

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
May 7, 2012

The board meeting was called to order by President Jackie Pendergrass at 7:00 p.m.

CALL TO ORDER

Members present: Jackie Pendergrass, Doug Eglington, Nancy Bernard, and Siri Bliesner.

ROLL CALL

Excused: Chris Carlson.

Present: Deputy Superintendent Traci Pierce.

Doug Eglington moved to approve the agenda. Seconded by Nancy Bernard.

APPROVAL OF AGENDA

Motion carried.

Kelly Clapp, Principal, Principal, highlighted the various programs and activities at Redmond Junior High. She reviewed the school's mission and vision and highlighted the strategic plan which help them to prioritize their work and focus on the work that allows students to be successful. They are examining instructional practices along with a new schedule which will allow a more personalized learning environment, offer differentiated practices, intervention strategies for struggling students, longer block of times, etc. Staff have visited other schools, read research, and shared their learning as they develop plans for the shift in the grade configuration next year.

HOST SCHOOL -
REDMOND JR. HIGH

Sean Cassidy, Assistant Principal, praised teachers and staff for the work that they have been. For example, one learning team focused on a new, improved homeroom, PACE (Practice, Activity, and Challenge and Enrichment) where new skills could be taught and opportunities for mandatory intervention or extra instruction can be provided. By changing the bell schedule, an additional nine hours of instruction will be added to each period. Co-teaching is an effective strategy to share responsibility for the same group of students.

A 9th grade student, Jennifer, described how the school helped her develop leadership skills which encouraged her to interact with other students and participate in the many programs available. She described outreach activities that encourage students to reach out and help others.

RECOGNITION

PROCLAMATIONS -

Jackie Pendergrass read a proclamation proclaiming the week of May 7-11 as teacher appreciation week. Each and every day our teachers light the fire of learning for our students. Kevin Teeley, President, Lake Washington Education Association, accepted the proclamation on behalf of the teachers and thanked the board for the continued support.

TEACHER APPRECIATION
WEEK, MAY 7-11, 2012

Jackie Pendergrass also read a proclamation proclaiming May 9 as School Nurse Day. She pointed out the important role that our nurses play as they deal with special health needs. The nurses served an integral role in our schools. Paul Vine, Director of Special Education, and Nancy Johnson, Nursing Supervisor, accepted the proclamation.

SCHOOL NURSE DAY,
MAY 9, 2012

Amy Yates expressed her concern that construction has halted at Bell Elementary. Parents are very concern with the delay in construction. This is exacerbated by the loss of a gym for almost two school years. There is not a large enough facility for everyone to gather and hold assemblies for school and community events. This is impacting the students and the sense of community. She encouraged the district to help to address this issue.

PUBLIC COMMENT

Dr. Pierce noted that the board received an update on facilities at the earlier work session and directed that Forrest Miller, Director of Support Services, meet with the parents to answer their questions and respond to their concerns.

Nate Newberry expressed his concerns with appropriate filtering programs for district computers to ensure that students cannot access inappropriate materials/sites.

Jackie Pendergrass asked that an update on the district's policies be reviewed on this issue.

Angela Brady and Brian Decker raised their concerns regarding inappropriate materials in the school libraries, especially in light of the grade configuration change. She would like library materials receive the same review as curriculum materials which would include parental input.

Dr. Pierce noted that Matt Manobianco would be addressing this issue later in the meeting.

Bob Yoeder referred to Policy ABA, Community Involvement in Decision Making which states that the selection of administrative new-hires for all elementary, junior high, and senior high principals and vice principals shall involve citizen participation. He felt that this should include "superintendents."

Siri Bliesner conveyed that the board is addressing greater parental involvement and referred to the recent PTSA Currents issue that was just released.

Doug Eglington moved to approve the consent agenda as revised. Seconded by Nancy Bernard.

CONSENT AGENDA

Jackie Pendergrass, yes; Doug Eglington, yes; Nancy Bernard, yes; and Siri Bliesner, yes.

Motion carried.

The following April 2012 vouchers were approved:

APPROVAL OF
VOUCHERS

General Fund

338123-338492 \$6,103,834.26

Payroll

2059-2063 \$3,895.20

Accounts Payable Direct Deposit \$ 48,000.31

Acquisition Card 1,607,271.10

Deferred Comp 73,539.00

Department of Revenue 14,485.11

Dept. of Retirement Systems 963,291.49

Dept. of Retirement Systems 625,899.28

Flex Spending 46,838.45

Long Term Disability 3,531.40

LAKE WASHINGTON SCHOOL DISTRICT NO. 414
 Board of Directors' Meeting
 May 7, 2012

Payroll Direct Deposit	7,637,506.17
Payroll Tax Withdrawal	2,530,919.90
School Employees Credit Union	142,827.37
Sodexo	51,056.92
TSA Envoy	238,974.00
VEBA	3,217.15
Vision/(NBN)	39,741.07
Key Bank Processing Fees	\$ 20.60
	<u>\$14,027,119.32</u>

Capital Projects

31783-31930 \$10,313,512.89

ASB

53452-53602 \$126,187.47

Transportation Vehicle Fund

\$0.00

Private Purpose Trust Fund

1279-1311 \$3,292.83

Approves minutes of the April 16 work session and board meeting.

