

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
June 25, 2012

The board meeting was called to order by President Jackie Pendergrass at 7:00 p.m.

CALL TO ORDER

Members present: Jackie Pendergrass, Doug Eglington, Nancy Bernard, Siri Bliesner; and Chris Carlson.

ROLL CALL

Present: Superintendent-Elect Traci Pierce.

Doug Eglington moved to approve the agenda with the exception of removing tab 6, Middle School Intramural Participation Fees from the consent to non-consent agenda. Seconded by Nancy Bernard.

APPROVAL OF AGENDA

Motion carried.

OATH OF OFFICE'

Jackie Pendergrass administered the oath of office to Dr. Traci Pierce. Dr. Pierce will become superintendent on July 1, 2012.

TRACI PIERCE,
SUPERINTENDENT

RECOGNITION -

Lee Ann Wood, Executive Director, Lake Washington Schools Foundation, conveyed that the Foundation raises funds to support academic excellence and success for all students in the Lake Washington School District. On June 12, they elected the Foundation's new executive team. Peg Hunt has been elected to serve as president, Barry Shaw is the new Vice President of Board Development, Kathleen Reynolds is the secretary, and Bob Guild will continue to serve as Treasurer. She provided an introduction of the Trustees: David Alskog, Shelley Kloba, Steve Leahy, Sukirti Randade, and Bruce Reid.

LAKE WASHINGTON
SCHOOLS FOUNDATION

At the 2012 "A Legacy for Learning," annual luncheon over \$180,000 was raised in comparison to the \$144,500 raised last year. A matching program was developed to provide incentives to increase the size of the gifts by providing matching funds. In 2011, 18% of the donations were given at the \$350 level; this year, it was 33%. In addition, there was a 40% increase in sponsorship funds and 30% increase in the number of sponsors. This year's luncheon was very successful.

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This year's focus is on quality teaching and leadership, access for all students, and future ready skills. In 2011-12, the Foundation was able to fund 35 grants which impacted 8,300 students. For 2012-13, the Board just approved 30 grants that will impact 8,200 students.

In addition, the LINKS (Looking into the Needs of Kids) which mentors and tutors students with volunteers on a one-to-one basis. In 2011-12, the program served 788 students through 158 mentors providing over 4,000 mentor hours. However, there were 60 children on the waiting list and next year they are anticipating the need to be even greater - 1,500 students. The Foundation has allocated \$72,000 for this program.

The Foundation also has set aside \$15,000 for Access Funds to provide funds to help secondary students with financial need to succeed in school. This year, it helped 955 students.

Last year, the Foundation funded Core Summer School provided 105 summer school scholarships. This year they are looking at new ways to partner with the school district this year.

Jackie Pendergrass presented outgoing President Terri Blier with flowers for "championing" the needs of the districts to serve our students.

Christian Cary expressed his concerns with the AP Book used at Eastlake High School, A People's History of the United States by Howard Zinn. He asked that there be a balance used in this class. Dr. Pierce indicated that staff was looking into his concerns.

PUBLIC COMMENT

Several other parents spoke on the progress and efforts made by the Dyslexia Parent Group to assist dyslexic students. OSPI has published a resource guide on dyslexia. A request was made to enable some of the accessibility tools available on the computers; training sessions were provided. A group-led effort was made to encourage sign language being offered. In addition, they worked with the 504 coordinators to develop a master list of accommodations. They encouraged the district to help train teachers in the best strategies to assist dyslexic students.

Bob Yoeder noted that there are many young people who vote in the district but reside outside the district. It was important for the district to make sure that they are connected.

Nancy Bernard moved to approve the consent agenda, with the exception of tab six, Middle School Intramural Participation Fees, which was removed earlier. Seconded by Doug Eglington.

Jackie Pendergrass, yes; Doug Eglington, yes; Nancy Bernard, yes; Siri Bliesner, yes; and Chris Carlson, yes.

Motion carried.

Approves minutes of the June 4, 2012 board meeting.

Approves June 25, 2012 Human Resources Report and salary schedules.

