

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

BOARD OF DIRECTORS' MEETING

March 13, 2017

Individuals with disabilities who may need a modification to participate in a board meeting should contact the superintendent's office as soon as possible in advance of a meeting so that special arrangements may be made.

CONSENT AGENDA

A consent agenda has been established by the board in order to eliminate the time-consuming task of acting on routine and repetitive business items. These items are now placed in a consent agenda package and will be voted on at one time. If you see an item on the consent agenda that you would like to have publicly discussed, please discuss your concern with a board member prior to action on the consent agenda.

Lake Washington School District Acronyms

AMO: Annual Measurable Objectives	PCC: Professional Community & Collaboration
AMAO: Annual Measurable Achievement Objective in English Language Proficiency	PLC: Professional Learning Community
AP: Advanced Placement	PLIE: Planning, Learning, Implementation, and Evaluation
AVID: Advancement Via Individual Determination	Policy Governance: A governance process used by the school board. This sets forth “End Results (ER)” that the superintendent must reach, while abiding by “Executive Limitations (EL).” ER include the district’s mission. EL provide the boundaries for how the superintendent and staff can get to the goals. See the board policy section on web site for more information.
B/CR: Board/CEO Relationship	Quest: Highly Capable program for students in gr. 2-8
CAA: Certificate of Academic Achievement	RCW: Revised Codes of Washington
CADR: College Academic Distribution Requirements	RTI: Response to Intervention
CBA: Classroom-Based Assessments	SALT: Strategic Advisory Leadership Team
CDSA: Common District Summative Assessments	SIOP: Sheltered Instruction Observation Protocol
CEDARS: Comprehensive Education Data and Research System (CEDARS)	SBA: Smarter Balanced Assessment
CIA: Certificate of Individual Achievement	SBE: State Board of Education
CIP: Continuous Improvement Process	sMAS: Secondary Mobile Access for Students
CLT: Central Leadership Team	STEM: Science, Technology, Engineering, and Mathematics
COE: Collection of Evidence	WAC: Washington Administrative Codes
CTE: Career & Technical Education	WaKids: Washington Kindergarten Inventory of Developing Skills
DIBELS: Dynamic Indicators of Basic Early Literacy Skills	WaNIC: Washington Network for Innovative Careers
DLT: District Leadership Team (manager level and above, includes both certified and classified)	WCAP – Washington Comprehensive Assessment Program
EL: Executive Limitations (See Policy Governance)	WELPA: Washington English Language Proficiency Assessment
ELL: English Language Learners	WSSDA: Washington State School Directors Association
ELPA21: English Language Proficiency Assessment for the 21st Century	
eMAS: Elementary Mobile Access for Students	
EOC: End of Course	
ER: End Results (formerly known as ENDS). Goals set forth by the board, including the mission of the district.	
ESEA: Elementary and Secondary Education Act	
GP: Governance Process (Board)	
HCP: Highly Capable Program	
HSBP: High School and Beyond Plan	
KISN: Kindergarten Intensive Safety Net	
KPI: Key Performance Indicators	
LC: Learning Community - The district is divided into four learning communities. Each one is made up of a high school and the elementary and middle schools that feed into it. The four learning communities are: Eastlake, Juanita, Lake Washington, and Redmond.	
LEAP: Learning Enhancement & Academic Planning	
MTSS: Multi-Tiered Systems of Support	
MSP: Measurement of Student Progress	
NSBA - National School Board Association	
OSPI: Office of Superintendent of Public Instruction	

March 9, 2017

Chris Carlson
President, Board of Directors
Lake Washington School District No. 414
Redmond, WA 98052

Dear Mr. Carlson:

I am transmitting herewith the agenda for the Board of Directors' regular meeting of March 13, 2017 beginning at 7:00 p.m. in the Board Room of the Resource Center, 16250 NE 74th Street, Redmond, WA.

Order of Business

1. Convene, Roll Call
2. Approve Agenda
3. Host School
4. Recognition
5. Public Comment
6. Consent Agenda
7. Non-Consent Agenda
8. Program Report
9. Superintendent Report
10. Legislative Update
11. Board Follow-Up
12. Future Agenda Items
13. Debrief
14. Board Member Comments
15. Adjourn

Sincerely,

A handwritten signature in black ink that reads "Traci Pierce". The signature is written in a cursive style and is placed over a light gray rectangular background.

Traci Pierce
Superintendent

LAKE WASHINGTON SCHOOL DISTRICT

Board of Directors' Meeting

L.E. Scarr Resource Center Board Room

March 13, 2017

5:00 p.m. Study Session
Topic: Choice and Innovation & Accelerated Programs/Quest
Location: Hughes

<u>Time</u>	<u>Action</u>	<u>Policy</u>	<u>Tab</u>	<u>Page</u>
7:00 p.m.	Convene, Roll Call			
	Approve Agenda			
	Host School –			
	▪ <i>Franklin Elementary School – Jimmy Cho, Principal</i>			
	Recognition			
	▪ <i>Proclamation – Classified School Employee Week, March 13-17, 2017</i>			
	▪ <i>Proclamation – School Library Month, April</i>			
	Public Comment	GP-3 (Board Job Description)		
	Consent Agenda	GP-8 (Annual Agenda Planning)		
	▪ Vouchers			
	▪ Minutes {Jan. 28 & Feb. 13 study sessions and Feb. 13 board meeting}		1	1
	▪ Human Resources Report		2	7
	▪ Monitor Board Policy	B/CR-5 (Monitoring CEO Performance)		
	✓ EL-2, Emergency CEO Succession		3	11
	✓ EL-4, Annual Report and District Calendar		4	12
	✓ EL-13, Facilities		5	13
	▪ Instructional Materials Adoption		6	14
	▪ Building Condition Assessment Report, 2017		7	17
	▪ Authorization to Proceed with Initial Construction New Elementary School, Redmond Ridge East, Site #31 and New Middle School, Redmond Ridge, Site #72 Resolution No. 2220		8	18
	▪ Donations		9	20

<u>Time</u>	<u>Action</u>	<u>Policy</u>	<u>Tab</u>	<u>Page</u>
	Non-Consent Agenda			
	Program Report			
	▪ Culture and the Arts			
	▪ Information & Communication Technology			
	Superintendent Report	EL-3		<i>(Communication & Council to the Board)</i>
	▪ Facilities			
	Legislative Update	GP-3		<i>(Board Job Description)</i>
	Board Follow-Up	EL-3		<i>(Communication & Council to the Board)</i>
	Future Agenda Items	EL-3		<i>(Communication & Council to the Board)</i>
	Debrief	GP-2		<i>(Governing Style)</i>
	Board Member Comments			
	Adjourn			

Next Board Meeting: **March 17-19, 2017 Study Session**
Location: Sleeping Lady, 7375 Icicle Road, Leavenworth

April 24, 2017

5:00 p.m. Study Session
Topic: Boundary Process

Location: Hughes Room

7:00 p.m. Board Meeting
Location: Board Room

L.E. Scarr Resource Center
16250 NE 74th Street
Redmond, WA 98052

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Study Session
January 28, 2017

The January 28, 2017 study session was called to order by
President Chris Carlson at 8:00 a.m.

CALL TO ORDER

Members present: Chris Carlson, Siri Bliesner, Nancy
Bernard, Mark Stuart, and Eric Laliberte.

ROLL CALL

Present: Superintendent Traci Pierce.

The topics discussed were:

TOPIC

- *Policy Governance and*
- *Board Process and Communications*

The meeting was adjourned at 11:00 a.m.

ADJOURNMENT

Chris Carlson, President

Traci Pierce, Superintendent

Diane Jenkins
Recording Secretary

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Study Session
February 13, 2017

The February 17, 2017 study session was called to order by
President Chris Carlson at 5:20 p.m.

CALL TO ORDER

Members present: Chris Carlson, Siri Bliesner, Nancy
Bernard, Mark Stuart, and Eric Laliberte.

ROLL CALL

Present: Superintendent Traci Pierce.

The topics discussed were:

TOPICS

- HIV/AIDS Prevention and Sexual Health Education
Curriculum and Algebra I, II and Geometry

The meeting was adjourned at 6:45 p.m.

ADJOURNMENT

Chris Carlson, President

Traci Pierce, Superintendent

Diane Jenkins
Recording Secretary

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
February 13, 2017

The February 13 board meeting was called to order by President Chris Carlson at 7:00 p.m.

CALL TO ORDER

NOTE: The February 6 board meeting was rescheduled to February 13 due to snow.

Members present: Chris Carlson, Siri Bliesner, Nancy Bernard, Mark Stuart, and Eric Laliberte.

ROLL CALL

Present: Superintendent Traci Pierce.

Chris Carlson indicated that there would be a slight change to the agenda. Board recognition would be done prior to the host school.

APPROVAL OF AGENDA

Nancy Bernard moved to approve the agenda as amended. Seconded by Eric Laliberte.

Motion carried.

On behalf of the board, Chris Carlson recognized Nancy Bernard for her service and leadership while serving as board president. He presented her with a garden plant. Traci Pierce echoed Chris' comments and expressed her appreciation to Nancy.

RECOGNITION

NANCY BERNARD -
RECOGNITION OF BOARD
SERVICE & LEADERSHIP

Nancy Bernard announced that she will not be seeking another term in office and will step down in January 2018 following the November 2017 election. She will have served on the board for 20 years. An informational meeting will be held on February 27{*NOTE: Due to snow, this meeting was rescheduled to March 6*} for community members who are interested in learning more about serving on the school board.

Liz Hedreen, PTSA Council President, related that the PTSA Council supports 41 local units in the Lake Washington School District (LWSD) with a membership of approximately 16,000 members. She highlighted their mission and activities to support schools and families along with the work of the Special Needs PTSA group that serve as a valuable resource to families with children of disabilities. The upcoming Founder's Day annual luncheon celebrates PTSA founders and recognizes community members from around the district. She reported that over 500 people attended the Reflections Open House.

HOST SCHOOL -
LAKE WASHINGTON
PTSA COUNCIL

RECOGNITIONS

Pam Hay, 2017 PTSA Council Reflections Committee, conveyed that Reflections is a National PTSA and Washington State PTSA cultural arts competition. The purpose is to provide an opportunity for students to use their creative talents by expressing themselves through their own original works.

2017 PTSA REFLECTIONS

Thirty-eight schools participated and the schools selected over 500 entries that were submitted to the Council. Selected entries will be advanced to the State. The winners will be showcased at the State PTSA Convention in May.

The following students presented their entries:

Film - Vismaya Jiju, Rosa Parks Elementary, Change Your Story

Dance - Rebekha Vinokurov, Sandburg Elementary, Rhythmic Gymnastics

Music - Sahana Deepak, Evergreen Middle School, Here for Eternity

Literature - Jillian Jackson, Eastlake High School, Playing Too Much Dress Up, read by Pam Hay

Stephen Bryant, Director of Professional Learning, shared that two new National Board Certified Teachers (NBCT) received certificates and 13 teachers renewed their certificate. The National Board certificates must be renewed every 10 years. There are currently 270 NBCT working in the district. Washington State maintains 4th in the United States for having the highest number of NBCT. He thanked the board and the district for their continued support of this program.

NATIONAL BOARD
CERTIFIED TEACHERS

The new NBCT were:

- Muir Elementary: Kacie Morison - Generalist, Middle Childhood
- Redmond Middle School: Carlene Dowling - Science, Early Adolescence

Teachers renewing their NBCT status:

- Finn Hill Middle School: Marc Clauson - Science, Adolescence and Young Adulthood
- Juanita High School:
 - David Friedman - Math, Adolescence and Young Adulthood
 - Mary Lewis - Math, Adolescence and Young Adulthood
 - Greg Shelton - Career & Technical Education, Early Adolescence through Young Adulthood
- Kamiakin Middle School: Kristin Dougherty - Science, Early Adolescence
- Kirkland Middle School: Carol Hinrichs - School Counseling, Early Childhood through Young Adulthood
- Kirk Elementary: Gerald Romano - Generalist, Early Childhood

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Board of Directors' Meeting

February 13, 2017

- Muir Elementary:
 - Cynthia Cantwell - Literacy: Reading-Language Arts, Early and Middle Childhood
 - Kathleen Fleming - Literacy: Reading-Language Arts, Early and Middle Childhood
- Carson Elementary: Jody Louise - Generalist, Early Childhood
- Eastlake High School:
 - Erlend "Bud" Peterson - Social Studies/History, Adolescence and Young Adulthood
 - Brian Wikrent - Science, Adolescence and Young Adulthood
- Smith Elementary: Linda Kraft - Exceptional Needs Specialist, Early Childhood through Young Adulthood

Traci Pierce and Chris Carlson offered their congratulations and thanked the teachers for making the sacrifice of their time and efforts which will ultimately benefit our students

Chris Carlson read three proclamations proclaiming the month of February as Career and Technical Education month; reaffirming Equitable and Inclusive Environment; and proclaiming the week of February 1-5, 2016 as National School Counseling Week.