APPROVAL OF MINUTES

Approves May 7, 2012 Human Resources Report.

APPROVAL OF HUMAN RESOURCES REPORT

Approves Resolution No. 2128 declaring the equipment shown on the attached list as surplus to the needs of the district and authorizing the superintendent to proceed with the distribution, transfer, sale, or disposal of the items listed.

SURPLUS OF EQUIPMENT RESOLUTION NO. 2128

Approves change orders No. 48 and 49 to Lydig Construction Inc. for work at Lake Washington High School in the amount of \$59,280.00 increasing the contract amount to \$60,448,616.00 and extending the Substantial Completion date for Phase IIIC to August 27, 2012.

CHANGE ORDERS NO. 48 AND 49 LAKE WASHINGTON HIGH SCHOOL MODERNIZATION/REPLACEMENT

Approves Change Order No. 5 to Cornerstone General Contractors, Inc. for replacement of the Helen Keller Elementary School in the amount of \$15,509.00, increasing the contract amount to \$17,442,238.

CHANGE ORDER NO. 5 HELEN KELLER ELEMENTARY SCHOOL REPLACEMENT

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Board of Directors' Meeting

May 7, 2012

Approves Change Order No. 8 to SpeeWest Construction Inc. for work at the Carl Sandburg Elementary School in the amount of \$34,778.00, increasing the contract amount to \$20,934,346.

CHANGE ORDER NO. 8
CARL SANDBURG
ELEMENTARY SCHOOL
REPLACEMENT

Approves Change Order No. 2 to Mortenson Construction for work at the Benjamin Rush Elementary School in the amount of \$9,600, increasing the contract amount to \$23,855,046.

CHANGE ORDER NO. 2
BENJAMIN RUSH
ELEMENTARY SCHOOL
REPLACEMENT

Approves Change Orders No. 18 to Babbit Neuman Construction Company for work at the Finn Hill Junior High School in the amount of \$14,447, increasing the contract amount to \$31,846,169.01.

CHANGE ORDER NO. 18
FINN HILL JUNIOR HIGH
SCHOOL REPLACEMENT

Approves Change Order No. 5 to Bayley Construction Company for work at Eastlake High School in the amount of \$49,737, increasing the contract amount to \$10, 772,981.

CHANGE ORDER NO. 5
EASTLAKE HIGH SCHOOL
ADDITIONS

Approves Change Order No. 7 to Pellco Construction Inc. for work at the Redmond High School Additions in the amount of \$36,456, increasing the contract amount to \$10,009,510.

CHANGE ORDER NO. 7
REDMOND HIGH SCHOOL
ADDITIONS

Approves the constructability review report for the replacement of the International Community School and the Community Elementary School.

CONSTRUCTABILITY
REVIEW REPORT
APPROVAL
INTERNATIONAL
COMMUNITY SCHOOL
and COMMUNITY
ELEMENTARY SCHOOL
REPLACEMENT

Adopts the Six-Year Capital Facilities Plan 2012-2017 as presented.

SIX-YEAR CAPITAL
FACILITIES PLAN
2012-2017

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Board of Directors' Meeting

May 7, 2012

Approves the monitoring report for Board Policy GP-1, Governance Commitment; GP-2, Governing Style; GP-3, Board Job Description; GP-4, President's Role; ~~GP-5 (Board Committee Principles)~~; GP-6, Annual Agenda; Planning; GP-7, Board Members' Code of Conduct; GP-8, Board Member Conflict of Interest; GP-9, Process for Addressing Board Member Violations; and GP-10, Handling Requests or Complaints; and B/CR-1, Governance-Management Connection; B/CR-2, Unity of Control; B/CR-3, Accountability of the CEO; B/CR-4, Delegation to the CEO; and B/CR-5, Monitoring CEO Performance..

APPROVAL OF
MONITORING REPORT
B/CR 1-5 and GP 1-10

Approves the monitoring report for EL-3, Communication and Counsel to the Board, as presented at the April 16, 2012 board meeting.

APPROVAL OF
MONITORING REPORTS

EL-3, COMMUNICATION
AND COUNSEL TO THE
BOARD

Approves the monitoring report for EL-14, Asset Protection, as presented at the April 16, 2012 board meeting.

EL-14, ASSET PROTECTION

Approves the monitoring report for EL-15, Facilities, as presented at the April 16, 2012 board meeting..

EL-15, FACILITIES

Accepts the donations/grants as identified -
Acceptance from Laura Ingalls Wilder PTSA to Wilder Elementary in the amount of \$9,746.00 to provide teacher enrichment for choir and math Olympiad-winter (\$4,920) and for motor skills, and math Olympiad-spring (\$4,826).

DONATIONS

Acceptance from Eastlake Dance Team Boosters to Eastlake High School in the amount of \$3,509.00 to provide coaches' stipend for dance/drill.