Approval of the following instructional materials for use in the Lake Washington schools -

Title: Spelling City.com Premium Membership
Author: Vkidz
Publisher: N/A
Copyright: 2007-2011
No. of Copies: 85
Price: \$1.67 each
School Requesting: Rush Elementary
Classification: Grade 3

Title: Smithsonian Intimate Guide to Human Origins
Author: Carl Zimmer
Publisher: Madison Press Books, Toronto, Canada
Copyright: 2005 or 2007
No. of Copies: 90
Price: \$18.00 each
School Requesting: International Community School
Classification: Grade 7

Title: March
Author: Geraldine Brooks
Publisher: Penguin Books
Copyright: 2005
No. of Copies: 65
Price: \$15.00 each
School Requesting: Redmond High School
Classification: Grade 11

CONSENT AGENDA

APPROVAL OF MINUTES

APPROVAL OF HUMAN RESOURCES REPORT

INSTRUCTIONAL MATERIALS ADOPTION

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Title: Finch TV (Software)
Author: Geospiza
Publisher: Perkin Elmer Inc.
Copyright: 2011
No. of Copies: 22
Price: \$0.00 – available online
School Requesting: Eastlake High School
Classification: Grades 10-12

Title: Mega 5 (Software)
Author: Peterson D, Peterson N, Stehner G, Nei M, Kumar S.
Publisher: Society for Molecular Biology and Evolution
Copyright: 2012
No. of Copies: 22
Price: \$0.00 – Free for Educational Use
School Requesting: Eastlake High School
Classification: Grades 10-12

Title: Online Coach
Author: N/A
Publisher: National Geographic Learning
Copyright: N/A
No. of Copies: 30
Price: \$1,321.20 (Funded by the Lake Washington Schools
Foundation)
School Requesting: Evergreen Junior High
Classification: Grades 7-9

Title: The Titanic Sinks
Author: Thomas Conklin
Publisher: Random House
Copyright: 1997
No. of Copies: 6
Price: \$3.99 each
School Requesting: Franklin and Lakeview Elementary Schools
Classification: Grade 4-5

Title: Titanic The disaster that shocked the world
Author: Mark Dubowski
Publisher: DK
Copyright: 1998
No. of Copies: 6
Price: \$3.99 each
School Requesting: Franklin and Lakeview Elementary Schools
Classification: Grades 3-5

Approves the 2012-13 Online Learning program fee of \$405 per course with reduced fees of \$205 per course for resident students qualifying for reduced lunch and a rate of \$120 per course for resident students qualifying for free lunch.

ONLINE LEARNING
COURSE PROGRAM FEES

Approves the theater facility use fees listed on the attached schedules for 2012-13 and to be adjusted by the Seattle Consumer Price Index (CPI) thereafter.

THEATER FACILITY USE
FEES

Approves Change Order No. 6 to Bayley Construction Company for work at Eastlake High School in the amount of \$25,142.00 increasing the contract amount to \$10,914,068.

CHANGE ORDER NO. 7
EASTLAKE HIGH SCHOOL
ADDITIONS

Authorizes the superintendent to enter into a contract with Allied Construction Associates, Inc. for the modernization of the International Community School and Community Elementary School in the amount of \$17,934,000.

ACTION ON BIDS
INTERNATIONAL
COMMUNITY SCHOOL AND
COMMUNITY ELEMENTARY
SCHOOL REPLACEMENT
PROJECT

Approves Change Order No. 7 to SpeeWest Construction Inc. for work at the Carl Sandburg Elementary School in the amount of \$64,181.00 increasing the contract amount to \$20,899,568.

CHANGE ORDER NO. 7
CARL SANDBURG
ELEMENTARY SCHOOL
MODERNIZATION

Approves Change Order No. 10 to SpeeWest Construction Inc. for work at the Carl Sandburg Elementary School in the amount of \$104,575 increasing the contract amount to \$21,086,258.

CHANGE ORDER NO. 10
CARL SANDBURG
ELEMENTARY SCHOOL
REPLACEMENT

Approves Change Order No. 11 to SpeeWest Construction Inc. for work at the Carl Sandburg Elementary School in the amount of \$65,060, increasing the contract amount to \$21,151,318.

CHANGE ORDER NO. 11
CARL SANDBURG
ELEMENTARY SCHOOL
REPLACEMENT

Approves Change Order No. 8 to Bayley Construction Company for work at Eastlake High School in the amount of \$56,026.00 increasing the contract amount to \$10,970,094.