PROCLAMATION -
CAREER AND TECHNICAL
EDUCATION MONTH

PROCLAMATION -
EQUITABLE AND
INCLUSIVE
ENVIRONMENT

PROCLAMATION -
NATIONAL SCHOOL
COUNSELING WEEK

Siri Bliesner requested that approval of the Advanced Placement Exam Fees be removed from the consent agenda for further discussion.

CONSENT AGENDA

Nancy Bernard moved to approve the consent agenda with the - removal of the Advanced Placement Exam Fees. Seconded by Siri Bliesner.

Chris Carlson, yes; Siri Bliesner, yes; Nancy Bernard, yes; Mark Stuart, yes; and Eric Laliberte, yes.

Motion carried.

LAKE WASHINGTON SCHOOL DISTRICT NO. 414
 Board of Directors' Meeting
 February 13, 2017

The following January 2017 vouchers were approved:

APPROVAL OF
 VOUCHERS

General Fund

354788-355002 \$4,995,524.94

Payroll

2597-2606 \$10,225.95

Electronic Transfers

Accounts Payable Direct Deposit	\$ 1,652,564.57
Acquisition Card	1,007,681.12
Deferred Comp	83,770.00
Department of Revenue	15,457.26
Dept. of Retirement Systems	2,145,512.14
Dept. of Retirement Systems	770,458.04
Flex Spending	46,922.57
Payroll Direct Deposit	10,432,649.85
Payroll Tax Withdrawal	3,831,382.08
Sodexo	72,570.08
TSA Envoy	281,433.73
VEBA	8,054.25
Vision/(NBN)	62,819.19
Key Bank Processing Fees	<u>\$ 7,381.54</u>
	\$20,418,656.42

Capital Projects

36394-36447 \$1,674,771.31

ASB

60863-60965 \$79,554.89

Transportation Vehicle Fund

\$0.00

Private Purpose Trust Fund

2620-2631 \$991.50

Approves the minutes of the January 23 board meeting and study session.

APPROVAL OF MINUTES

Approves February 13, 2017 Human Resources Report.

APPROVAL OF HUMAN
 RESOURCES REPORT

Approves the LWESP 2016 – 2019 Collective Bargaining agreement.

LAKE WASHINGTON
EDUCATIONAL SUPPORT
PROFESSIONALS
COLLECTIVE
BARGAINING
AGREEMENT, 2016-2019

Adopts Resolution No. 2219 authorizing the superintendent to approve contract modifications with BNBuilders to proceed with the initial site construction as identified in Amendment #1 for the new elementary school in north Redmond in the amount of \$5,781,142.00, plus sales tax.

AUTHORIZATION TO
PROCEED WITH INITIAL
SITE CONSTRUCTION
NEW ELEMENTARY
SCHOOL, NORTH
REDMOND, SITE # 28
RESOLUTION NO. 2219

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Juanita Elementary School PTSA to Juanita Elementary in the amount of \$3,100.00 to support field trips.

Acceptance from Redmond Elementary PTSA to Redmond Elementary in the amount of \$5,500.00 to support field trips.

Acceptance from Inglewood Middle School PTSA to Inglewood Middle in the amount of \$3,625.00 to support extracurricular activities.

TOTAL \$12,225.00

NON-CONSENT AGENDA

Siri Bliesner noted that the district's Advanced Placement fees are in alignment with neighboring districts. She expressed her concern with students who may not be take the test because of the fees. This is a high cost of living area and fees can add up, especially for those who don't qualify for free and reduced program. She wanted to look for an equitable approach. Dr. Pierce noted that the fee for students who qualify for free and reduced lunch is \$12 and schools have scholarships available to students. Eric Laliberte suggesting having the Foundation fund this test fee for students.

ADVANCED PLACEMENT
EXAM FEE

Nancy Bernard moved to approve the 2016-17 Advanced Placement fee of \$96.00 per exam. Seconded by Siri Bliesner.

Motion carried.

PROGRAM REPORT

Traci Pierce presented a program report on Science, Technology, Engineering, and Mathematics (STEM).

STEM

Dr. Pierce provided an update on student services which focuses on providing programs and services that support student academic success, safety, and social-emotional well-being. This updated focused on the K-12 Counseling Services portion of Student Services.

SUPERINTENDENT
REPORT

Jon Holmen highlighted social emotional learning (SEL). Washington State is in the process of adopting SEL benchmarks for K-12. He reviewed the district's suicide prevention program which included staff training to recognize and report signs of mental distress. He also provided information and data from the Healthy Youth Survey.

Siri Bliesner provided an update on the legislative session. Mark Stuart, Siri Bliesner, Traci Pierce, Jon Holmen, and Barbara Posthumus attended the WSSDA/WASA/WSABO Legislative Conference held in Olympia.

LEGISLATIVE UPDATE

Nancy Bernard moved to adjourn. Seconded by Eric Laliberte.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 9:00 p.m.

Chris Carlson, President

Traci Pierce, Superintendent

Diane Jenkins,
Recording Secretary

Human Resources Board Report

March 13, 2017



NEW PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary/Rate</u>	<u>Start Date</u>	<u>Reason</u>
Abdus-Salam, Tahirah	Special Ed Para Ed	Redmond HS	\$18.04	09/08/16	Budgeted
Alderete, Glenda	Special Ed Para Ed	Mann Elem	\$18.04	09/05/16	Budgeted
Bae, Hyo Won	Reserve Para Ed I	Special Services	\$18.04	05/12/16	Budgeted
Balas, Peter	Special Ed Para Ed	Redmond Elem	\$18.04	09/05/16	Repl. S. Fanning
Balijepalli, Venkatasubanjani	Instructional Assist	Redmond Elem	\$16.00	08/31/16	Budgeted
Banerjee, Kaberi	Sp Ed Para Ed/Instructional Assist	Wilder Elem	\$18.04/\$16.00	10/03/16	Repl. J. Schmitt
Barker, Wendi	Instructional Assist	Frost Elem	\$16.00	09/06/16	Repl. K. Brown
Besmer, Deborah	Bus Driver	Transportation	\$23.78	09/06/16	Budgeted
Bissonnette, Vi	Special Ed Para Ed	Dickinson Elem	\$18.04	09/12/16	Budgeted
Boyer, Kay	Special Ed Para Ed	Dickinson Elem	\$18.04	09/06/16	Budgeted
Brune, Susan	Instructional Assist	Eastlake HS	\$16.00	10/03/16	Repl. N. Abdus-Salam
Buehrer, Janice	Instructional Assist/Sp Ed Para Ed	Kirk Elem	\$16.00/\$18.04	08/31/16	Budgeted
Buric, Nada	Custodian	Audubon Elem	\$19.79	12/05/16	Repl. C. Flanagan
Butler, Nancy	Special Ed Para Ed	Dickinson Elem	\$18.04	09/19/16	Budgeted
Corthell, Whitney	Health Room Secretary	Lake Washington HS	\$18.87	09/23/16	Repl. N. Swanger
Cygan, Ann	Instructional Assist	Parks Elem	\$16.00	09/01/16	Budgeted
Davis, Patricia	Special Ed Para Ed	Kamiakin MS	\$18.04	09/06/16	Budgeted
Duff, Kimberly	Sp Ed Para Ed/Instructional Assist	Blackwell Elem	\$18.04/\$16.00	09/05/16	Repl. K. Gorby
Emde, Anita	Special Ed Para Ed	Lake Washington HS	\$18.04	09/29/16	Repl. N. Granger
Fabiano, Kathryn NC	Teacher	17-18 SpEd Pool	Z-0	08/28/17	Budgeted
Fagerlee, Bailey NC	Teacher	17-18 SpEd Pool	C-0	08/28/17	Leave Replacement
Fischer, Megan	Secretary/Instructional Assist	Redmond Elem	\$18.87/\$16.00	09/01/16	Budgeted
Formantes, Jon	Instructional Assist	Redmond HS	\$16.00	09/01/16	Budgeted
Freeman, Leslie	Special Ed Para Ed	Kirkland MS	\$18.04	09/28/16	Budgeted
Ganapathy Raman, Durgalaks	Instructional Assist	Rush Elem	\$16.00	08/31/16	Repl. L. Luna
Getzinger, Sarah NC	Teacher	17-18 Elem Pool	C-1	08/28/17	Budgeted
Hammer, Lisa	Admin Secretary II	Special Services	\$19.72	09/01/16	Repl. J. Redlin
Henry, Alexandra NC	Teacher	17-18 Elem Pool	A-0	08/28/17	Budgeted

Human Resources Board Report

March 13, 2017



NEW PERSONNEL - Con't

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary/Rate</u>	<u>Start Date</u>	<u>Reason</u>
Hofmeister, Janel NC	Teacher	17-18 Elem Pool	A-0	08/28/17	Leave Replacement
Holler, Samantha NC	Teacher	17-18 Elem Pool	A-0	08/28/17	Budgeted
Hrcek, Jessica	Instructional Assist/Sp Ed Para Ed	Redmond Elem	\$16.00/\$18.04	09/05/16	Budgeted
Isler, June	Reserve Para Ed I	Special Services	\$18.04	11/21/16	Budgeted
Jackstadt, Alexandra NC	Teacher	17-18 Elem Pool	C-0	08/28/17	Budgeted
Jalobeanu, Angela	Data Processor	Lake Washington HS	\$18.87	09/01/16	Repl. K. Denning
Joss, Colin	Instructional Assist	Twain Elem	\$16.00	08/31/16	Budgeted
Jyothi, Rao	Instructional Assist	McAuliffe Elem	\$16.00	08/31/16	Budgeted
Keesling, Nicole	Instructional Assist	Extended Day	\$16.00	09/19/16	Repl. R. Chap
Kilstrom, Francine	Special Ed Para Ed	Redmond HS	\$18.04	09/05/16	Budgeted
Kristjanson, Melanie	Career & College Specialist	Lake Washington HS	\$27.84	10/14/16	Repl. J. Madsen
Labbe, Angela	Health Room Secretary	Rose Hill MS	\$18.87	09/06/16	Budgeted
Lange, Lisa NC	Teacher	17-18 SpEd Pool	C-0	08/28/17	Budgeted
Lathwell, Angela	Admin Secretary II	Special Services	\$21.46	10/04/16	Budgeted
Lee, Hui-Wen	Instructional Assist	Redmond HS	\$16.00	09/01/16	Budgeted
Lind, Jennifer	Instructional Assist	Rose Hill MS	\$16.00	08/31/16	Budgeted
Livermore, Megan	Data Processor	Redmond HS	\$18.87	09/19/16	Repl. J. Hill
Lopez, Karen	Instructional Assist	Evergreen MS	\$16.00	09/06/16	Budgeted
Lotz, Aaron	Instructional Assist/Sp Ed Para Ed	Rush Elem	\$16.00/\$18.04	08/31/16	Repl. L. Luna
Margolis, Jake	Special Ed Para Ed	Juanita HS	\$18.04	09/12/16	Repl. J. Evans
Martin, Courtney NC	Teacher	Dickinson/Explorer Elem	A-0	02/01/17	Repl. K. Wigg
McKenzie, Heather	Special Ed Para Ed	Frost Elem	\$18.04	09/06/16	Budgeted
McRae, Laurel	Instructional Assist	Rose Hill Elem	\$16.00	09/08/16	Budgeted
Mebust, Sarah	Secretary/Instructional Assist	Audubon Elem	\$18.87/\$16.00	09/01/16	Repl. M. Rames
Middaugh, Bridget NC	Teacher	17-18 SpEd Pool	A-0	09/05/17	Leave Replacement
Mobley, Mildred	Secretary	Rockwell Elem	\$18.87	09/01/16	Repl. K. Bauman
Morrison, Sara NC	Teacher	17-18 SpEd Pool	C-0	09/05/17	Budgeted
Nesmith, Elke	Sp Ed Para Ed/Instructional Assist	Thoreau Elem	\$18.04/\$16.00	09/06/16	Budgeted
Olson, Rondi	Instructional Assist	Keller Elem	\$16.00	09/06/16	Budgeted

