Rate History.

Jane Dulski, Bond/Levy Committee member, highlighted the process to understand the priorities and capabilities of both the district and the community. They looked at each of the measures to identify what was important to them in order to reach a consensus decision. The Committee reviewed and discussed community input, parental survey responses, cost factors and tax rate information, and scenarios. The Committee's recommendations were as follows:

Capital Project Levy Facilities - Option C, \$41.6 million

- Building systems and improvements \$21.2 million
- Site Improvements Athletics & Playfield upgrades - \$4.8 million
- School and program improvements - \$9.3 million
- Code, compliance Health and Safety, \$6.3 million

Capital Project Levy Technology- Option C+, \$85.6 million  
(*addition of \$3 million to include some items from D*)

- Technology infrastructure & support - \$19.7 million
- Equipment - \$26.5 million
- Instructional software & support systems - \$9.3 million
- Business & technology systems - \$8.8 million
- Technology training and professional development - \$18.3 million
- Infrastructure and equipment - \$3 million

Bond Measure - Option C - \$755 million

- Build three new elementary schools
- Build new middle school or equivalent space
- Build east side internationally focused Choice school
- Build west side STEM focused Choice school
- Modernize and expand Juanita High School
- Build LWHS addition
- Build EHS addition
- Modernize/replace 5 of 8 "Phase 3" schools, based on age and building condition

Byron Shutz, Bond and Levy Committee member, related that the Bond and Levy Committee forwarded a recommendation that provides for the continuation of addressing facilities lifecycle maintenance, instructional and program environments, code compliance and safety issues along with bolstering support for school and classroom investments in technology, accommodating enrollment growth in new and existing buildings, and providing for the modernization and upgrade of buildings. He shared the current and proposed rates of the ballot measures. The proposed rate would be \$4.73, a difference of \$.81 from 2014 rate of \$3.92.

Dr. Pierce addressed playfields and the Juanita Pool. In Option E, monies were set aside for these items. At the community meeting at Juanita High School, many people expressed their support for the Juanita Pool. Option C does not include the Juanita pool or playfields. She related that the district is committed to continuing discussions with the cities of Kirkland, Redmond, and Sammamish and other interested groups regarding the potential for field and pool partnerships. WAVE has shared an interest in doing a feasibility study to build a pool. The earliest that Juanita High School pool would close would be 2017 which provides time to develop plans to address this issue.

Dr. Pierce related that the next steps will be to continue vetting these recommendations at a Community Partners' breakfast scheduled to be held on June 26 and a random sample poll in July 2013. The board is scheduled to consider this item at the August 5 board meeting. Following board approval, an informational and promotional campaign would begin in the fall of 2013 to January 2014 with a scheduled election date of February 4, 2014.

Committee members and staff responded to board members questions and inquiries.

Jackie Pendergrass encouraged community partnerships to help address the Juanita Pool. Chris Carlson pointed out that the district is enrolling 400 more students each year and this increased enrollment is projected to continue and needs to be addressed.

Jackie Pendergrass related that information will be available on the district's website and comments can be sent to the board.

Both Jackie Pendergrass and Traci Pierce thanked the members of the Bond/Levy Committee for their hard work. The members attended multiple meetings, had dynamic discussions, reviewed lots of data, and considered many options which resulted in their final recommendations.

Nancy Bernard moved to approve the consent agenda (*tabs 4 and 6 were removed from the consent agenda earlier in the meeting*). Seconded by Doug Eglington.

Jackie Pendergrass, yes; Doug Eglington, yes; Nancy Bernard, yes; Siri Bliesner, yes; and Chris Carlson, yes.

Motion carried.

Approves minutes of the June 3, 2013 work session board meeting and June 10 work session.

Approves June 24, 2013 Human Resources Report and salary schedules.

Approval of the following instructional materials for use in the Lake Washington schools -

Title: Chanda's Secrets  
Author: Allan Stratton  
Publisher: Annick Press  
Copyright: 2004  
No. of Copies: 90  
Price: \$11.95 per book  
School Requesting: Redmond High School  
Classification: Grade 12

Title: The Immortal Life of Henrietta Lacks  
Author: Rebecca Skloot  
Publisher: Broadway  
Copyright: 2011  
No. of Copies: 90  
Price: \$10.88 per book  
School Requesting: Redmond High School  
Classification: Grade 12

