

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
May 4, 2009

The board meeting was called to order by Vice President Ravi Shahani at 7:00 p.m.

CALL TO ORDER

Members present: Ravi Shahani, Doug Eglington, Nancy Bernard, and Chris Carlson.

ROLL CALL

Member excused: Jackie Pendergrass

Present: Superintendent Chip Kimball.

Doug Eglington moved to approve the agenda. Seconded by Nancy Bernard.

APPROVAL OF AGENDA

Motion carried.

Justin Blasko, Smith Elementary Principal, related that Smith Elementary serves 570 students. Last year Smith served 784 students; student enrollment was reduced due to the opening of Carson Elementary. He highlighted the support received by the school through the PTSA and community. Success, Care, and Respect for All Learners is their motto. He shared about staff commitment that students will be taught, cared for, and respected each and every day, the school's wonderful diversity of cultures and abilities, meeting the needs of different learners. He explained the concept of a "lifeboat" where teachers identify what might be needed to ensure that a student reaches standard. He showed a video highlighting Smith Elementary.

HOST SCHOOL

Janette Cimburek, National Academic League, introduced the Kirkland Jr. High Team as the Lake Washington School District champions. She described their progression through the various tournaments. She thanked the Lake Washington Schools Foundation for their support along with district staff members. Dr. Kimball presented the trophy to the team.

RECOGNITION

ACADEMIC GAMES -
NATIONAL ACADEMIC
LEAGUE

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Ravi Shahani read the proclamation declaring the week of May 4-8 as Teacher Appreciation Week.

PROCLAMATION -
TEACHER
APPRECIATION WEEK
MAY 4-8, 2009

Ravi Shahani read the proclamation declaring May 6, 2009 as School Nurse Day.

PROCLAMATION -
SCHOOL NURSE DAY
MAY 6, 2009

Rick Smith, New Poet Society, described his efforts to encourage the creativity of students. He recognized the students who participated in a content and presented them with scholarships. He thanked several members of the community who donated and supported this effort. The trophy will now be displayed Redmond High School.

PUBLIC COMMENT

Ravi Shahani thanked Mr. Smith for his encouragement and support of our students.

Wendy DeLong, Lake Washington PTSA Council President, conveyed that she had just returned from the State's PTSA Convention. Lake Washington's contingent comprised 10% of the delegates on the floor. She conveyed that for the first time, Washington State PTSA Council will have a male president, Scott Allen. She provided highlights of the convention and the numerous awards presented to the building units.

Kevin Teeley, President, Lake Washington Education Association, thanked the board for the proclamation. He attended the work session held earlier today on the budget and applauded the efforts to develop a budget which funds the staff and community priorities - to direct resources to the classroom and to retain class size at the current levels. He noted that it is frightening to think that Washington State is ranked 46th for class size and that the legislature wanted to increase class size by seven additional students. He understood that the cuts proposed will be drastic. On behalf of the teachers, he thanked Dr. Kimball and the board for protecting class size in order to provide our students with the highest quality education that they deserve.

Doug Eglington moved to approve the consent agenda.
Seconded by Nancy Bernard.

CONSENT AGENDA

Chris Carlson, yes; Nancy Bernard, yes; and Ravi Shahani,
yes.

Motion carried.

The following April 2009 vouchers were approved:

VOUCHERS

General Fund

318587-319329 \$5,042,435.73

Payroll

984-1035 \$49,172.78

Payroll Direct Deposit \$7,542,430.73

U.S. Savings Bond Transfer 1,450.00

Electronic Payroll Tax Withdrawal 2,633,429.06

Flex Spending 54,881.50

Electronic Vision (NBN) 50,246.11

Electronic Long Term Disability 4,521.76

School Employees Credit Union 142,942.69

Dept. of Retirement Systems 1,010,167.32

Dept. of Retirement Systems 607,484.97

Deferred Comp 71,032.00

TSA Envoy 235,177.98

APP FUEL 19,911.00

Acquisition Card 1,221,390.72

\$13,595,065.84

Capital Projects

28195-28243 \$2,634,602.75

ASB

46569-46804 \$206,717.11

PRIVATE PURPOSE TRUST

568-586 \$1,538.76

Approves April 20, 2009 minutes.

APPROVAL OF
MINUTES

Approves May 4, 2009 Human Resources Report.

APPROVAL OF HUMAN
RESOURCES REPORT

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Authorizes the superintendent to enter into an interlocal Access Subscription participating agreement with Washington Learning Source (WLS).