Human Resources Board Report

March 13, 2017



NEW PERSONNEL - Con't

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary/Rate</u>	<u>Start Date</u>	<u>Reason</u>
Osborn, Kelli	Teacher	17-18 SpEd Pool	A-0	08/28/17	Budgeted
Peterson, Cheryl	Office Assist/Instructional Assist	Redmond HS	\$17.33/\$16.00	09/01/16	Repl. R. Grimm
Piver, Kaylie NC	Teacher	17-18 SpEd Pool	C-0	09/05/17	Budgeted
Porter, Cathi	Health Room Secretary	Inglewood MS	\$17.33	09/05/16	Repl. T. Ray
Remily, Allison	Instructional Assist	Extended Day	\$16.00	11/04/16	Budgeted
Rickey, Sundee	Instructional Assist	Parks Elem	\$16.00	09/09/16	Budgeted
Roth, Michele	Special Ed Para Ed	Dickinson Elem	\$18.04	09/12/16	Budgeted
Sauls, Carolyn	Reserve Para Ed I	Special Services	\$17.18	09/05/16	Budgeted
Schuldt, Kendall NC	Teacher	17-18 ELL Pool	C-0	09/05/17	Leave Replacement
Shorts, Danielle	Instructional Assist	Extended Day	\$16.00	08/31/16	Repl. K. Erickson
Simmons, Sarah	Office Manager I	Renaissance MS	\$19.72	09/01/16	Repl. D. Lerner
Smith, Tracy	Sp Ed Para Ed/Instructional Assist	Evergreen MS	\$18.04/\$16.00	09/05/16	Budgeted
Sparkuhl, Alexis	Instructional Assist/Secretary	Dickinson Elem	\$16.00/\$18.87	09/01/16	Repl. H. Vu
Spencer, Morgan	Instructional Assist	Redmond HS	\$16.00	09/01/16	Budgeted
Stingley, Beth	Bus Driver	Transportation	\$23.78	09/21/16	Budgeted
Straley, Mark	Bus Driver	Transportation	\$23.78	09/06/16	Budgeted
Von Oy, Crystal	Bus Driver	Transportation	\$23.78	03/23/16	Budgeted
Warren, Karen	Instructional Assist	Franklin Elem	\$16.00	08/31/16	Budgeted
Westerlund, Sandra	Health Rm Secretary/Instr Assist	Alcott Elem	\$18.87/\$16.00	09/05/16	Budgeted
Wheeler, Alice	Office Manager II	Juanita HS	\$23.44	09/06/16	Repl. M. Kieffer
Whitaker, Anastasia	Sp Ed Para Ed/Instructional Assist	Redmond Elem	\$18.04/\$16.00	09/05/16	Budgeted
Winkel, Julia NC	Teacher	17-18 Elem Pool	A-0	08/28/17	Budgeted
Wishart, Tonya	Instructional Assist	Rose Hill MS	\$16.00	09/22/16	Budgeted
Wood, Daniel	Sp Ed Para Ed/Instructional Assist	Renaissance MS	\$18.04/\$16.00	09/14/16	Budgeted
Wright, Jody	Instructional Assist	Blackwell Elem	\$16.00	08/31/16	Budgeted
Wright, Karen	Instructional Assist/Sp Ed Para Ed	Alcott Elem	\$18.04/\$16.00	08/31/16	Repl. S. Kono

Human Resources Board Report

March 13, 2017



RETIREMENTS/RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start</u>	<u>Effective Date</u>	<u>Reason</u>
Bader, Charles	Bus Driver	Transportation	02/14/08	02/14/17	Resignation
Bjerkestran, Haley	Teacher	Twain Elem	08/24/15	03/08/17	Resignation
Brennan, Michelle	Teacher	Einstein Elem	09/12/05	06/30/17	Resignation
Bruun, Sarah	Teacher	Redmond Elem	08/31/12	06/30/17	Resignation
Bunyard, Katie	Counselor	Evergreen MS	08/25/14	06/30/17	Resignation
Cromer, Jeremy	Teacher	Lake Washington HS	08/27/12	02/15/17	Resignation
Cronin, Mary	Principal	Carson Elem	09/03/91	06/30/17	Retirement
Dahl, Niccolette	Teacher	Mead Elem	03/02/06	06/30/17	Resignation
Griffin, Janet	Librarian	Alcott Elem	08/29/07	06/15/17	Resignation
Haines, Richard	Teacher	Trans Academy	08/28/86	06/30/17	Retirement
Heitzmann, Margaret	Admin Secretary III	Resource Center	11/17/14	10/18/16	Resignation
Hurst, Kirsten	Teacher	Audubon Elem	08/27/02	06/23/17	Resignation
Jackstadt, Alexandra	Instructional Assist	Twain Elem	11/18/15	02/15/17	Resignation
Johnson, Samantha	Instructional Assist	Lakeview Elem	08/31/16	01/27/17	Resignation
Lam, Nancy	Instructional Assist	Juanita HS	05/11/93	06/23/17	Retirement
Lange, Lisa	Special Ed Para Ed	Mann Elem	01/14/15	06/23/17	Resignation
Laskowski, Stephen	Teacher	Mead Elem	08/27/12	06/30/17	Resignation
Leslie, Stephanie,	Teacher	McAuliffe Elem	05/04/14	06/30/17	Resignation
McCracken, Carisa	Teacher	Rockwell Elem	05/14/04	06/22/17	Resignation
Moed, Gary	Principal	Juanita HS	07/01/06	06/30/17	Retirement
Moncada, Gregory	Principal	International CS	07/01/14	06/30/17	Resignation
Nelson, Alyson	Teacher	Tesla Stem HS	08/26/13	06/30/17	Resignation
Pawlicki, Edith	Teacher	Redmond HS	08/24/15	06/30/17	Resignation
Saura, Whitney	Teacher	Carson Elem	08/24/05	06/26/17	.4 Resignation
Solomon, Lindsey	Teacher	Einstein Elem	08/27/14	06/30/17	Resignation
Stevens, Linda Jo	Director of Curriculum&Assessment	Resource Center	09/05/95	03/09/17	Resignation
Takacs, Gretchen	Teacher	Smith Elem	10/01/01	06/30/17	Resignation
Tiberio, Colleen	Teacher	Wilder Elem	08/28/86	02/15/17 (rev)	Retirement
Voinea, Liviu	Truck Driver	Warehouse	03/16/10	02/10/17	Resignation
Wood, Betania	Custodian	Wilder Elem	09/30/14	02/16/17	Resignation

Human Resources Board Report March 13, 2017



CHANGE OF CONTRACTUAL STATUS

<u>Name</u>	<u>Location</u>	<u>Change</u>	<u>Effective Date</u>
Brandenfels, Christina	Rose Hill MS	.6P3 to .6P3/.1NC	01/30/17
Oleynikova, Alexandra	Bell/Dickinson Elem	.5NC to .7NC	02/21/17
Perez Welander, Crystal	Redmond HS	.8NC to .9NC	01/30/17
Trochalakis, Alicia	Dickinson Elem	.5C to .5C/.5NC	01/30/17

CHANGE OF POSITION

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>	<u>Effective Date</u>	<u>Reason</u>	<u>New Salary</u>
Clapp, Kelly	MS Principal	HS Principal	07/01/17	Repl. G. Moed	\$138,785.00
Dudel, Darci	Admin Sec III	Acct Tech III	02/27/17	Repl. M. Phillips	\$23.44

APPROVAL OF MONITORING REPORT
EL-2, EMERGENCY CEO SUCCESSION

March 14, 2016

The Board's Governance Policies call for the monitoring of each policy based on the annual calendar in GP-6. All areas of EL-2, Emergency CEO Succession, are in compliance and it is now being presented for approval.

RECOMMENDATION

The Board of Directors approves the monitoring report for EL-2, Emergency CEO Succession, as presented.

**Lake Washington School District
Executive Limitation Monitoring Report**

**EL-2 Emergency CEO Succession
March 13, 2017**

Executive Limitation: In order to protect the Board in the event of sudden and unexpected loss of CEO services, the CEO shall assure that at least one other executive staff member is familiar with Board and CEO issues and processes and is capable of assuming CEO responsibilities on an emergency basis.

	In Compliance	◀ ▶
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Evidence

In the current organizational structure, the Deputy Superintendent and two Associate Superintendents provide district leadership in situations where the CEO is not available to provide services. The Deputy Superintendent, Operational Services is familiar with and assumes leadership responsibilities for operational issues. The Associate Superintendents for Student & School Support Services and Student & Professional and Learning Services assume leadership of all instructional related issues. The Deputy Superintendent, Associate Superintendents, and other administrative staff as appropriate, have been made aware of and are familiar with Board and CEO issues and processes to ensure these CEO responsibilities can be assumed on an emergency basis.

I certify the above to be correct as of March 13, 2017.

Traci Pierce, Superintendent

APPROVAL OF MONITORING REPORT
EL-2, EMERGENCY CEO SUCCESSION

March 14, 2016

The Board's Governance Policies call for the monitoring of each policy based on the annual calendar in GP-6. All areas of EL-2, Emergency CEO Succession, are in compliance and it is now being presented for approval.

RECOMMENDATION

The Board of Directors approves the monitoring report for EL-2, Emergency CEO Succession, as presented.

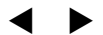
Lake Washington School District Executive Limitation Monitoring Report

EL-4 Annual Report and District Calendar March 13, 2017

Executive Limitation: The CEO shall prepare and publish an annual progress report to the public. The CEO shall also develop a district calendar for the school year that provides for the number of instruction and student contact hours and days determined by the Board and that best meets the instructional needs of students and the professional needs of teachers.

Accordingly, the CEO shall:

- | | | |
|---|------------------|-----|
| <ol style="list-style-type: none"> 1. Publish an annual report that includes: <ol style="list-style-type: none"> a. Student performance data indicating student progress toward accomplishing the Board’s End Results policies. b. Information about school district strategies, programs, and operations intended to accomplish the Board’s End Results policies. c. Revenues, expenditures, and costs of major programs and elements of district operations. | In
Compliance | ◀ ▶ |
|---|------------------|-----|



Evidence

The district publishes an annual report to the community that provides information on academic performance, financial results, and district strategies, programs, and operations.

- School annual reports have been completed, posted on school websites and distributed to families.
- The 2015-16 Annual Report includes a Strategic Plan update. It is in process and will arrive at homes soon.

- | | | |
|---|------------------|-----|
| <ol style="list-style-type: none"> 2. Implement a school district calendar that plans for 180 days of instruction/contact time for students, including provisions for professional needs of teachers and parent-teacher conferences. | In
Compliance | ◀ ▶ |
|---|------------------|-----|




Evidence

Each year, the Lake Washington School District’s district calendar provides at least 180 days of instruction for students and scheduled time for parent-teacher conferences. The calendar also provides negotiated time for the professional needs of teachers, including the dedication of seven (7) full days of time, in addition to the two hours per week for Learning Enhancement and Academic Planning (LEAP). LEAP time is dedicated to professional learning, to collaboration with colleagues, and to curricular and instructional planning and preparation.

EL-4 Annual Report and District Calendar

Executive Limitation: The CEO shall prepare and publish an annual progress report to the public. The CEO shall also develop a district calendar for the school year that provides for the number of instruction and student contact hours and days determined by the Board and that best meets the instructional needs of students and the professional needs of teachers.

