

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
August 9, 2010

The board meeting was called to order by Jackie Pendergrass at 7:00 p.m.

CALL TO ORDER

Members present: Jackie Pendergrass, Ravi Shahani, Doug Eglington, Chris Carlson, and Nancy Bernard.

ROLL CALL

Present: Superintendent Chip Kimball.

Nancy Bernard moved to approve the agenda with the removal of approval of district policy IGBJ and IGJB-R, Tab 12, Online Learning. Seconded by Doug Eglington.

APPROVAL OF AGENDA

Motion carried.

Doug Eglington moved to approve the consent agenda *{Tab 12 was removed from the consent agenda}*. Seconded by Nancy Bernard.

CONSENT AGENDA

Chris Carlson, yes; Nancy Bernard, yes; Doug Eglington, yes; Ravi Shahani, yes; and Jackie Pendergrass, yes.

Motion carried.

Approval of minutes from the June 21, 2010 board meeting and work session.

APPROVAL OF MINUTES

Approval of August 9, 2010 Human Resources Report and salary schedules.

APPROVAL OF HUMAN RESOURCES REPORT

Authorizes the superintendent to enter into an Interdistrict Cooperative Agreement with Kent School District to provide a Vision Specialist for one day per week for the 2010-2011 school year.

INTERDISTRICT COOPERATIVE AGREEMENT, SHARED VISION SPECIALIST, KENT SCHOOL DISTRICT, 2010-11

Approves submitting the applications for the State Highly Capable Student Program, the State Transitional Bilingual Instructional Program, and the Federal 5-Year Perkins Application Plan as presented.

FEDERAL AND STATE REMEDIATION PROGRAM ANNUAL RENEWAL, 2010-11

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Authorize the superintendent to enter into an interlocal agreement with Lake Washington Technical College for the purposes of providing services to students through the Lake Washington Technical Academy program through 2015.

INTERLOCAL
AGREEMENT FOR
COOPERATIVE
EDUCATIONAL SERVICES
FOR VOCATIONAL-
TECHNICAL AND BASIC
EDUCATION,
LAKE WASHINGTON
TECHNICAL COLLEGE,
2010-2015

Approval of the following instructional materials for use in the Lake Washington schools -

INSTRUCTIONAL
MATERIALS ADOPTION

Title: Tales of Ancient Egypt
Author: N/A
Publisher: Puffin Classics
Copyright: N/A
No. of Copies: 50
Price: \$5.00
School Requesting: Bell
Classification: 6th grade Language Arts/Social Studies

Title: The Book Thief
Author: Markus Zusak
Publisher: Knopf
Copyright: 2008
No. of Copies: 300
Price: \$11.99
School Requesting: Juanita High School
Classification: 10th grade World Literature

Title: German Grammar
Author: Lous Feuerle & Elke Gschossmann
Publisher: McGraw Hill
Copyright: 2010
No. of Copies: 30
Price: \$15.00
School Requesting: Lake Washington High School
Classification: 10-12 World Language

Title: A View from Saturday
Author: E.L. Konigsburg
Publisher: Scholastic
Copyright: 1998
No. of Copies: 60
Price: \$1.00
School Requesting: Rockwell
Classification: 6th grade reading

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Title: Hotel on the Corner of Bitter and Sweet
Author: Jamie Ford
Publisher: Random House
Copyright: 2009
No. of Copies: 30
Price: \$7.49
School Requesting: Juanita High School
Classification: 10th grade World Literature

Title: Our Only May Amelia
Author: Jennifer L. Holm
Publisher: Harper Trophy
Copyright: 1999
No. of Copies: 30
Price: \$6.99
School Requesting: Thoreau
Classification: 4th grade Social Studies

Title: AP Comparative Government Student Guide
Author: Ethel Wood
Publisher: Wood Yard
Copyright: 2009
No. of Copies: N/A
Price: \$12.95
School Requesting: ICS
Classification: 12th Grade AP Social Studies

Title: Seven Habits of Highly Effective Teens
Author: Sean Covey
Publisher: Simon & Schuster
Copyright: 1998
No. of Copies: 30
Price: \$15.99
School Requesting: Inglewood Junior High
Classification: ASB/Leadership Class

Title: We Can Stop Abuse
Author: Sandy Laesch & Shirley Pacey
Publisher: Macon Resources
Copyright: 2004
No. of Copies: 8
Price: \$275.00
School Requesting: District Adoption
Classification: 7-12 Special Education

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Title: Three Cups of Tea
Author: Greg Mortenson & David Relin
Publisher: Penguin
Copyright: 2006
No. of Copies: 32
Price: \$16.00
School Requesting: Juanita High School
Classification: 9th IGCSE Language