Authorizes the superintendent to enter into an easement agreement granting a slope and temporary construction easement over a portion of the District's property to Redmond Ridge East, LLC, in exchange for an additional access easement benefiting the District.

Hears the second reading and approves the proposed modifications to the following board policies: GP-2, Governing Style; GP-2-E2, School Board Elections/Board Member Qualifications; GP-2-E3, Regular Board Meetings/Special Board Meetings/Executive Sessions; GP-3, Board Job Description; GP-5, President's Role; and GP-6, Board Committee Principles and understands that GP-4, Monitoring Board Governance Process and Board CEO Relationship Policies and GP-7, Committee Structure, are being deleted. In addition, all board policies will be amended to reflect "Ends" being replaced with "End Results."

Accepts the donations/grants as identified -

Acceptance from The Internec Foundation to Environmental and Adventure School to Environmental Adventure School in the amount of \$3,000.00 to purchase science technology.

Acceptance from The Internec Foundation to Environmental and Adventure School to Eastlake High School in the amount of \$3,000.00 to purchase science technology.

Acceptance from Evergreen Jr. High School PTSA to Evergreen Jr. High in the amount of \$1,205.00 to purchase heart monitors.

Acceptance from Juanita Elementary School PTSA to Juanita Elementary in the amount of \$9,892.62 to purchase outdoor playground equipment.

Acceptance from Laura Ingalls Wilder Elementary PTSA to Wilder Elementary in the amount of \$3,070.32 to support reading program for special education and outdoor education program.

Acceptance from Carl Sandburg PTSA to Sandburg Elementary in the amount of \$2,446.53 to support field trips.

Acceptance from Explorer Parent Association to Explorer Community School in the amount of \$2,505.43 to purchase picnic tables.

THE WASHINGTON
LEARNING SOURCE
ACCESS INTERLOCAL
AGREEMENT

REDMOND RIDGE
EAST, SLOPE
EASEMENT,
RESOLUTION NO. 2035

BOARD POLICIES -
SECOND READING/
APPROVAL, GP-2, GP-2-
E2, GP-2-E3, GP-3, GP-5,
GP-6 -
DELETING GP-4 AND
GP-7

DONATIONS

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Acceptance from Norman Rockwell PTA to Rockwell Elementary in the amount of \$4,389.00 to purchase science materials (\$150), library books (\$2,000), author visit (\$150), and software (\$89) and support outdoor education (\$2,000).

TOTAL \$29,508.90

NON-CONSENT
AGENDA

BUDGET UPDATE

Chip Kimball presented the Lake Washington School District Budget Reduction Update, 2009-10. He thanked DART; Business Services, Communication, Human Resources, and IT departments and staff; cabinet members; and other administrators for working tirelessly and diligently over the last few weeks.

He reviewed the State's funding picture (projected \$9 billion deficit resulting in \$800 million cut for K-12) and impact on district funding; described I-728 and I-732 and other funding sources. Lake Washington is facing \$8.9 million cut in State funding. He noted that federal stimulus monies, \$1 million, ends in two years but can be used to offset the cuts made by the State. This will result in a net budget cut of \$7.9 million.

He reviewed the budgeting process including the seven public forums held to gather input from staff and community. Over 1,500 input sheets were received from participants. He also solicited input from the board to provide him guidance. The district must provide teacher notification by May 15 if there will be a reduction in force for certificated staff. He highlighted the budget strategies: budget by priority, maintaining 5% fund balance, investments that support core mission/vision, seeking efficiencies, and cuts that don't disadvantaged particular populations. Based on the community/staff budget input, the areas to protect were: class size (especially in lower grades), retaining teachers, providing support for struggling students, protecting time for teachers, and keeping student learning as top priority.

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Dr. Kimball provided budget highlights, how federal stimulus funds would be used, program changes and impacts, administrative reduction impacts, student services reductions, building reductions, and changes in activities/athletics along with other budget considerations.

He summarized that there will be no class size impacts; no teacher lay-offs (for those on continuing contracts); restoration of safety net, preschool, and LID day. There will be severe reductions in administration, support services, along with some program and building support.

Dr. Kimball solicited input and feedback from the board on the proposed budget reductions and direction. The board will hold a public hearing in June and adopt the final budget in August.

Nancy Bernard asked if the district could sustain these types of cuts. Dr. Kimball replied that it would depend on if the economy recovers; he will know more in a year to assess whether the system can sustain these cuts. Doug Eglington noted that by maintaining the 5% reserve keeps the district in a better position to deal with the unknown.