Accordingly, the CEO shall:

- | | | |
|--|------------------|---|
| 3. Ensure that any change in the calendar, except for emergency closings or other interruptions due to unforeseen and uncontrollable circumstances, be preceded by adequate and timely notice to students, parents and teachers. | In
Compliance |  |
|--|------------------|---|



Evidence

The district strives to communicate all schedule changes well in advance to students, parents, and teachers. Weather-related and emergency closures are the exception: the district has multiple communication tools in place to reach families in these cases, such as recorded phone calls to all families, web site notifications, social media and notices via local media.

- On March 14, 2016, McAuliffe, Rockwell and Wilder Elementary Schools closed due to a windstorm that resulted in loss of electrical power. The emergency closure was communicated in a timely fashion as soon as information was received. On April 18, the Board approved the submittal of a letter to Office of the Superintendent of Public Instruction to excuse the closure per WAC 329-129-150, and it was approved by OSPI on May 16.
- On February 5, 2016, Redmond and Juanita High Schools were closed due to separate threats to each school that specified that date. The decision to close was communicated in a timely fashion, the day before the closures. Students made up the day on the March 11 LEAP day.
- On Thursday, January 28, Juanita Elementary School closed due to a windstorm that resulted in loss of electrical power. The emergency closure was communicated in a timely fashion as soon as information was received. On March 14, the Board approved the submittal of a letter to Office of the Superintendent of Public Instruction to excuse the closure per WAC 329-129-150, and it was approved by OSPI on May 16.
- On December 9, 2015, Alcott, Bell, Blackwell, Carson, McAuliffe, Mead and Smith Elementary Schools; Inglewood and Renaissance Middle Schools; and, Eastlake and Tesla STEM High Schools closed due to a windstorm that resulted in loss of electrical power at those schools. The emergency closure was communicated in a timely fashion as soon as information was received. On January 11, the Board approved the submittal of a letter to Office of the Superintendent of Public Instruction to excuse the closure per WAC 329-129-150, and it was approved by OSPI on February 10.
- On December 3, 2015, Renaissance Middle School and Eastlake and Redmond High Schools closed due to a windstorm that resulted in loss of electrical power. The emergency closure was communicated in a timely fashion as soon as information was received. On January 11, the Board approved the submittal of a letter to Office of the Superintendent of Public Instruction to excuse the closure per WAC 329-129-150, and it was approved by OSPI on February 10.

EL-4 Annual Report and District Calendar

Executive Limitation: The CEO shall prepare and publish an annual progress report to the public. The CEO shall also develop a district calendar for the school year that provides for the number of instruction and student contact hours and days determined by the Board and that best meets the instructional needs of students and the professional needs of teachers.

Accordingly, the CEO shall:

3. Ensure that any change in the calendar, except for emergency closings or other interruptions due to unforeseen and uncontrollable circumstances, be preceded by adequate and timely notice to students, parents and teachers.	In Compliance	◀ ▶
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Evidence {continued}

- On November 18, 2015, Bell, Franklin, Frost, Juanita, Keller, Kirk, Muir, Sandburg and Thoreau Elementary Schools; Environmental and Adventure School, Finn Hill, Kamiakin and Kirkland Middle Schools; and, Juanita High School closed due to a windstorm that resulted in loss of electrical power. The emergency closure was communicated in a timely fashion as soon as information was received. On January 11, the Board approved the submittal of a letter to Office of the Superintendent of Public Instruction to excuse the closure per WAC 329-129-150, and it was approved by OSPI on February 10.
- No district-wide school closures or other changes were made to the school calendar during the 2015-16 school year.

4. Assure the availability of a copy of the calendar for all parents/guardians of students enrolled in district schools.	In Compliance	◀ ▶
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Evidence

Every year, a one-page calendar with all key dates is included in the parent information booklet distributed to all parents at the beginning of the school year. The printable one-page calendar and one-month per page calendar are posted on the district’s website. Upcoming district calendar events are posted on the home page of the district web site and all school websites.

- In April 2012, the district and teachers association agreed to school year calendars through 2017-18. They are all posted on the district website. Calendar availability was announced in parent newsletters and via the media.
- The district’s calendar was included in the parent informational booklet provided to all parents at the beginning of each school year.

I certify the above to be correct as of March 13, 2017.

Traci Pierce, Superintendent

APPROVAL OF MONITORING REPORT
EL-13, FACILITIES

March 14, 2016

The Board's Governance Policies call for the monitoring of each policy based on the annual calendar in GP-6. All areas of EL-13, Facilities, are in compliance and it is now being presented for approval.

RECOMMENDATION


The Board of Directors approves the monitoring report EL-13, Facilities, as presented.

Lake Washington School District Executive Limitation Monitoring Report

**EL-13 Facilities
March 13, 2017**

Executive Limitation: The CEO shall assure the availability of an appropriate education environment within physical facilities that are safe, efficient, and properly maintained and that support the accomplishment of the Board’s End Results policies.

Accordingly, the CEO shall:

<p>1. Develop a fiscally prudent; long-term facilities plan to establish priorities for construction, renovation, and maintenance projects. In setting those priorities, the CEO shall:</p> <ul style="list-style-type: none"> a. Assign highest priority to the correction of unsafe conditions; b. Include maintenance costs as necessary to enable facilities to reach their intended life-cycles; c. Disclose assumptions on which the plan is developed, including growth patterns, and the financial and human capital impact individual projects will have on other parts of the organization, and d. Ensure that facilities and equipment are not subject to improper wear and tear or insufficient maintenance. 	<p>In Compliance</p>	
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Evidence

Long-term planning is accomplished by way of “capital planning” and “preventive/predictive maintenance planning.” These planning measures work in tandem to provide integrated strategies for district construction, maintenance, and operations in order to establish priorities that result in present and continually “safe and functional buildings” (Administrative policy DA, Fiscal Management Goals) in alignment with the District’s strategic goals: *Goal 2 - Provide Safe & Innovative Learning Environments*; and, *Goal 4 – Use Resources Effectively & Be Fiscally Responsible*. Planning balances the facilities needs with prudent use of resources to minimize the potential impact of taking funding away from classroom instruction.

Capital Planning


Capital planning efforts include: 1) the Six-year Capital Facilities Plan; 2) growth and modernization/ replacement project planning; 3) development tracking, school capacity studies, occupancy utilization, and enrollment projections; 4) total cost of ownership studies and resource impact analysis; 5) real estate planning; 6) the State Study and Survey; 7) the State Asset Preservation Program building condition analysis; and, 8) district educational specifications for schools. The district updates baseline educational specifications prior to a bond measure and uses total cost of ownership studies to help determine building and site solutions that are durable and in alignment with available resources.

- In November 2014, the district convened a 63-member Long Term Facilities Planning Task Force to study and provide recommendations on how to address the district’s growing enrollment and aging facilities. The Task Force finalized their recommendations in November 2016.

EL-13 Facilities

Executive Limitation: The CEO shall assure the availability of an appropriate education environment within physical facilities that are safe, efficient, and properly maintained and that support the accomplishment of the Board’s End Results policies.

Accordingly, the CEO shall:

- | | | |
|--|------------------|---|
| 1. Develop a fiscally prudent; long-term facilities plan to establish priorities for construction, renovation, and maintenance projects. In setting those priorities, the CEO shall:
<i>{see page 1 for complete listing}</i> | In
Compliance |  |
|--|------------------|---|



Evidence {continued}

- The 2016-21 Six-Year Capital Facilities Plan was adopted by the Board in June 2016. It was presented to the King County School Technical Review Committee (STRC). At the end of calendar year 2016, all jurisdictions (King County, City of Kirkland, City of Redmond, and the City of Sammamish) adopted the school impact fees as proposed by the District. The school impact fees on new residential development will be \$10,822 per single-family unit and \$955 for each multifamily unit. The single-family fee represents an increase of \$1,107 and the multi-family fee is an increase of \$104 from the prior year’s fees.

Preventive Maintenance Planning

Preventative maintenance planning tools include, but are not limited to: the Asset Preservation Program (*Appendix A*); life-cycle system replacement planning; planned, predictive, and preventive maintenance through an automated work order system; system surveys and assessments; failure analysis; metrics; monitoring; and, trending. Both capital levy and general fund monies are expended to address facilities (i.e. building and site) system upgrades and needs.

The priority of Facility Services is to avoid and/or correct unsafe conditions in order to provide educational (i.e. business) continuance and avoidance of injury. Unsafe conditions are known by way of various assessments and inspections or reports to Facility Services. Assessments and inspections as well as corrective, predictive, and preventive maintenance programs proactively inform capital (i.e. construction) planning.

The State Asset Preservation Program (APP) evaluates building/site systems to determine their general condition. This condition analysis (evaluation) is conducted annually, and it informs both the capital levy and preventive maintenance programs. A requirement of the APP is to annually report the findings of the evaluation to the Board of Directors, provide a record of that report to the Board, and then submit that evidence to the Office of the Superintendent of Public Instruction (OSPI) prior to April 1 each year.

Facility Services employs preventive/predictive maintenance, life-cycle planning, as well as building condition and evaluation assessments to help ensure that facilities and equipment are not subject to improper wear and tear or insufficient maintenance. These methodologies are reviewed and updated on a regular basis.

EL-13 Facilities

Executive Limitation: The CEO shall assure the availability of an appropriate education environment within physical facilities that are safe, efficient, and properly maintained and that support the accomplishment of the Board’s End Results policies.

Accordingly, the CEO shall:

1. Develop a fiscally prudent; long-term facilities plan to establish priorities for construction, renovation, and maintenance projects. In setting those priorities, the CEO shall: <i>{see page 1 for complete listing}</i>	In Compliance	◀ ▶
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Evidence {continued}

- In 2015-2016, Facility Services issued and completed 6,155 preventive maintenance (PM) work requests. These types of requests are pro-active. They extend the useful life of varying building and site equipment reducing unexpected or premature equipment failure.
- In 2015-2016, Facility Services received 17,853 new work orders as compared to 16,060 the prior year. There were 22,223 work orders resolved compared to 15,878 during the prior year. The increase in resolved work orders was facilitated by the addition of an evening work shift.
- A Remote Operations Center monitors critical mechanical equipment throughout the district via the building automation systems. The center serves as the first responds to thermal comfort issues and mechanical equipment alarms.
 - In 2015-2016, the center received (1,373) services requests; of these:
 - 71.7% were resolved without the need to involve a LWSD technician
 - 19.8% were routed to a LWSD technician with information to facilitate resolutions. This process reduces the amount of time spent troubleshooting the issue
 - 6.3% could not be resolved or assisted in resolution and needed to be addressed by a LWSD technician
 - 2.2% either required no action or were incorrectly assigned
- The report of the annual APP evaluation has been completed and results reported in Appendix A - see Building Condition Scores from August 2015. The assessment focuses on the physical condition of general building systems.

Together, capital and preventive maintenance planning help ensure that: unsafe conditions are the highest priority to correct; facilities reach their intended life-cycles; changes in demographics and a sensitivity of project impacts on the organization are accommodated; facilities and equipment are not subject to premature failure; and, buildings remain open to support student education.

2. Secure board authorization before building or undertaking major renovation of buildings.	In Compliance	◀ ▶
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Evidence

The State School Construction Assistance Program (SCAP) is adhered to for major school construction projects. The method requires Board of Director authorization at various points of a project (e.g. new-in-lieu or replacement vs. modernization decisions, project educational specifications, verification that a project will not result in or aggravate a racial imbalance, commitment to build the project, value engineering analysis, constructability review, commissioning report, and final acceptance). The Board must authorize the district to enter into a contract with a general contractor for major building construction or renovation.

- In 2015-2016, there were no Board authorized actions related to major school construction.

EL-13 Facilities

Executive Limitation: The CEO shall assure the availability of an appropriate education environment within physical facilities that are safe, efficient, and properly maintained and that support the accomplishment of the Board’s End Results policies.