Title: Biology for IGCSE
Author: Gareth Williams
Publisher: Nelson Thomas
Copyright: 2009
No. of Copies: 32
Price: N/A
School Requesting: Juanita High School
Classification: 9th IGCSE Science

Title: IGCSE Study Guide for Biology
Author: Dave Hayward
Publisher: Nelson Thomas
Copyright: 2009
No. of Copies: 32
Price: \$20.25
School Requesting: Juanita High School
Classification: IGCSE Science

Title: Globalization
Author: Manfred Steger
Publisher: Oxford
Copyright: 2009
No. of Copies: 35
Price: \$26.85
School Requesting: Juanita High School
Classification: IGCSE Global Perspectives

Title: The Norton Sampler
Author: Thomas Cooley
Publisher: Norton
Copyright: 2010
No. of Copies: 32
Price: \$35.00
School Requesting: Juanita High School
Classification: IGCSE Language Arts

Title: High Noon
Author: J.F. Rischard
Publisher: Basic Books
Copyright: 2002
No. of Copies: 35
Price: \$11.50
School Requesting: Juanita High School
Classification: IGCSE Global Perspectives

Approves the monitoring report for EL-5, Treatment of Students and Parents, as presented at the June 21, 2010 board meeting.

Approves the monitoring report for EL-6, Treatment of Students and Parents, as presented at the June 21, 2010 board meeting.

Approves the monitoring report for EL-8, Instructional Materials Selection, as presented at the June 21, 2010 board meeting.

Authorizes the superintendent to enter into an Interlocal Agreement between the Vancouver School District and the Lake Washington School District for the purchase or acquisition of office supplies and office furniture.

Approves District Procedures IGBI-R , Alternative Learning Experience Programs.

Adopts Resolution No. 2061 declaring certain books surplus to the needs of the district and authorizing the superintendent to proceed with the distribution, transfer, sale, or disposal of the items listed.

Adopts Resolution No. 2062 authorizing the superintendent to dispose of two (2) single portables classrooms (numbers 297 and 338) located at Finn Hill Junior High School and two (2) single portable classrooms (numbers 224 and 227) located at Muir Elementary School in a manner that best serves the interests of the district.

Approves change order No. 18 to Lydig Construction Inc. for work at the Lake Washington High School Modernization in the amount of \$299,235.00 increasing the contract amount to \$58,264,190.00.

APPROVAL OF
MONITORING REPORTS

EL-5, TREATMENT OF
STUDENTS AND PARENTS

EL-6, STUDENT
LEARNING
ENVIRONMENT

EL-8, INSTRUCTIONAL
MATERIALS SELECTION

INTERLOCAL
AGREEMENT WITH
VANCOUVER SCHOOL
DISTRICT
OFFICE SUPPLIES AND
FURNITURE

APPROVAL OF DISTRICT
POLICY IGBI-R,
ALTERNATIVE
LEARNING EXPERIENCE
PROGRAM

SURPLUS OF BOOKS
RESOLUTION NO. 2061

SURPLUS AND DISPOSAL
OF PORTABLES
FINN HILL JUNIOR HIGH
AND MUIR ELEMENTARY
SCHOOLS

CHANGE ORDER NO. 18
LAKE WASHINGTON
HIGH SCHOOL

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Accepts the donations/grants as identified -

DONATIONS

Acceptance from Lake Washington Schools Foundation to Evergreen Junior High School in the amount of \$1,556.69 to support classroom enrichment for Animals and Habitat program and to purchase reading enrichment curriculum materials.

Acceptance from H.D. Thoreau PTSA to Thoreau Elementary in the amount of \$16,247.98 to purchase playground equipment (\$10,547.98), revisions to playground structure (\$655), benches and playground equipment (\$1,545), library books (\$1,000), and Read Well kindergarten books (\$1,500); and support teacher training workshops (\$1,000).

Acceptance from John Muir Elementary PTSA to Muir Elementary in the amount of \$1,740.49 to purchase PE/Music curriculum materials and equipment.

Acceptance from Albert Einstein PTSA to Einstein Elementary in the amount of \$7,983.28 to provide funds for specialists: library (\$4,000), Music (\$1,096.36) and PE (\$1,209.99);and support field trips (\$1,676.93)

Acceptance from Lakeview Elementary PTA to Lakeview Elementary in the amount of \$6,909.33 to support teacher training (\$4,500) and provide teacher stipend for outdoor education program, art, instructional materials, and cover custodial costs for PTSA event (\$2,409.33)

Acceptance from Emily Dickinson Elementary PTSA to Dickinson Elementary in the amount of \$1,100.00 to support End of the Year gathering.

Acceptance from Ben Rush PTA to Rush Elementary in the amount of \$1,090.71 to support book fair.