CONSENT AGENDA

APPROVAL OF MINUTES

APPROVAL OF HUMAN RESOURCES REPORT

INSTRUCTIONAL MATERIALS ADOPTION

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Title: Half the Sky  
Author: Nicholas Kristof & Sheryl WuDunn  
Publisher: Vintage Books  
Copyright: 2009  
No. of Copies: 90  
Price: \$15.95 per book  
School Requesting: Redmond High School  
Classification: Grade 12

Title: Psychology: From Inquiry to Understanding  
Author: Lilienfeld, Lynn, Namy, & Woolf  
Publisher: Pearson  
Copyright: 2011  
No. of Copies: 3  
Price: \$25.00  
School Requesting: Eastlake High School  
Classification: Grades 11-12

Title: Single Variable Calculus: Early Transcendentals with Vector  
Functions  
Author: James Stewart  
Publisher: Holt McDougal  
Copyright: 2012  
No. of Copies: 90  
Price: \$40.00  
School Requesting: Eastlake High School  
Classification: Grades 11-12  
Title: "Sticks 2 Schools" EIN #20-5456476 Sticks-2-Schools is a  
501C3 nonprofit, public benefit corporation  
Author: Sticks 2 Schools  
Publisher: Sticks 2 Schools  
Copyright: N/A  
No. of Copies: 1  
Price: \$0.00  
School Requesting: Sandburg Elementary School  
Classification: K-5

Title: Myers' Psychology – 10<sup>th</sup> Edition  
Author: David G. Myers  
Publisher: Worth Publishers  
Copyright: 2013  
No. of Copies: 64  
Price: \$73.64 per book  
School Requesting: Juanita High School  
Classification: Grade 10-12

Title: The Best American Mystery Stories of the Century  
Author: Tony Hillerman (Editor)  
Publisher: Houghton Mifflin  
Copyright: 2000  
No. of Copies: 30  
Price: \$12.89 per book  
School Requesting: Eastlake High School  
Classification: Grade 12

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Title: Microsoft Visual C# 2010 Introduction to Object-Oriented Programming  
Author: Joyce Farrell  
Publisher: Nicole Pinard  
Copyright: Cengage Learning Course Technology  
No. of Copies: 32  
Price: \$141.90 per book  
School Requesting: STEM High School  
Classification: Grade 11

Title: Lizzie Bright and the Buckminster Boy  
Author: Gary D. Schmidt  
Publisher: Clarion Books  
Copyright: 2004  
No. of Copies: 100  
Price: \$5.00 per book  
School Requesting: Kirkland Middle School  
Classification: Grade 6

Title: The Misfits  
Author: James Howe  
Publisher: Atheneum Books for Young Readers  
Copyright: 2001  
No. of Copies: 100  
Price: \$5.00 per book  
School Requesting: Kirkland Middle School  
Classification: Grade 6

Title: The Malaria Capers  
Author: Robert S. Desowitz  
Publisher: WW Norton  
Copyright: 1991  
No. of Copies: 30  
Price: \$18.00 per book  
School Requesting: Juanita High School  
Classification: Grades 11-12

Title: The Great Influenza  
Author: John Barry  
Publisher: Penguin Books  
Copyright: 2005  
No. of Copies: 30  
Price: \$13.00 per book  
School Requesting: Juanita High School  
Classification: Grades 11-12

Title: Mountains Beyond Mountains: The quest of Dr. Paul Farmer, a man who would cure the world  
Author: Tracy Kidder  
Publisher: Random House  
Copyright: 2003 (Book) 2004 (Reading Guide) 2009 (Afterward)  
No. of Copies: 30  
Price: \$20.00 per book  
School Requesting: Juanita High School  
Classification: Grades 11-12



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Title: Bad Blood: The Tuskegee Syphilis Experiment  
Author: James H. Jones  
Publisher: The Free Press  
Copyright: 1993  
No. of Copies: 30  
Price: \$17.00 per book  
School Requesting: Juanita High School  
Classification: Grades 11-12

Title: Signing Naturally, Level 2  
Author: Ella Mae Lentz, Ken Mikos, Cheri SMith  
Publisher: Dawn Sign Press  
Copyright: 2008  
No. of Copies: 42  
Price: \$26.96  
School Requesting: Lake Washington High School  
Classification: Grades 10-12

Title: Across the Nightingale Floor  
Author: Lian Hearn  
Publisher: Riverhead Books  
Copyright: 2002  
No. of Copies: None - this book will included on the Summer Reading Option list  
Price: \$0.00  
School Requesting: Juanita High School  
Classification: Grade 9

Approves modifications to Policy DFD, Rental and Lease of Property.