Accordingly, the CEO shall:

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| 3. Recommend land acquisition by first determining growth patterns, comparative costs, construction and transportation factors, and environmental factors. | In Compliance | ◀ ▶ |
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Evidence

The District monitors both short-term and long-term trends in demographics and updates projections annually. The monitoring includes tracking King County births, enrollment, and residential developments. These factors inform the District’s six-year Capital Facilities Plan and help identify potential property acquisition needs. Property acquisition needs can also occur when changes are made by regulatory agencies regarding zoning or land use. If needed, a feasibility study is conducted to determine the viability of the acquisition. Then, based on the Board of Directors’ agreement, due diligence is done on the property before the acquisition is presented to the Board for authorization to purchase.

In 2012, King County restricted school development in rural areas. The District owns several properties that are not able to be developed or will be restricted in use because of this ruling. The County’s decision caused the District to begin to look at options for owned property in the urban area.

EL-13 Facilities

Executive Limitation: The CEO shall assure the availability of an appropriate education environment within physical facilities that are safe, efficient, and properly maintained and that support the accomplishment of the Board’s End Results policies.

Accordingly, the CEO shall:

4. Acquire, encumber, or dispose of real property only with Board authorization.

In
Compliance



Evidence

The acquisition, encumbrance, or disposal of property requires Board authorization.

Acquisition

Site acquisition needs are based on master planning existing sites in alignment with program and project planning and “the attendance area maps for future school neighborhoods” (Administrative Policy FB, Facilities Planning).

- There were no acquisitions of land in the 2015-2016 fiscal year.

Encumbrance

Board Resolution No. 02 from April 1, 1982 gives the superintendent or his/her designee the authority to grant utility easements on district-owned property. Non-utility easements are submitted for Board of Directors approval. Before being submitted to the Board, legal counsel and staff review each easement.

- There were five (5) utility or non-utility easements granted in the 2015-2016 school year.

Site	Recording Number	Date	Type	Name	Assoc Name	Legal Description
53	20151103000234	11/3/2015	EASEMENT	LAKE WASHINGTON SCHOOL DISTRICT NO 414	UNION HILL WATER ASSOC.	SEC 16 TOWN 25 RANGE 06 162506-9113
46/74	20151103000235	11/3/15	EASEMENT	LAKE WASHINGTON SCHOOL DISTRICT 414	UNION HILL WATER ASSOC.	SEC 08 TOWN 25 RANGE 06 082506-9008
79	20151014000917	10/14/15	AGEEMENT Private Maintenance Agreement for Storm Water	LAKE WASHINGTON SCHOOL DISTRICT	KIRKLAND CITY OF	SEC 08 TOWN 25 RANGE 05 082505-9248
79	20151014000918	10/14/15	AGREEMENT Local Improvement Waiver Agreement	LAKE WASHINGTON SCHOL	KIRKLAND CITY OF	SEC 08 TOWN 25 RANGE 05 082505-9248
22909 NE REDMOND-FALL CITY RD 98053	20160224000943	2/24/16	ON-SITE SEWAGE SYSTEM	LAKE WASHINGTON SCHOOL DISTRICT	KING-COUNTY GOVT	SEC 22 TOWN 25 RANGE 06 222506-9027

Disposal

Disposal of real estate property requires Board action and is done in accordance with Administrative Policy DN, School Properties Disposal Procedure. This includes any “intergovernmental disposition of property” (i.e. dedication or conveyance of property). Property records are maintained in the Support Services office.

EL-13 Facilities

Executive Limitation: The CEO shall assure the availability of an appropriate education environment within physical facilities that are safe, efficient, and properly maintained and that support the accomplishment of the Board’s End Results policies.
Accordingly, the CEO shall:

4. Acquire, encumber, or dispose of real property only with Board authorization.	In Compliance	◀ ▶
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Evidence {continued}

- During the 2015-2016 school year, there were no dispositions or dedications of property. There were three (3) conveyances of property as follows:

Site	Recording Number	Date	Type	Name	Assoc Name	Legal Description
46/74	20150709000823	7/9/15	COVENANT Inspection & Maintenance of Storm Water & BMPS	LAKE WASHINGTON SCHOOL DISTRICT	KING-COUNTY GOVT	SEC 08 TOWN 25 RANGE 06 082506-9008
26	20151008001199	10/8/15	COVENANT Maintenance & Inspection of Flow Control BMPS	LAKE WASHINGTON SCHOOL DISTRICT NO 414	KING COUNTY	SEC 22 TOWN 26 RANGE 05 222605-9038
32	20160224001143	2/24/16	COVENANT Inspection & Maintenance. of Storm Water Facilities and BMPS	LAKE WASHINGTON SCHOOL DISTRICT NO 414	KING COUNTY	SEC 22 TOWN 26 RANGE 05 222605-9038

5. Prohibit construction schedules and change orders to deviate significantly from previously approved plans and budget parameters.	In Compliance	◀ ▶
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Evidence

Facility Services staff work to prohibit the substantial change in the schedule, budget, and change orders of construction projects. This is accomplished by weekly review of the contractor’s schedules and the scope of the work. In addition, there is regular review of the budget by both the project manager and district administrative staff.

Schedules

Schedules influence planning and budget (due to inflation and market conditions), while program, project phasing, unforeseen conditions, and other situations can cause schedule changes. The schedules are initially formed prior to a bond or levy measure that funds a project, which is then refined before the beginning of a project.

EL-13 Facilities

Executive Limitation: The CEO shall assure the availability of an appropriate education environment within physical facilities that are safe, efficient, and properly maintained and that support the accomplishment of the Board’s End Results policies.

Accordingly, the CEO shall:

5. Prohibit construction schedules and change orders to deviate significantly from previously approved plans and budget parameters.	In Compliance	◀ ▶
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Evidence {continued}

Budgets

Budget parameters are initially determined prior to the capital bond or levy that funds identified projects. Each measure establishes a program budget, in which there are multiple projects. Project budgets are closely monitored with reports submitted to senior management to help ensure adherence to the set project budget. If additional budget, beyond that which was initially established is needed, senior management approval is needed to adjust the budget and/or allocate from project contingencies. Deviation from initial budget parameters can occur. Some reasons for such deviation include: unforeseen circumstances; changes in codes and regulations; and, changes in scope, programming, and/or project timing.

In general, construction budgets include two types of costs: 1) “hard” (the construction contract cost for both site and off site work) costs; and, 2) “soft” (e.g., taxes; fees [permit, legal, inspection and professional services]; easements; insurance; furniture, etc.) costs. The square foot cost of a building is based on the construction (i.e. “hard”) costs, including change orders divided by the building’s total square footage.

- Major construction project budgets are shown on the table below. The projects approved in the 2016 Bond are currently in pre-construction.

Major Construction Projects	Amount Budgeted	Budgeted “Hard” Costs	Budgeted “Soft” Costs	Amount Spent as of August 31, 2016	Reason for Overage
Redmond Elementary Addition	\$5,250,000	\$3,600,000	\$1,650,000	\$4,682,535	NA
Juanita High School	\$145,477,000	\$98,328,000	\$47,394,000	\$761,125	NA
Redmond Ridge Middle School	\$77,592,000	\$52,445,000	\$25,147,000	\$968,889	NA
Redmond Ridge East Elementary	\$43,257,000	\$29,238,000	\$14,019,000	\$1,000,281	NA
North Redmond Elementary	\$43,257,000	\$29,238,000	\$14,019,000	\$1,179,912	NA
Kirk Elementary	\$44,987,000	\$30,407,000	\$14,580,000	\$120,536	NA
Mead Elementary	\$44,987,000	\$30,407,000	\$14,580,000	\$77,958	NA
Old Redmond School House	\$7,837,000	\$5,269,084	\$2,514,616	\$3,076	NA
Explorer Modular Replacement	\$1,664,000	\$1,064,000	\$500,000	\$3,761	NA

EL-13 Facilities

Executive Limitation: The CEO shall assure the availability of an appropriate education environment within physical facilities that are safe, efficient, and properly maintained and that support the accomplishment of the Board’s End Results policies.

Accordingly, the CEO shall:

5. Prohibit construction schedules and change orders to deviate significantly from previously approved plans and budget parameters.

In
Compliance



Evidence {continued}

Change Orders

Major construction projects are complex. All construction projects have change orders. Construction change orders are a “change management” process whereby agreed upon modifications to the original contract’s scope of work of a project are implemented. Such modifications are agreed upon by the owner, architect, and contractor. Reasons for change orders include: regulatory agency requirements; unforeseen conditions; owner-requested changes; and, design coordination issues. The district’s goal is to have a construction change order rate below ten (10) percent of the construction “hard” cost of the project. A change order rate greater than fifteen (15) percent would be considered a significant deviation from the intended project.

- The Redmond Elementary School expansion executed two (2) Construction Change Orders totaling \$108,440. This represented a 3.4% increase over the base contract of \$3.18M.

6. Provide students and staff with an uncompromised and healthy environment.

In
Compliance



Evidence

The district utilizes various strategies to promote healthy learning and working environments for students and staff that are in alignment with available resources.

Standards and Levels of Service

Various facilities and operational standards and levels of service have been established that support consistent healthy learning and working environments. These include and are not limited to: school design elements (e.g. day lighting, acoustics, building envelope integrity, and other sustainable building/site aspects); building materials that do not contain asbestos, lead, PCBs or other regulated materials and that have no or very low volatile organic compounds (VOCs); durable, easily maintained and cleanable surfaces; and, established custodial service levels and expectations. In addition, there are reviews, updates, and additions to standards and to levels of service.

- In 2015-2016 Facility Services developed Levels of Service (LOS) for the Grounds Department. The Grounds LOS document used Association of Physical Plant Administrators (APPA): Leadership in Educational Facilities to design staffing levels and desired outcomes. Annual assessments are planned to evaluate staffing and equipment, with consideration given to square footage, enrollment, frequency levels and budget. Tasks include Lawn Maintenance, Bed Maintenance, Hard Surfaces, Tracks and Athletic Fields.

EL-13 Facilities

Executive Limitation: The CEO shall assure the availability of an appropriate education environment within physical facilities that are safe, efficient, and properly maintained and that support the accomplishment of the Board’s End Results policies.

Accordingly, the CEO shall:

6. Provide students and staff with an uncompromised and healthy environment.

In
Compliance



Evidence {continued}

Inspections and Assessments

Planned and regular inspections as well as responsive assessments are conducted to maintain healthy conditions. Some examples are: the regular planned examination of vital building and site systems (*Appendix B*); various building condition evaluations that inform both planning and project implementation and fulfill State requirements; and, the prompt response to Indoor Environmental Quality (IEQ) concerns.

Environmental and Health Concerns

To protect the health and safety of staff and students, district Custodial Services utilizes cleaning and paper products that are “Green Seal Certified.” In addition to green certified products, green cleaning methods and standards are followed. Custodial practices, along with Facility Services solutions, help reduce the district carbon footprint and contribute to the reduction of harmful chemicals in the environment. All purchases (products, materials, and new equipment) are made with green practices and solutions as the goal.

Facility Services manages a variety of programs and makes notifications as is appropriate. Protocols have been developed to manage specific programs such as Integrated Pest Management (IPM/*Appendix C*) in order to appropriately and pro-actively address various situations. In the event chemicals are used while school is in session, notifications from the school involved are sent home with students.

- In 2015-2016, chemicals were not used while school was in session, as such no notifications occurred.
- In 2015-16, there were no Indoor Environmental Quality (IEQ) concerns that led to a loss instructional time.
- In 2015-2016, the district satisfied the requirements necessary to retain its IPM STAR Certification.
- In 2016, the district developed a drinking water quality maintenance program. This program is designed to provide regular maintenance of drinking water fixtures through Custodial Services and the district plumbers. The plan includes a survey of all drinking water fixtures, periodic cleaning aerators, and thorough documentation of repair/replacement of fixtures. The plan also includes testing for approximately one quarter of schools each year.

EL-13 Facilities

Executive Limitation: The CEO shall assure the availability of an appropriate education environment within physical facilities that are safe, efficient, and properly maintained and that support the accomplishment of the Board’s End Results policies.

Accordingly, the CEO shall:

6. Provide students and staff with an uncompromised and healthy environment.

In
Compliance



Evidence {continued}

Response to Emergencies

Issues that are deemed an immediate danger to the health, welfare, or safety of persons using buildings or sites are considered emergencies and responded to the same day with the goal to resolve within two (2) days. Other situations that warrant the same type of response include violations to the fire code; repair of fire/security detection systems; roof leaks; or, situations that might lead to the major disruption of the educational program. In addition, incidents of vandalism are treated as emergencies and responded to accordingly.