Acceptance from International Community School PTSA to ICS in the amount of \$7,249.10 to support expenses for Future Business Leaders of America (FBLA) conference (\$1,249.10) and teacher stipends (\$6,000).

Acceptance from Audubon PTSA to Audubon Elementary in the amount of \$1,055.00 to support in-house science workshop for kindergartners (\$1,055).

Acceptance from Christa McAuliffe Elementary PTSA to McAuliffe Elementary in the amount of \$1,006.50 to support ½ stipend for field day.

Acceptance from Environmental & Adventure School PTO to EAS in the amount of \$3,937.31 to support field trips.

Acceptance from Carl Sandburg PTSA to Sandburg Elementary in the amount of \$1,807.45 to support field trips.

Acceptance from Anonymous Donor to Redmond Elementary School in the amount of \$1,500.00 to support lunch buddy program.

Acceptance from Elizabeth Blackwell PTSA to Blackwell Elementary in the amount of \$6,099.59 to support outdoor education program

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Acceptance from Laird Norton Family Foundation to Rosa Parks Elementary in the amount of \$12,500.00 to support Arts in Education.

TOTAL \$71,781.43

NON-CONSENT AGENDA

AUTHORIZATION TO
SELL BONDS
RESOLUTION NO. 2060

Dr. Kimball presented Resolution No. 2060 which authorizes the sale of up to \$120,000,000 of the bonds approved by the voters in February 2006. The resolution is an authorization for the underwriter to market the bonds rather than presentation of an already marketed bond sale. This method allows the timing of the bond sale to be best aligned with favorable market conditions and was used for the last three bond sales. Previous bond sales have occurred prior to an action at a board meeting and were contingent upon the board's approval. The previous method also required the timing of the sale to occur on the date of a board meeting. This advance authorization provides more flexibility in timing the sale as the sale can be scheduled based on market conditions within 60 days of the resolution as long as the interest and savings parameters in the resolution are met.

The district's bond counsel have reviewed this action and the resolution and find them to be in legal compliance and they were available to answer questions.

Jackie Pendergrass noted that these were bonds approved in 2006 for the current Phase II modernization program which funds the modernization of 11 schools in eight years.

Janene Fogard noted that this is the fifth sale of the 2006 bond authorization and with this bond sale, there would be \$36 million remaining. She reported that the district's bond rating was increased from a AA-1 to Aaa rating.

Doug Eglington moved to adopt Resolution No. 2060 authorizing the issuance and sale of Unlimited Tax General Obligation Bonds of the district in the aggregate principal amount of up to \$120,000,000 as presented. The motion was seconded by Nancy Bernard.

The motion carried.

Chip Kimball presented District Policy and Procedures IGBJ and IGBJ-R, Online Learning. School districts are required by the State to adopt an online policy. The State wants to ensure quality control of the online programs.

APPROVAL OF DISTRICT
POLICY IGBJ AND
IGJB-R,
ONLINE LEARNING

Ravi Shahani asked what it meant for a teacher to present online course. John Vaille, Assistant Superintendent, explained the delivery model and how teachers would interact.

Jackie Pendergrass suggested providing a definition of what the teacher's role would look like. Chip Kimball suggested that this item be tabled to the August 23 special board meeting in order that the definition of online instruction could be provided.

Chip Kimball indicated that the district budgets conservatively and in a way which would fund our priorities to impact student achievement.

2010-2011 BUDGET
PUBLIC HEARING AND
ADOPTION
RESOLUTION NO. 2063

Doug Eglington noted that some school districts will be seeking additional levy elections due to changes in the last legislative session. Chip Kimball indicated that there was a 4% levy lift bill passed; the Lake Washington School District has approximately \$3 million "left of the table" and he was not recommending going out to the voters to seek authorization to collect the maximum authorized by law.

Jackie Pendergrass opened the public meeting for the 2010-11 Budget.

Sharon Hood conveyed that the board and staff are doing a stellar job. She encouraged the board members to attend community events and talk about their accomplishments.

Barbara Posthumus indicated that the budget documents had been made available to the public. There were two requests received from reporters and no comments or e-mails were received from the public. She noted that Resolution No. 2063 adopts the 2010-11 Budget.

Chris Carlson moved that the Board of Directors adopts Resolution No. 2063 officially adopting the 2010-11 budget. Seconded by Ravi Shahani.

Motion carried.

Chip Kimball presented Resolution No. 2064, Direction of Selected Capital Fund Investments to the General Fund, and responded to board inquiries.

DIRECTION OF SELECTED
CAPITAL FUND
INVESTMENTS TO THE
GENERAL FUND
RESOLUTION NO. 2064

Nancy Bernard moved that the Board of Directors approves Resolution No. 2064 and authorizes the superintendent to direct the King County Treasurer to deposit into the General Fund, \$800,000 of future capital fund investment earnings for the purpose of purchasing instructional supplies and equipment. Such authorization will remain in force through August 31, 2011. Seconded Doug Eglington.