POLICY DFD, RENTAL AND SERVICE CHARGES

Approves Change Order No. 13 to Mortenson Construction for work at the Benjamin Rush Elementary School replacement project in the amount of \$24,244, increasing the contract amount to \$24,327,266.

CHANGE ORDER NO. 13 BENJAMIN RUSH ELEMENTARY SCHOOL REPLACEMENT PROJECT

Approves Change Order No. 9 to Cornerstone General Contractors, Inc. for the Alexander Bell Elementary School replacement project in the amount of \$124,476, increasing the contract amount to \$19,678,559.

CHANGE ORDER NO. 9 ALEXANDER GRAHAM BELL ELEMENTARY SCHOOL REPLACEMENT PROJECT

Approves Change Order No 13 to Absher Construction Company for the Rose Hill Middle School replacement project in the amount of \$258,366, increasing the contract amount to \$42,240,975.

CHANGE ORDER NO. 13 ROSE HILL MIDDLE SCHOOL REPLACEMENT PROJECT

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Approves the nonrenewal of Ms. Chelsey Hill's contract for the 2013-2014 school year.

NONRENEWAL OF  
PROVISIONAL  
CONTRACT

Accepts the donations/grants as identified -

DONATIONS

Acceptance from A.G. Bell PTSA to Bell Elementary in the amount of \$2,456.22 to provide stipend for math club (\$2,000.00), purchase walkie talkie (\$242.52), and support library (\$213.70).

Acceptance from Elizabeth Blackwell PTSA to Blackwell Elementary in the amount of \$3,000.00 to support library.

Acceptance from Emily Dickinson PTSA to Dickinson Elementary in the amount of \$3,980.00 to provide stipends for 5th grade outdoor education (\$1,990.00) and ASB (\$1,990.00).

Acceptance from Albert Einstein PTSA to Einstein Elementary in the amount of \$9,058.50 to provide stipends for choir (\$2,013.00), Lunch Buddy program (\$1,006.50), and P.E. (\$6,039.00).

Acceptance from Rosa Parks PTSA to Rosa Parks Elementary in the amount of \$2,559.70 to purchase books for kindergarten and 1st grade.

Acceptance from Ben Rush PTSA to Rush Elementary in the amount of \$12,793.13 to purchase playground equipment.

Acceptance from Carl Sandburg PTSA to Sandburg Elementary in the amount of \$8,763.72 to support art enrichment instruction and purchase art supplies (\$3,853.53) and field trips (\$3,425.19), and provide stipend for choir (\$1,485.00).

Acceptance from Inglewood Middle School PTSA to Inglewood Middle School in the amount of \$2,000.00 to purchase furniture for the transition room.

Acceptance from Lake Washington High School PTSA to Lake Washington High School in the amount of \$1,993.80 to purchase emergency preparedness supplies.

Acceptance from Redmond High School Drama Boosters to Redmond High School in the amount of \$5,000.00 to support drama club.

Acceptance from Washington State University to STEM School in the amount of \$9,000.00 to support general fund.

**TOTAL \$60,605.07**

NON-CONSENT

SIX-YEAR CAPITAL  
FACILITIES PLAN  
2013-2018

Dr. Pierce stated that the State of Washington Growth Management Act permits the collection of impact fees as a means to partially pay for the cost of providing new capacity necessitated by new development. Board Policy FECD, Interim Mitigation Policy, directed the district to enter into negotiations with King County to conclude an impact fee interlocal agreement. An interlocal agreement was established and impact fees are being collected. As a requirement for the collection of impact fees, the six-year Capital Facilities Plan must be updated annually. The 2013-2018 Capital Facilities Plan proposes that impact fees be established at \$6,302 per single-family unit and \$207 for multifamily units. The single-family fee is a decrease of \$703 and the multi-family fee is an increase of \$10 from last year's fees. The decrease in the single family impact fees is due to the decrease in the student factor rates while the increase in multi-family impact fees is due to the increase in the student factor rates. The mitigation fees pays for just a small portion of the capital needs of the district.

Nancy Bernard moved to adopt the Six-Year Capital Facilities Plan 2013-2018 as presented. Motion was seconded by Doug Eglington.

Motion carried.