Acceptance from Rachel Carson PTSA to Carson Elementary in the amount of \$14,989.00 to purchase mice and headphones for netbooks (\$1,119), subsidize Nature Vision classroom science curriculum (\$5,950); provide teacher stipends for student council (\$990), Friday lunch math enrichment program (\$990), choir/music enrichment (\$990), Spring Explorations in Math (\$1,980) and Spring After School Fitness enrichment (\$2,970).

Acceptance from Rosa Parks PTSA to Parks Elementary in the amount of \$2,970.00 to provide teacher stipend for Jump Rope Club and choral music experience.

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Board of Directors' Meeting

May 7, 2012

Acceptance from Ben Rush PTSA to Rush Elementary in the amount of \$1,265.27 to purchase 2nd grade classroom Gorman library (\$550), a multi-touch monitor (\$360.05), and three baritone ukuleles (\$355.22).

Acceptance from Robert Frost PTSA to Frost Elementary in the amount of \$1,300.00 to provide 30 hours of support for before- and after-school programs.

Acceptance from Juanita Rebels Booster Club to Juanita High School in the amount of \$5,000.00 to purchase electronic reader board.

Acceptance from Helen Keller PTSA to Keller Elementary in the amount of \$5,500.00 to provide grants to Homework Club (\$3,000), Music (\$500) Physical Education (\$500), Counselor (\$500), Reading Specialists (\$500) and Special Education (\$500).

Acceptance from Lakeview PTSA to Lakeview Elementary in the amount of \$2,708.00 to support teacher training (\$308) and field trips (\$2,400).

Acceptance from Rose Hill PTSA to Rose Hill Elementary in the amount of \$3,012.00 to purchase emergency preparedness food (\$1,000) and provide teacher stipends for math class (\$2,012).

TOTAL \$49,999.27

Jackie Pendergrass highlighted the minor word changes for:

- ✓ GP-2, Governing Style
- ✓ GP-3, Board Job Description
- ✓ GP-6, Annual Agenda Planning
- ✓ GP-8, Conflict of Interest
- ✓ GP-10, Handling Requests or Complaints

These changes were being presented for first reading and will be presented for second reading/ approval at the May 21 board meeting.

Jackie Pendergrass discussed the 2012-13 board meeting schedule and a consensus was reached. The board meeting schedule will be distributed and posted.

NON-CONSENT AGENDA

BOARD POLICIES -
GP- 2, 3, 6, 8, 10
FIRST READING

2012-2013 BOARD MEETING
SCHEDULE

SUPERINTENDENT
REPORT

Dr. Traci Pierce asked Matt Manobianco, Coordinator of Curriculum and Standards, to provide information on review of library books. Matt Manobianco conveyed that there is a distinction between library books and curriculum materials. Policy IIAA, Textbook Selection and Adoption of Equipment, Materials, Books and Materials states, "...selection of library materials shall be the province of the school librarian, operating according to professional selection standards and guidelines and keeping with the primary objective which is to enrich, support, and extend the educational program of the school. The philosophy of selection of library materials shall be consistent with the Library Bill of Rights..." He further stated that all materials purchased are subject to principal approval and the final responsibility shall rest with the building principal. The specific policies and procedures will be reviewed with librarians and principals. The district librarians will be reviewing current policies and practices. There are processes in place for parents to challenge materials. Librarians are in the process of examining their collections as the junior highs (7-9 grade) become middle school (6-8). Some books are being transferred to the high schools.

Janene Fogard, Deputy Superintendent, provided a update on plans to support the grade configuration. She highlighted the schematics for staffing and the logistics involved in this districtwide change. She conveyed that there was a joint agreement with the Lake Washington Education Association on the transfer process for 2012-13. She reviewed the timelines involved. She listed the other items being addressed: emergency preparedness, food services, textbooks, custodial services, transportation, web sites, relocation of staff, technology, data, etc.

Dr. Pierce provided an update on Wa-NIC (Washington Washington Network for Innovative Careers) and the multiple pathways available to students. Wa-NIC is a consortium of seven school districts that partner to share career vocational programs in a variety of fields - Arts, Media, Communication, and Design; Health and Human Services; Information

Technology; Business Management; Engineering, Science, and Technology; and Natural Resources & Agri-Science. In looking at the best jobs (nursing, elementary school teacher, business management, hospitality and tourism, etc.), many of these are supported through Wa-NIC. Some of the Wa-NIC courses can be offered in our high schools. She will provide additional information on student and course enrollment at a future board meeting.

Doug Eglington related that the Washington State School Directors' Association (WSSDA) is seeking legislative proposals. The deadline is May 18.

LEGISLATIVE REPORT

Jackie Pendergrass and Doug Eglington provided highlights of the National School Board Association Conference that they recently attended.

BOARD COMMENT

Nancy Bernard explained how Whooping Cough is transmitted and encouraged everyone to get vaccinated.

Doug Eglington moved to adjourn. Seconded by Nancy Bernard.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 10:00 p.m.

Jackie Pendergrass, President

Traci Pierce, Deputy Superintendent

Diane Jenkins
Recording Secretary