Motion carried.

The board discussed proposed revisions to Board Policies EL-1-16 as listed below. Some additional revisions were proposed, therefore, these will be presented for first reading at the September 13, 2010 board meeting.

BOARD POLICIES EL-1-16
FIRST READING

- ✓ EL-1, Global Executive Constraint
- ✓ EL-2, Emergency CEO Succession
- ✓ EL-3, Communication and Counsel to the Board
- ✓ EL-4, Annual Report to the Public
- ✓ EL-5, Treatment of Parents and Citizens
- ✓ EL-6, Student Learning Environment
- ✓ EL-7, Instructional Program
- ✓ EL-8, Instructional Materials Selection
- ✓ EL-9, District Calendar
- ✓ EL-10, Student Discipline
- ✓ EL-11, District Staff
- ✓ EL-12, Budgeting/Financial Planning
- ✓ EL-13, Financial Administration
- ✓ EL-14, Asset Protection
- ✓ EL-15, Facilities
- ✓ EL-16, Technology

The board also discussed the proposed revisions to Board GP Policies as listed below.

BOARD POLICIES GP-1, 3, 5,
6, 8, 9, and 10
FIRST READING

- ✓ GP-1, Governance Commitment
- ✓ GP-3, Board Job Description
- ✓ GP-5, Board Committee Principles
- ✓ GP-6, Annual Agenda Planning

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- ✓ GP-8, Annual Agenda Planning
- ✓ GP-9, Process for Addressing Board Member Violations
- ✓ GP-10, Handling Requests or Complaints

The board discussed the proposed revisions to Board Policies B/CR 1-3 as listed below.

- ✓ B/CR 1, Governance-Management Connection
- ✓ B/CR 2, Unity of Control
- ✓ B/CR 3, Accountability of the CEO

BOARD POLICIES B/CR-1 -3
FIRST READING

MONITORING BOARD
POLICY -

Chip Kimball presented EL-11, Staff Treatment, for first reading. He highlighted the one area that was marked in partial compliance, "Fail to develop an evaluation system that guides and relates employee skill development and performance to achieve the Board's *End Results* policies and complies with the Board's organizational limitations policies, by:" This is the first year that the district was able to provide summative evaluation data. The district is working hard to ensure consistency in teacher evaluations. This topic will be discussed at the board retreat.

EL-11, STAFF TREATMENT

Traci Pierce, Deputy Superintendent, explained the PGE system. Chip Kimball responded to board members' questions.

Chip Kimball presented EL-14, Budgeting/Financial Planning, for first reading. He highlighted the one area that was marked in partial compliance, "Is not in a summary format understandable to the Board and presented in a manner that allows the board to see the relationship between the budget and the End Results priorities for the year." He indicated that further work on this has not been a board priority. He responded to board members' questions.

EL-14, BUDGETING/
FINANCIAL PLANNING

Chip Kimball presented EL-15, Financial Administration, for first reading. All areas were in compliance.

EL-15, FINANCIAL
ADMINISTRATION

Chip Kimball asked Kathryn Reith, Director of Communications, to share the new district logo. Kathryn Reith presented the proposed logo and how it would be used on various documents, business cards, stationery, etc. The logo has been updated and was done in-house. Documents will be replaced as stock is depleted to keep costs low.

SUPERINTENDENT'S
REPORT

Chip Kimball related that annually the board must approve a six-year facilities plan. The board must submit to King County the approved plan for them to approve the impact fees. There is projected enrollment growth; by 2015, there will not be enough space for projected students. The district plans to complete Phase 2 of modernization, add some portables, and implement a grade configuration change, and shift feeder patterns as well as potential boundary realignments. The plan needs to be approved by the end of the month. A special board meeting will be held on August 23, 5:00 p.m. to approve the six-year facility plan and Online Learning Policy. In addition, a work session on bond/levy planning will be scheduled to be held on August 23, 5:00 p.m.

Traci Pierce, Deputy Superintendent, highlighted the August training activities with principals. Also, optional math training was offered to teachers; 85% took advantage of that training.

Doug Eglington reported that August 17 is the primary election. At the Congressional level, the house has been called back into session to discuss the employment bill.

LEGISLATIVE UPDATE

Chip Kimball will provide data on graduation at the next board meeting.

BOARD FOLLOW-UP
ITEMS

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Nancy Bernard moved to adjourn the meeting. Seconded by ADJOURNMENT
Doug Eglington.

Motion carried.

The meeting was adjourned at 9:30 p.m.

Jackie Pendergrass, President

Chip Kimball, Superintendent

Diane Jenkins
Recording Secretary