Dr. Pierce presented the lease agreement and amendment to the WaNIC Branch Campus Interdistrict Cooperative Agreement with King County Public Hospital District No.4 (Snoqualmie Valley Hospital). Doug Eglington asked about the termination clause; what if WaNIC dissolves. Janene Fogard addressed his concerns and related that this has been reviewed by OSPI and legal counsel. The cost would be shared by the WaNIC members which is currently \$1 for a 50 year lease in consideration for a \$1.6 million for the design and construction of a portion of the new hospital facility designated for the WaNIC Skills Center premises. This would be approximately 6,500 square feet of the 74,415 square foot hospital facility for the WaNIC satellite site. The skills center facilities shall include two flexible skills labs, a technology classroom, human patient simulation suite, conference room/meeting space, instructor offices/workroom, and related storage areas in all areas.

LEASE AGREEMENT AND  
AMENDMENT  
TO WANIC BRANCH  
CAMPUS INTERDISTRICT  
COOPERATIVE  
AGREEMENT  
WITH KING COUNTY  
PUBLIC HOSPITAL  
DISTRICT NO. 4  
(SNOQUALMIE VALLEY  
HOSPITAL)

Doug Eglington moved to approve the Lease Agreement between the Lake Washington School District and King County Public Hospital District No. 4, doing business as Snoqualmie Valley Hospital and Amendment to the WaNIC Branch Campus Interdistrict Cooperative Agreement. Seconded by Nancy Bernard.

Motion carried.

Barbara Posthumus, Director of Business Services, related that this is a draft budget and based on assumptions since the state has not passed its budget. She highlighted the budget and reviewed the assumptions made. Input has been gathered from SALT (Strategic Advisory Leadership Team). She presented the proposed 2013-14 budget and highlighted changes. A public hearing for the adoption of the 2013-14 budget is scheduled for the next regular board meeting on August 5, 2013.

2013-14 BUDGET,  
FIRST READING

Traci Pierce and Barbara Posthumus responded to board members' questions.

Dr. Pierce related that the Wolves Football Association, a booster club at Eastlake High School, has been working with the district on a community project donation to install a new video scoreboard at Eastlake High School over the past two years.

Doug Eglington moved to accept the donation of an electronic scoreboard from the Eastlake High Wolves Football Association and Evergreen Ford and approved the use of limited advertising to be displayed only during non-school hours; and authorized the superintendent or designee to enter into the necessary agreements to execute the donation. Motion was seconded by Siri Bliesner.

Chris Carlson and Doug Eglington noted that the booster club had been working on this project for many years; they wanted to have a process implemented to ensure that a community project has been screened prior to fundraising activities throughout the community. Jackie Pendergrass expressed concern with the advertising on the scoreboard. She expressed concern that the district doesn't have an adequate advertising policy and noted that staff will work on this issue. She suggested that language be added which acknowledges this as a donation from this group and the various organizations who worked to support this project. Siri Bliesner agreed and encouraged that students be involved in writing public service announcements, participating in the operation of the scoreboard, etc. Nancy Bernard expressed concern with the maintenance and liability of the scoreboard; Dr. Pierce related that this would be covered by the Eastlake High School stadium budget. Doug Eglington pointed out that this would benefit and provide students a learning opportunity, use of technology is embraced by the community, and that this is a considerable donation by the community. Jackie Pendergrass conveyed that the contract would be modified to acknowledge the donation and encouraged that community projects be brought forward to the board.

Dr. Pierce related that the community project process and advertising policy will be reviewed and that the agreement would be modified to reflect an acknowledgement of the donors on the scoreboard.

Motion carried.

AUTHORIZATION FOR  
ACCEPTANCE OF  
SCOREBOARD DONATION  
- EASTLAKE HIGH  
SCHOOL

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A five-minute recess was taken. The meeting was recessed at 9:00 p.m. and reconvened at 9:05 p.m.

BREAK

Traci Pierce presented EL-5, Treatment of Students and Parents, and responded to board members' questions.

MONITORING BOARD  
POLICY -

EL-5, TREATMENT OF  
STUDENTS AND PARENTS

Traci Pierce presented EL-6, Student Learning Environment, and responded to board members' questions.

EL-6, STUDENT LEARNING  
ENVIRONMENT

Traci Pierce presented EL-8, Instructional Materials Selection, and responded to board members' questions.

EL-8, INSTRUCTIONAL  
MATERIALS SELECTION

Traci Pierce asked Heather Sinclair, Associate Superintendent, to share the results of the Healthy Youth Survey. Heather Sinclair presented the results. This information will be posted on the district's website.

SUPERINTENDENT  
REPORT

Chris Carlson moved to adjourn. Seconded by Nancy Bernard.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 10:30 p.m.

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Jackie Pendergrass, President

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Traci Pierce, Superintendent

Diane Jenkins  
Recording Secretary