CHANGE ORDER NO. 8
EASTLAKE HIGH SCHOOL
ADDITIONS

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Approves Change Order No. 9 to Pellco Construction Inc. for work at the Redmond High School Additions in the amount of \$5,592.00, increasing the contract amount to \$10,033,566.

CHANGE ORDER NO. 9
REDMOND HIGH SCHOOL
ADDITIONS

Approves Change Order No. 7 to Cornerstone General Contractors, Inc. for replacement of the Helen Keller Elementary School in the amount of \$45,196.00 increasing the contract amount to \$17,500,862.

HELEN KELLER
ELEMENTARY SCHOOL
REPLACEMENT
CHANGE ORDER NO. 7

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Lake Washington Schools Foundation to LINKS Program in the amount of \$28,971.88 to provide stipend for Looking Into the Needs of Kids and Schools (LINKS) coordinator and program related expenses (\$12,478.88) and grant funds (\$16,493.00).

Acceptance from Redmond Elementary PTSA to Redmond Elementary in the amount of \$1,655.00 to support field trips (\$655) and lunch buddies program (\$1,000).

Acceptance from Redmond Junior PTSA to Redmond Junior High in the amount of \$2,139.80 to provide five academic enrichment mini-grants: library, math, social studies (two), and science.

Acceptance from Redmond High PTSA to Redmond High School in the amount of \$1,780.72 to purchase student planners.

Acceptance from Evergreen Junior High PTSA to Evergreen Junior High in the amount of \$1,083.45 to support grant for music (\$200) and art (\$130.36); purchase two Kindles (\$339.74) and books (\$413.35).

Acceptance from Lakeview PTSA to Lakeview Elementary in the amount of \$1,533.54 to support teacher training and instructional materials.

Acceptance from Stella Schola PTO to Stella Schola in the amount of \$18,113.40 to provide teacher stipend for extra-curricular Latin III and Latin IV.

Acceptance from Eastlake Wolfpack Association to Eastlake High School in the amount of \$1,096.00 to purchase barbecue grill.

Acceptance from Kirkland Junior High PTSA to Kirkland Junior High in the amount of \$2,000.00 to purchase a kiln.

Acceptance from Rose Hill Elementary PTSA to Rose Hill Elementary \$9,325.00 in the amount of to purchase ILX software and Accelerator Reading program for the school.

Acceptance from Peter Kirk PTSA to Kirk Elementary in the amount of \$4,048.48 to support 6th grade outdoor education program.

Acceptance from Lake Washington Schools Foundation to International Community School in the amount of \$2,027.30 to support senior field trip to Victoria, Comparative Government.

Acceptance from International Community School PTSA to International Community School in the amount of \$10,875.86 to support senior field trip to Victoria, Comparative Government.

Acceptance from City of Redmond to Lake Washington School District in the amount of \$140,394.70 *{value of equipment}* to donate equipment to replace video production equipment at the Resource Center Control Room and Board Room *{cameras/lenses, power supply, control and cables, video switcher, synch generator, DVD recorders, power conditioner, quad video monitor, & video monitor}*.

TOTAL \$225,045.13

Dr. Pierce reported that during the 2011-12 school year over \$1 million in donations were received; approximately \$700,000 from the PTSA.

NON-CONSENT

MIDDLE SCHOOL
INTRAMURAL
PARTICIPATION FEES

Dr. Pierce related that with the reconfiguration to middle schools beginning with the 2012-13 school year, the district did a review of its current junior high sports offerings. The recommendation has been made to add an intramural program to the middle school. This program will have three seasons with two intramural programs offered for two weeks each season. She highlighted the objectives and goals of the intramural programs.

Therefore, it is necessary to establish a participation fee for the intramural program. The recommended fee reflects 25% or ¼ of the 2011-12 interscholastic program which lasts eight (8) weeks.

Doug Eglington moved that the Board approves the middle school intramural fee of \$25.00 for the 2012-13 school year as presented. Seconded by Chris Carlson.

Jackie Pendergrass noted that assistance would be provided by various groups to assist low-income students.

Motion carried.