- In 2015-2016, there were a total of 40 incidents of vandalism in the district reported to Support Services requesting response. The table below provides the number of incidents by level for the past five years:

	2015-2016	2014-2015	2013-2014	2012-2013	2011-2012
Elementary	39	31	31	35	66
Middle Schools	8	19	16	21	19
High Schools	23	10	20	31	28
Other Sites	0	0	0	1	3
Total	70	60	67	88	116

- The most frequent types of vandalism were graffiti (49 events).


Vandalism, reported to Support Services for repair, cost the district \$12,052 during the 2015-2016 school year. If the perpetrators are caught, the district seeks restitution; no dollars were recovered in 2015-2016. The table below provides data for the past five years:

	2015-2016	2014-2015	2013-2014	2012-2013	2011-2012
Annual Cost of Reported Vandalism	\$12,052 With no recovery	\$11,564 With no recovery	\$12,561 With a recovery of \$326	\$14,140 With a recovery of \$710	\$27,823 With no recovery

EL-13 Facilities

Executive Limitation: The CEO shall assure the availability of an appropriate education environment within physical facilities that are safe, efficient, and properly maintained and that support the accomplishment of the Board’s End Results policies.

Accordingly, the CEO shall:

<p>7. Permit the public’s use of facilities as long as student functions and the academic program are not compromised. Accordingly, the CEO shall develop a plan for public use of buildings that includes:</p> <ul style="list-style-type: none"> a. definition of permitted uses; b. a fair and reasonable fee structure; c. clear delineation of user expectations; and d. consequences and enforcement procedures for public users who fail to follow the established rules. 	<p>In Compliance</p>	
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Evidence

The district makes building and fields available for public use on a scheduled basis to ensure that school functions and the academic programs are not compromised. Each site is responsible for their own scheduling.

Permitted Use

To assist schools and the public in understanding the guidelines for community use, the district provides *Guidelines and Procedures for Use of School District Facilities* on the district website. Schools are also provided specific guidelines for staff in charge of building use. These guidelines are reviewed annually and updated as needed.

Fees

User groups pay fees depending on their classification. Building use fees are increased on an annual basis per the Consumer Price Index (CPI). The district tracks the dollars received from building use. Schools receive 30% of fees collected, excluding the cost of custodial, supplies, and energy.

EL-13 Facilities

Executive Limitation: The CEO shall assure the availability of an appropriate education environment within physical facilities that are safe, efficient, and properly maintained and that support the accomplishment of the Board’s End Results policies.

Accordingly, the CEO shall:

7. Permit the public’s use of facilities as long as student functions and the academic program are not compromised. Accordingly, the CEO shall develop a plan for public use of buildings that includes:
- a. definition of permitted uses;
 - b. a fair and reasonable fee structure;
 - c. clear delineation of user expectations; and
 - d. consequences and enforcement procedures for public users who fail to follow the established rules.

In
Compliance



Evidence {continued}

- In 2015-2016 a total of \$555,827 was collected for building use fees, exclusive of amounts paid for leases and reimbursement for custodial help. The table below provides a detailed breakout of fees collected for the past five years:

	2015-2016	2014-2015	2013-2014	2012-2013	2011-2012
<i>Amount to Schools</i>	\$30,531	\$37,648	\$44,660	\$39,368	\$30,077
<i>Energy Use</i>	\$127,948	\$131,321	\$140,783	\$120,101	\$118,355
<i>Supply Fees</i>	\$56,963	\$54,294	\$58,909	\$50,904	\$43,036
<i>Amount to General Fund</i>	\$65,453	\$87,846	\$104,201	\$91,862	\$70,0171
<i>Stadium Rental</i>	\$159,783	\$159,690	\$188,787	\$182,145	\$210,624
<i>Theater Rental</i>	\$115,149	\$105,203	\$108,011	\$91,728	\$53,932
<i>Total</i>	\$555,827	\$576,002	\$645,351	\$576,108	\$526,195
<i>Reimbursement for Custodial Help</i>	\$82,830	\$79,332	\$75,880	\$54,320	\$70,089

Expectations and Consequences

The “Application for Use of School District Facilities” form, completed by each requesting user group, delineates user expectations and consequences if procedures are not followed or if damage occurs to the building/site. User groups who cause any building or site damage, break equipment, vandalize school property, or make alterations to buildings or groups will be billed for repairs and corrections and may lose their right to be granted future building use.

I certify the above to be correct as of March 13, 2017.

Traci Pierce, Superintendent

Appendix A: Asset Preservation Program (APP)

Support Services annually assesses permanent buildings identified by the State for Asset Preservation Program (APP) tracking. Districts are required to assess any building that received State Construction Funding Assistance after 1993. The annual evaluation can be done by trained in-house staff with every sixth year requiring verification by a third-party evaluator. The APP is an additional and unfunded state-required planning tool (replacing the former “2% Rule”). Building scores will determine whether a proposed project will receive the intended eligible State Construction Funding Assistance or a percentage of the intended amount based on the condition rating of the existing building.

The state implementation of the system began in 2009-2010 school year. In response to APP, Lake Washington’s Board of Directors adopted an APP policy in March 2009. Subsequently, a district procedure and program have been developed along with the alignment of the plan with the State Study and Survey. The district began to implement APP building condition assessments in 2010-2011. Though not required, the district assessed and continues to assess and track all permanent buildings that include all non-APP schools. The reason for the more global approach is to ensure appropriate care for all buildings and to integrate planning strategies across all district facilities.

The State introduced the Joint Legislative Audit & Review Committee’s automated building inventory system (known as ICOS - i.e. Inventory and Condition of Schools) in 2010-2011 as the data-base system to capture facilities information from all school districts across the State. In 2010-2011, district staff worked with OSPI Facilities staff to plan the implementation of this database tool in 2011-2012 in our district and then to separately augment it into a database that will be the basis for ongoing life-cycle planning for the district and the in-take for the APP program.

Since its implementation in 2011-2012 through the assessment conducted in 2014, the district has utilized a third party vendor to conduct the Building Condition Assessment (BCA) for all permanent school facilities, and uploaded the data into ICOS. For the last three years, though not required by the State, the district has also assessed the entire portable classroom inventory. The following is a comprehensive annual summary report of the BCA scores for all district school facilities (both permanent and portable buildings), including those under the State Asset Preservation Program (APP).

There is currently no “passing score” in the APP program. The intent is that OSPI will develop a guideline range for where an APP school is expected to rate over time in order to be eligible for state assistance funding in the future. It is the district’s understanding that the range or minimum rating has not been set or developed yet. The reason seems to be that OSPI needs more data, but they have published a “proposed” Building Condition Standard (BCS). It is the criteria OSPI uses to correlate the quantitative rating of a system with a qualitative description, such as “good,” and to describe maintenance/investment.

<u>Description</u>	<u>Score Range</u>	<u>Maintenance</u>
Excellent	95% to 100%	Preventative
Good	85% to 94%	Routine
Fair	62% to 84%	Minor
Poor	30% to 61%	Major
Unsatisfactory	0% to 29%	Replacement

The OSPI rating system is designed so that a school condition assessment score will go reduce over time, even if the school is properly maintained. In general, a school’s score should go from 100% at new construction to approximately 62% or “Poor/Fair” in 30 years (even if well maintained), when it is assumed that the school would be next eligible for state assistance funding. OSPI does not have enough data yet to develop a real effective Building Condition Standard (BCS), which would allow for a comparison of condition scores to a statewide average. It is anticipated that the first comparative chart will be made available by OSPI later this year.

OSPI uses the Unifomat system for the Building Condition Assessments. The assessment looks at 19 major systems such as foundations, interior finishes, roofing, mechanical, electrical, and furnishings. Within the 19 major systems there are approximately 58 subcategories that are individually scored during the assessments. The aggregate score for a building is made up from the individual sub-categories, but certain systems are given more “weight” in the overall scoring (e.g. foundations, walls, and mechanical/HVAC).

There are a number of reasons that schools of similar design and age might have different conditions scores. For starters, there are very few schools that are exactly the same design, construction, and age. But assuming that two schools are similar (even prototypical schools), some reasons why the scores would vary include differences in: finishes and systems in design and construction; maintenance and upkeep; how the schools deteriorate and age over time (e.g. heavy use, use patterns and vandalism); what is replaced and upgraded over time; the result of code changes; and, subjectivity in assessments.

Building Condition Assessment (BCA) Scores 2015

Level	Name	Year Built	Mod Year	APP*	2015	Prior Year 2014	Notes
Elementary	Alcott	1986			81.81%	81.30%	
	Audubon	1965	2001		85.68%	89.79%	
	Bell	1966	2013	X	95.43%	90.00%	
	Blackwell	1998			85.11%	88.64%	
	Carson	2008	2008		91.04%	90.00%	
	Dickinson	1992			86.25%	76.64%	
	Einstein	1997			85.94%	87.47%	
	Franklin	1967	2005	X	87.57%	90.00%	
	Frost	1969	2009	X	90.00%	90.00%	Did not change
	Juanita	1950	2005	X	90.00%	89.99%	

Level	Name	Year Built	Mod Year	APP*	2015	Prior Year 2014	Notes
	Keller	1969	2012	X	95.33%	90.00%	
	Kirk	1975			64.61%	57.63%	
	Lakeview	1955	2001	X	90.00%	89.97%	
	Mann	1964	2003	X	90.39%	88.60%	
	McAuliffe	1990			90.62%	88.91%	
	Mead	1979			74.63%	72.21%	
	Muir	1970	2012	X	95.53%	90.00%	
	Redmond	1998		X	90.50%	88.10%	
	Rockwell	1981			79.84%	78.90%	
	Rosa Parks	2005	2006	X	86.84%	85.69%	
	Rose Hill	1954	2006	X	89.94%	90.00%	
	Rush	1970	2012	X	95.39%	90.00%	
	Sandburg/Discovery	1970	2012	X	95.00%	90.00%	
	Smith	1988			77.64%	79.31%	
	Thoreau	1964	2003	X	85.84%	83.02%	
	Twain	1962	2000	X	86.15%	89.89%	
	Wilder	1989			90.21%	85.26%	
Middle	Evergreen	1983			76.95%	76.27%	
	Finn Hill/EAS	1967	2011	X	95.96%	90.00%	
	Inglewood	1991			77.52%	74.27%	
	International/Community	1965	2012	X	95.95%	93.16%	
	Kamiakin	1974			66.60%	65.46%	
	Kirkland	1961	2004	X	85.29%	88.60%	
	Northstar (at Emerson HS)	2012	N/A		90.00%	90.00%	Did not change
	Redmond	1958	2001	X	87.23%	83.92%	
	Renaissance (at Eastlake HS)	2012	N/A		90.00%	90.00%	Did not change
	Rose Hill/Stella Schola	1969	2013	X	95.98%	96.17%	
High	Eastlake	1993			89.22%	86.07%	
	Emerson	1983			73.81%	68.62%	
	Juanita	1971			64.75%	63.52%	
	Lake Washington	1949	2010	X	95.56%	89.86%	
	Redmond	1964	2003	X	90.82%	85.52%	
	Tesla STEM	2012	2012		95.73%	89.80%	