Dr. Kimball reiterated that the budget focuses resources on the students.

Nancy Bernard expressed gratitude on behalf of the community for the extraordinary efforts that were made to solicit dialogue and input on the budget priorities. Dr. Kimball conveyed that the turnout for the forums were impressive.

Nancy Bernard noted that many organizations may want to step forward and assist the district in a variety ways to help lessen some of the impacts. She expressed support for keeping open the Juanita pool and hoped that the community and City of Kirkland would explore options.

Karin Janik, Chair of the Secondary World Language Adoption Committee for French and Japanese, related that starting in the fall of the 2008-2009 school year, the district established a Secondary World Language Adoption Committee for French and Japanese. This committee consisted of teachers representing each secondary school where French and Japanese are taught. Committee members possessed a wide range of teaching experience and styles. All had expertise in the area of World Language instruction. The committee developed Power Standards from the finalized Washington State Standards that are the American Council on the Teaching of Foreign Language Standards (ACTFL Standards). This document specifies what secondary students should know and be able to do in World Language.

During the 2008-09 school year, the Committee reviewed research and best practice for secondary World Language instruction. Using this research, the Committee created an evaluation tool for reviewing all the resources available and spent numerous hours investigating these resources. Committee members heard presentations from several different publishers, individually studied the materials, and shared the materials with their department colleagues. Criteria for selection included how well the resources supported the teaching and learning of our Power Standards, how the materials supported best practices in the teaching of World Language, how interesting and engaging the products were for students, and how much the activities promoted higher level thinking skills.

A presentation was made to members of the Instructional Materials Committee at their March 12 meeting. The Instructional Materials Committee subsequently voted unanimously to recommend the Board approve the suggested materials.

DISTRICT TEXTBOOK
ADOPTION -
SECONDARY WORLD
LANGUAGES -
JAPANESE & FRENCH

These resources were on display in the L.E. Scarr Resource Center for public viewing and comment.

- French 1, 2, 3:
Holt McDougal's *"Bien Dit!"* © 2008 Levels 1, 2, 3
- French 4, 5, 6 – AP French:
Houghton Mifflin's *"En Bonne Forme, 8th edition"*
©2007
Prentice Hall's *"Intrigue"* © 2007
- Japanese 1, 2, 3, 4, 5
Cheng & Tsui's *"Adventures in Japanese"* © 2007
Levels 1, 2, 3
- Japanese 2, 3, 4, 5
ASK's *"Japanese Graded Readers" Sets 1, 2, 3, 4*
Copyright varies by story or article

Nancy Bernard moved to approve recommendations from the Secondary World Language- French and Japanese Adoption Committee and the Instructional Materials Committee to adopt the above listed materials for use in grades 7-12 in the district. Seconded by Doug Eglington.

Motion carried.

MONITOR BOARD
POLICY - FIRST
READING

Chip Kimball, presented EL-3, Communication and Counsel to the Board, for first reading.

EL-3, COMMUNICATION
AND COUNSEL TO THE
BOARD

Chip Kimball, presented EL-11, Staff Treatment, for first reading. He reviewed those areas of partial compliance and addressed those issues around evaluation.

EL-11, STAFF TREATMENT

Chip Kimball, presented EL-16, Asset Protection, for first reading.

EL-16, ASSET PROTECTION

Chip Kimball indicated that the board policies have been changed to reflect the revised student profile. Ends have now been changed to End Results (ER). These policies were presented for first reading and will be presented for secondary reading and approval at the May 18 regular board meeting.

BOARD POLICIES -
FIRST READING

ER-1, ER-2, ER-3, AND
ER-1, 2, 3-E1

Chip Kimball provided an update on the outbreak of the swine flu and recommendations of the health department related to school closures and cleaning procedures. The health department is no longer advising closing schools but rather students with symptoms would stay home for seven days or one day symptom-free and encouraging people to wash their hands.

SUPERINTENDENT'S
REPORT

Doug Eglington noted that the legislature adjourned on April 26. The Governor is contemplating a special session and one of the bills to be considered may be a temporary adjustment to levies collected by school district. WASA has provided a summary of the educational bills passed during the last legislative session.

LEGISLATIVE UPDATE

The board recessed into executive session at 10:00 p.m. to discuss personnel issues and reconvened at 10:20 p.m.

EXECUTIVE SESSION

Nancy Bernard moved to adjourn at 10:20 p.m. Seconded by Chris Carlson.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 10:20 p.m.

Jackie Pendergrass, President

Chip Kimball, Superintendent

Diane Jenkins
Recording Secretary