Traci Pierce explained the process used to develop the budget. The good news is that the district did not received any major cuts from the legislature as has been experienced the previous two years. She reported that in June the budget is presented for first reading prior to the public hearing held in August. She explained that the district's Strategic Advisory Leadership Team (SALT) provides input on the development of the budget.

2012-13 BUDGET,
FIRST READING

Barbara Posthumus, Coordinator of Finance, presented the proposed 2012-13 budget and highlighted changes and reductions. She stated that the proposed budget for 2012-13 has been prepared in accordance with state laws, rules, and regulations. A copy of the budget will be available from the business office. A public hearing for the adoption of the 2012-13 budget is scheduled for the next regular board meeting on August 6, 2012.

Traci Pierce and Barbara Posthumus, Coordinator of Business Services, responded to board members' questions.

Dr. Pierce noted that in 2008, the Protecting Children in the 21st Century Act passed Congress, adding new requirements to the Children's Internet Protection Act (CIPA). The Federal Communications Commission (FCC) released guidance in 2011 clarifying the new CIPA requirements related Internet Safety policies for schools. Districts must provide assurance of compliance with these requirements as a condition of application for e-rate funding.

CHILDREN'S INTERNET
PROTECTION ACT (CIPA)
COMPLIANCE
APPROVAL OF DISTRICT
POLICY - IIAB AND IIAB-R
STUDENT USE OF
ELECTRONIC RESOURCES

Under the new law, school districts must update their Internet Safety policies on or before July 1, 2012. These policies must provide for: 1) the education of minors about appropriate online behavior which includes interaction with other individuals on social networking sites and in chat rooms; and 2) cyber bullying awareness and response. In order to comply with the new CIPA requirements, our Acceptable Use Policy (AUP) has been updated to address these areas.

As part of the compliance with these new guidelines, students must be educated about appropriate online behavior. In order to support this new requirement, four Digital Citizenship modules have been developed. Curriculum resources have also been identified and approved through the Instructional Materials Committee.

In addition to updating our Internet Safety policies, the law requires the district to employ a Technology Protection Measure that blocks or filters Internet access. The district's adoption of Lightspeed Internet filtering software provides for the required filtering by detecting and blocking material defined as inappropriate by the CIPA guidelines.

These new requirements will be reviewed with administrators and staff at the beginning of next year. Digital Citizenship training modules and the AUP will be reviewed with students in the fall.

Doug Eglington moved that the Board adopt Policy IIAB and IIAB-R, Student Use of Electronic Resources, as part of the districts compliance with new requirements of the Children's Internet Protection Act (CIPA). Motion was seconded by Nancy Bernard.

Motion carried.

MONITORING BOARD
POLICY –

Traci Pierce presented EL-5, Treatment of Students and Parents, and responded to board members' questions.

EL-5, TREATMENT OF
STUDENTS AND PARENTS

Traci Pierce presented EL-6, Student Learning Environment, and responded to board members' questions.

EL-6, STUDENT LEARNING
ENVIRONMENT

Traci Pierce presented EL-8, Instructional Materials Selection, and responded to board members' questions.

EL-8, INSTRUCTIONAL
MATERIALS SELECTION

Traci Pierce spoke about her role as superintendent in the governance process and recapped the work session topic. Policy Governance sets the mission or goals for our organization and strengthens the relationship with the board and the superintendent and how the superintendent carries out the goals. The End Results define our desired outcomes for students. While she has been in the district for 17 years, this will be her first year to collaborate, establish direction, and develop strategic plans to move forward. She outlined her continued commitments of the district's mission and vision and plan for strategic goals as well as the beginning development of student performance and organizational targets. Additional information will be shared with the community in the fall.

SUPERINTENDENT
REPORT

Doug Eglington related that the WSSDA legislative committee is beginning to put the legislative program together for next year. In September, the annual Legislative Committee will meet to work on the legislative priorities to be presented at the Annual Conference.

LEGISLATIVE UPDATE

The board members shared their experiences at this year's graduation ceremonies.

BOARD COMMENTS

Nancy Bernard moved to adjourn. Seconded by Siri Bliesner.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 9:36 p.m.

Jackie Pendergrass, President

Chip Kimball, Superintendent

Diane Jenkins
Recording Secretary