Portable Building Condition Assessment (BCA) Scores 2015

Name	Portable Number	Year Built	BCA Rating 2015	BCA Rating 2014
Elementary Schools				
Alcott ES	P213	1986	Good	Fair
	P267	1988	Fair	Fair
	P272	1989	Good	Fair
	P289S	2007	Good	N/A
	P292	1989	Good	Fair
	P339	2007	Good	Good
	P340A	2007	Good	Good
	P340B	2007	Good	Good
	P380	2015	Excellent	N/A
	P381	2015	Excellent	N/A
	P382	2015	Excellent	N/A
Audubon ES	P212	1986	Fair	Fair
	P277	1989	Fair	Fair
	P383	2015	Excellent	N/A
Blackwell ES	P204	1987	Good	Fair
	P247	1988	Good	Fair
	P269	1989	Good	Fair
Carson ES	P344A	2009	Good	Good
	P344B	2009	Good	Good
	P345A	2009	Good	Good
	P345B	2009	Good	Good
Dickinson/Explorer ES	P194	1986	Fair	N/A
	P196A	1986	Fair	N/A
	P196B	1986	Fair	N/A
	P296	1990	Good	N/A
	P341A	2007	Good	N/A
	P341B	2007	Good	N/A
	P342A	2007	Good	N/A
	P342B	2007	Good	N/A
	P309S	1990	Fair	N/A
Einstein ES	P350	2010	Good	Good
Franklin ES	P205	1987	Good	Fair
	P255	1988	Good	Fair
	P403	2015	Excellent	N/A

Name	Portable Number	Year Built	BCA Rating 2015	BCA Rating 2014
Frost ES	P386	2015	Excellent	N/A
Kirk ES	P207	1986	Good	Fair
	P208	1986	Good	Fair
	P333	1995	Good	Fair
Lakeview ES	P202	1986	Good	Fair
	P293	1989	Good	Fair
	P351A	2011	Good	Good
	P351B	2011	Good	Good
Mann ES	P376	2014	Excellent	Excellent
	P377	2014	Excellent	Excellent
	P378	2014	Excellent	Excellent
	P379	2014	Excellent	Excellent
McAuliffe ES	P160	1986	Good	Fair
	P161	1986	Good	Fair
	P162	1986	Good	Fair
	P163	1986	Good	Fair
	P221	1987	Good	Fair
	P222	1987	Good	Fair
	P223	1987	Good	Fair
Mead ES	P195	1990	Good	Fair
	P214	1986	Good	Good
	P215	1986	Good	Fair
	P278	1989	Good	Fair
	P290	1989	Good	Fair
	P299	1990	Good	Fair
Redmond ES	P343A	2008	Good	Good
	P343B	2008	Good	Good
	P370	2014	Excellent	Excellent
	P371	2014	Excellent	Excellent
	P395	2015	Excellent	N/A
	P396	2015	Excellent	N/A
	P397	2015	Excellent	N/A
	P398	2015	Excellent	N/A
Rockwell ES	P288	1989	Good	Good
	P291S	1989	Good	Good
	P335A	1995	Good	Good
	P335B	1995	Good	Good
	P352	2011	Good	Good
Rosa Parks ES	P346A	2009	Good	Good
	P346B	2009	Good	Good

Name	Portable Number	Year Built	BCA Rating 2015	BCA Rating 2014
	P347A	2009	Good	Good
	P347B	2009	Good	Good
	P348A	2010	Good	Good
	P348B	2010	Good	Good
	P349A	2010	Good	Good
	P349B	2010	Good	Good
	P353A	2011	Good	Good
	P353B	2011	Good	Good
Rose Hill ES	P354A	2011	Good	Good
	P354B	2011	Good	Good
Rush ES	P400	2015	Excellent	N/A
	P401	2015	Excellent	N/A
	P402	2015	Excellent	N/A
Smith ES	P159	1986	Good	Fair
	P219	1986	Good	Fair
	P226	1987	Good	Good
	P254	1988	Good	Fair
	P284	1989	Good	Good
	P285	1989	Good	Fair
	P286	1989	Good	Fair
	P329	1995	Good	Fair
Twain ES	P258	1988	Fair	Fair
	P268S	1988	Fair	Fair
	P334A	1995	Good	Good
	P334B	1995	Good	Good
Wilder ES	P200	1990	Good	Fair
	P273	1989	Good	Fair
	P322	1990	Good	Fair
	P328	1995	Good	Fair
	P372	2014	Excellent	Excellent
	P373	2014	Excellent	Excellent
	P374	2014	Excellent	Excellent
	P375	2014	Excellent	Excellent
Middle Schools				
Evergreen MS	P104	1990	Good	Fair
	P106	1990	Good	Fair
	P248	1988	Good	Fair
	P250	1988	Good	Fair
	P262	1988	Fair	Fair
	P263	1988	Fair	Fair

Name	Portable Number	Year Built	BCA Rating 2015	BCA Rating 2014
	P281	1989	Fair	Fair
	P287	1989	Fair	Fair
	P337	1989	Good	Fair
	P384	2015	Excellent	N/A
	P385	2015	Excellent	N/A
Kamiakin MS	P211	1986	Good	Fair
	P236	1986	Fair	Fair
	P256	1988	Fair	Fair
	P257	1988	Good	Fair
	P261S	1988	Good	Fair
	P264	1988	Fair	Fair
	P316	1990	Fair	Fair
Redmond MS	P355A	2008	Good	Fair
	P355B	2008	Good	Fair
	P356A	2008	Good	Fair
	P356B	2008	Good	Fair
	P361A	2008	Fair	Fair
	P361B	2008	Fair	Fair
	P399	2015	Excellent	N/A
High Schools				
Emerson Campus	P155	1986	Fair	Fair
	P156	1986	Fair	Fair
	P157	1986	Fair	Fair
Juanita HS	P169A	1986	Good	N/A
	P169B	1986	Good	N/A
	P197A	1986	Good	N/A
	P197B	1986	Good	N/A
	P198	1990	Fair	N/A
	P199A	1986	Good	N/A
	P199B	1986	Good	N/A
	P327	1991	Good	N/A
Lake Washington HS	P388	2015	Excellent	N/A
	P389	2015	Excellent	N/A
	P390	2015	Excellent	N/A
	P391	2015	Excellent	N/A
	P392	2015	Excellent	N/A
	P393	2015	Excellent	N/A
	P394	2015	Excellent	N/A
Redmond HS	P357A	2013	Good	N/A
	P357B	2013	Good	N/A

Name	Portable Number	Year Built	BCA Rating 2015	BCA Rating 2014
	P358A	2013	Good	N/A
	P358B	2013	Good	N/A
	P356A	2013	Good	N/A
	P356B	2013	Good	N/A
	P355A	2013	Good	N/A
	P355B	2013	Good	N/A

Appendix B: Inspection of Vital Systems

Periodic inspections are completed in order to ensure the safe, continued operation of vital systems (those that impact human safety or are essential for a building) and compliance. The district utilizes both in-house staff and outside vendors in conduction inspections. Site and building systems inspected include:

Inspectors	Systems Inspected
Facilities Supervisors or Consultants	Asset Preservation Program building condition evaluations for five of the six-year cycle. The sixth-year evaluation must be conducted by a certified third party (i.e. another school district or consultants)
Custodians	Playgrounds, sites/walkways, fire extinguishers, moveable walls/curtains, asbestos, toilet fixtures, faucets/bubblers, generators, HVAC air filters, portable ramps, interior/exterior lighting, indoor environmental concerns.
Trades	Water flushing systems, oil separator, HVAC controls monitoring, bleachers, generators, irrigation systems, playground surfacing, pavement/concrete walks, and science lab acid neutralization tanks.
Vendors	Fire alarm systems, fire sprinkler systems, alarm systems, drinking water backflow devices, elevators, fire extinguishers, boiler/pressure vessels, kitchen fire suppression/hoods/grease traps, bleachers/grandstands, asbestos, sewer lift stations, surface water management, water quality. Specialty (expert) assessments and surveys (e.g. roofing or playfield surveys)

Appendix C: Integrated Pest Management (IPM)

Lake Washington earned the IPM STAR Certification in 2014-2015 after passing a rigorous 37-point inspection conducted by the independent nonprofit IPM Institute of North America. Becoming one of only 12 school districts in the state to hold this designation. The district satisfied the requirements necessary to retain IPM STAR Certification in 2015-2016. IPM is a common-sense approach to solving pest problems with minimum pesticide usage.

The word “pesticide” encompasses insecticides, herbicides, fungicides and rodenticides. The district is required to report the use of any of pesticide chemical except for traps or baits.

- Details of products and quantities used either by district staff or vendors in 2015-2016 are found on the attached charts.

Schools can elect to become a “Pesticide Free” site. To achieve this status requires specific involvement by site personnel to maintain shrubs, beds, and walkways in a manner that complies with state and local codes while eliminating the need for pesticides. Tesla STEM, Alcott Elementary, Sandburg Elementary, Thoreau Elementary, and Peter Kirk Elementary were “Pesticide Free Schools” in 2015-2016.

Herbicide Product Use 2015-2016

PRODUCT	EPA REG.#	EPA DESIG.	USE	AREA	2015-2016	2014-2015
Casoron	400-168	Caution	Pre-emergent weed control	Planting beds, tree wells, sign posts	1,709 lbs.	1,055 lbs.
Ranger Pro	524-517	Caution	Post emergent weed control	Planting beds, tree wells, cinder tracks, sidewalks, parking lots	19.5 gallons (diluted)	12 gallons (diluted)
Snapshot	62719-175	Caution	Pre-emergent weed control	Planting beds, tree wells, sign posts	None Used	2,626 lbs.
Pendulum AquaCap ⁱ	241-416	Caution	Post emergent weed control	Planting beds	None Used	0-5 gallons (diluted)

¹ Pre-emergent weed control applied at International Community School (NW Landscapes)

Insecticide Product Use 2015-2016

Product	EPA REG.	EPA DESIG.	PEST	AREA	2015-16	2014-15
Advion	352-746	Caution	Ants, Roaches	Interior (bait)	132 oz.	87 oz.
BTI	6218-47	Caution	Mosquito Larva	Retention ponds	214 bricks	122 bricks
Drione	4816-353	Caution	Ants, Wasps	Outdoors	6.5 oz.	6.5 oz.
Max Force	432-1255	Caution	Ants	Bait Gel (Traps)	22 oz.	69 oz.
Nyguard	1021-1603	Caution	Flies	Interior	None Used	3 oz.
Phantom	241-392	Caution	Ants	Outdoors	18.25 oz.	None Used
P.I.	499-444	Caution	Wasps, Flies, Ants	Interior	None Used	6 oz.
Tempo SC	3125-498	Caution	Ants, Bees	Interior	3.75 gallons	81.5 gallons
Termidor	7969-210	Caution	Termites	Interior / Exterior	2.75 gallons	2 gallons
Wasp Freeze	499-362	Caution	Bees, Spiders	Nests	37 cans	12 cans

Appendix D: Drinking Water Testing Schedule

Year One	
School	Year Built
Juanita HS	1971
Kamiakin MS	1974
Kirk ES	1975
Mead ES	1979
Rockwell ES	1981
Evergreen MS	1983
Emerson Campus/Northstar	1983
Alcott ES	1986
Smith ES	1988
Wilder ES	1988
Year Two	
McAuliffe ES	1990
Inglewood MS	1991
Dickinson/Explorer ES	1992
Eastlake HS/Renaissance	1993
Einstein ES	1998
Redmond ES	1998
Twain ES	2000
Audubon ES	2001
Lakeview ES	2001
Redmond MS	2002

Year Three	
School	Year Built
Mann ES	2003
Thoreau ES	2003
Kirkland MS	2004
Redmond HS	2004
Rose Hill ES	2005
Franklin ES	2006
Juanita ES	2006
Rosa Parks ES	2006
Carson ES	2008
Frost ES	2009
Year Four	
Finn Hill MS/EAS	2011
Lake Washington HS	2011
Keller ES	2012
Muir ES	2012
Sandburg/Discovery ES	2012
Bell ES	2013
Rush ES	2013
ICS/Community	2013
Rose Hill MS	2013
Tesla STEM HS	2014

INSTRUCTIONAL MATERIALS ADOPTION

March 13, 2017

SITUATION

RCW 28A.320.230 and the SPI Bulletin No. 191-67 establish that each school district shall maintain an Instructional Materials Committee to assist in recommending instructional materials to be used in the respective schools of the district and that the final approval of such material is the responsibility of the Board of Directors.

The following books have been recommended by the Instructional Materials Committee for district-wide adoption. The items recommended for adoption are:

Title: Why Try Program
Author: Multiple
Publisher:
Copyright:
No. of Copies: 1
Price: \$99.00 per year
School Requesting: Inglewood Middle School
Classification: Grade 6

Title: A Blueprint for Success; Building Executive Functions for Middle School Students
Author: Julie Gidaspow; Sarah Minton, MAT; Michael Smith
Publisher: School Specialty, INC
Copyright: 2016
No. of Copies: 15
Price: \$4.95 per book
School Requesting: Inglewood Middle School

Title: The Castle in the Attic
Author: Elizabeth Winthrop
Publisher: Bantam Books
Copyright: 1985
No. of Copies: 60
Price: \$6.29
School Requesting: Franklin Elementary School
Classification: Grade 5

Title: Code Combat
Author: Code Combat
Publisher: Code Combat
Copyright: 2016
No. of Copies: 160
Price: \$4.00 per copy
School Requesting: Tesla STEM High School
Classification: Grades 9-12

Title: The Body
Author: Stephen King
Publisher: Pearson
Copyright: 1982
No. of Copies: 0 – KCLS use
Price: 0
School Requesting: Eastlake High School
Classification: Grades 9-12

Instructional Materials Adoption
March 13, 2017

Title: World History: Preparing for the A P Examination
Author: Multiple
Publisher: Perfection Learning
Copyright: 2017
No. of Copies: 35
Price: \$18.00 per book
School Requesting: Eastlake High School
Classification: Grades 9-12

Title: Anthem
Author: Ayn Rand
Publisher: Signet
Copyright: 1996
No. of Copies: 64
Price: 0.99 per book
School Requesting: Eastlake High School
Classification: Grades 9-12

Title: Hal Leonard Guitar Method – Complete Edition
Author: Will Schmid and Greg Koch
Publisher: Hal Leonard Corporation
Copyright: 2002
No. of Copies: 20
Price: \$11.99 per book
School Requesting: Juanita High School
Classification: Grade 9

Title: Managing Life Skills 2016
Author: Patricai Clark, Sue Couch and Ginny Felstehausen
Publisher: Glencoe/McGraw Hill
Copyright: 2016
No. of Copies: 32
Price: \$65.91 per book
School Requesting: Rose Hill Middle School/CTE
Classification: Grade 6

Title: Kids at Work
Author: Russell Freedman
Publisher: Clarion Books
Copyright: 1994
No. of Copies: 90
Price: \$8.58
School Requesting: Franklin Elementary School
Classification: Grade 5

Title: Code Talker: A Novel About the Navajo Marines of World War Two
Author: Joseph Bruchac
Publisher: Speak
Copyright: 2005
No. of Copies: 66
Price: \$11.24 per Hardcopy, \$4.00 per Softcopy
School Requesting: Rose Hill Middle School
Classification: Grade 6

Instructional Materials Adoption
March 13, 2017

Title:	To Stay Alive: Mary Ann Graves & The Tragic Journey of the Donner Party
Author:	Skila Brown
Publisher:	Candlewick
Copyright:	2016
No. of Copies:	10
Price:	\$10.22
School Requesting:	Kamiakin Middle School
Classification:	Grade 8

RECOMMENDATION

The district's Instructional Materials Committee has reviewed a series of instructional materials as to their instructional purpose, readability level, and treatment of minorities and women. The above instructional materials satisfy the selection criteria as cited in the local administrative policy IIAA-R and it is recommended that the instructional materials be adopted for use in the Lake Washington schools.

BUILDING CONDITION ASSESSMENT (BCA) REPORT, 2017

March 13, 2017

SITUATION

Districts must complete Building Condition Assessments on any district building that they have received school construction assistance funding on since December 31, 1993. Such buildings, become part of the state's Asset Preservation Program (APP). In order to remain eligible for future School Construction Assistance Program (SCAP) funding, districts must fulfill the requirements of APP. Those requirements include maintenance of the building to ensure a 30-year expected life and completion of an annual Building Condition Assessment (BCA) to generate the required report and issue it to the school board. The requirements and details of the Building Condition Assessment are described by Office of Superintendent of Public Instruction (OSPI) as follows:

“The Building Condition Assessment (BCA) is a systematic rating of common building components and is based on “Unifomat” coding and categories. The five major Assemblies are substructure, shell, interiors, services, and furnishings. Under the five major Assemblies are Sub-assemblies and Components. The BCA scoring consists of ratings at the component level with choices that include excellent, good, fair, poor, and unsatisfactory. The individual component scores are combined to produce a total building condition score based on a 100 point scale.”

The above component ratings are entered into OSPI's Information and Condition of Schools database (ICOS) and computed into a numeric score. The scores are then compiled into a single number per building and automatically generated in a report. The attached ICOS report shows the score of buildings required under the state's Asset Preservation Program.

RECOMMENDATION

The Board of Directors accepts the Building Condition Assessment Report.



ICOS

School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
 Asset Preservation Program (APP) Report by Building

LAKE WASHINGTON

-----2016-2017-----

FACILITY	BUILDING NAME	BUILDING BOARD ACCEPTANCE DATE	APP YEAR	BUILDING CONDITION ASSESSMENT %	ANNUAL REVIEW COMPLETED BY	NEXT CERTIFIED BCA DUE
▷ Blackwell Elementary School	Main Building	3/20/2009	8	84.11	District	2020
▷ Carson Elementary School	Main Building	4/20/2009	7	90.97	District	2020
▷ Bell Elementary School	Main Building	5/19/2014	2	93.43	District	2020
▷ Redmond Middle School	Main Building	6/28/2004	12	86.71	District	2021
▷ Juanita Elementary School	Main Building	8/7/2006	10	89.52	District	2021
▷ Lake Washington High School	Main Building	4/30/2014	2	94.26	District	2021
▷ Lake Washington High School	Gym Building	4/30/2014	2	89.72	District	2021
▷ Mann Elementary School	Main Building	10/4/2004	12	90.00	District	2021
▷ Keller Elementary School	Main Building	4/30/2014	2	93.24	District	2021
▷ Lakeview Elementary School	Main Building	1/6/2003	14	89.94	District	2021
▷ Franklin Elementary School	Main Building	8/7/2006	10	87.50	District	2021
▷ Redmond High School	Main Building	5/7/2001	15	90.25	District	2021
▷ Rose Hill Elementary School	Main Building	3/19/2007	10	89.74	District	2021
▷ Parks Elementary School	Main Building	6/25/2007	9	86.00	District	2021
▷ Redmond Elementary School	Main Building	6/12/2011	5	90.74	District	2021
▷ Thoreau Elementary School	Main Building	1/26/2004	13	84.84	District	2021
▷ Sandburg Elementary School	Main Building	4/30/2014	2	94.00	District	2021
▷ Twain Elementary School	Main Building	1/7/2002	15	84.99	District	2021
▷ Frost Elementary School	Main Building	5/17/2010	6	90.00	District	2021
▷ Muir Elementary School	Main Building	4/30/2014	2	93.01	District	2021
▷ Kirkland Middle School	Main Building	9/26/2005	11	85.23	District	2021
▷ Finn Hill Middle School	Main Building	4/30/2014	2	92.56	District	2021
▷ Rush Elementary School	Main Building	6/23/2014	2	93.64	District	2021
▷ International Community School	Main Building	6/23/2014	2	93.46	District	2021

AUTHORIZATION TO PROCEED WITH INITIAL CONSTRUCTION
 NEW ELEMENTARY SCHOOL, REDMOND RIDGE EAST, SITE # 31 AND
 NEW MIDDLE SCHOOL, REDMOND RIDGE, SITE #72
 RESOLUTION NO. 2220

March 13, 2017

SITUATION

On November 21, 2016, the Board of Directors adopted Resolution No. 2218 which approved the use of a General Contractor/Construction Management (GC/CM) procedure for the construction of a new elementary school in Redmond Ridge East and a new middle school in Redmond Ridge. RCW 39.10.380 outlines the process the General Contractor/Construction Manager (GC/CM) shall use to solicit and receive subcontractor bids packages in any determined order as presented by the GC/CM and approved by district. These packages make-up a portion of the total construction cost (TCC) or Guaranteed Maximum Price (GMP).

Lydig Construction, Inc. (LCI) is the selected GC/CM contractor for both the new elementary school in Redmond Ridge East as well as the new middle school in Redmond Ridge and has entered into a pre-construction services agreement with the district. The two projects have been bundled to maximize the efficiencies in schedule and procurement management.

After consultation with the district’s engineers for both projects, as well as Lydig Construction, Inc., district staff recommends that the first phase of the project commence this spring to meet the schedule for the opening of the new elementary school in Redmond Ridge East and capture the efficiencies and cost effectiveness in bundling like scopes in volume.

The following table summarizes the scope of work included in proposed Amendment #2 to the current preconstruction services contract:

The new elementary school in Redmond Ridge East, Site #31:

Scope of Work	Amendment #2
Geo thermal loops (BP EM-01)	\$819,000
Site work & utilities (BP EM-02)	\$1,685,225
Structures: concrete, steel, precast, retro plate) (BP EM-03)	\$5,628,099
Allowances	\$1,249,426
Total (<i>plus sales tax</i>)	\$9,381,750

Authorization to Proceed with Initial Construction
 New Elementary School, Redmond Ridge East, Site #31
 New Middle School, Redmond Ridge, Site #72
 Resolution No. 2220
 March 13, 2017
 Page 2

The new middle school in Redmond Ridge, Site #72:

Scope of Work	Amendment #2
Geo thermal loops (BP EM-01)	\$1,365,000
Site work & utilities (BP EM-02)	\$2,148,513
Structures: concrete, steel, precast, retro plate) (BP EM-03)	\$10,034,148
Allowances	\$1,249,426
Total <i>(plus sales tax)</i>	\$15,660,006

Total Amendment #2 <i>(plus sales tax)</i>	\$25,041,756
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The amendment will be incorporated into the GC/CM contract and final GMP. Approval of the remaining costs associated with the respective Guaranteed Maximum Price (GMP) for projects are anticipated to be brought for board approval in May 2017 for the new elementary school and August 2017 for the new middle school. Approval for these initial site, earthwork and utilities construction and procurement of long lead structural items will facilitate maintaining the schedule for the opening of the schools.

RECOMMENDATION

The Board of Directors adopt Resolution No. 2220 authorizing the superintendent to approve contract modifications with Lydig Construction, Inc. to proceed with the initial site construction and structural items with long procurement lead times long lead procurement as identified in amendment #2 for the new elementary school in Redmond Ridge East, Site #31, in the amount of \$9,381,750, plus sales tax, and for the new middle school in Redmond Ridge, Site #72, in the amount of \$15,660,006 for a combined total amount of \$ 25,041,756, plus sales tax.

AUTHORIZATION TO PROCEED WITH INITIAL SITE CONSTRUCTION
NEW ELEMENTARY SCHOOL IN REDMOND RIDGE EAST, SITE #28 AND
NEW MIDDLE SCHOOL IN REDMOND RIDGE, SITE #72
RESOLUTION NO. 2220

WHEREAS, the Board of Directors approved Resolution No. 2218 on November 21, 2016 authorizing the use of the General Contractor/Construction Management (GC/CM) procedure for the new elementary school in Redmond Ridge East, Site #28, and the new middle school in Redmond Ridge, Site #72; and

WHEREAS, Lydig Construction, Inc. has been selected to serve as the GC/CM for the new elementary school in Redmond Ridge East and the new middle school in Redmond Ridge; and

WHEREAS, RCW 39.10.380 authorizes the GC/CM to solicit and receive subcontractor bids in packages and in any determined order as presented by the GC/CM and approved by the District; and

WHEREAS, district staff recommends that the first phase of the project including work on site, earthwork, utilities, and procurement of structural items with long lead times commence this spring in advance of establishing the Guaranteed Maximum Price (GMP) for the two projects.

NOW, THEREFORE, BE IT RESOLVED that the Lake Washington School District Board of Directors authorizes Forrest Miller, Director, Support Services, to approve an amendment to the pre-construction services agreement with Lydig Construction, Inc. for the scope of services detailed in amendment #2 for the new elementary school in Redmond Ridge East in the amount of \$ 9,381,750, plus sales tax, and for the new middle school in Redmond Ridge in the amount of \$ 15,660,006 for a combined total amount of \$ 25,041,756, plus sales tax.

APPROVED by the Board of Directors of Lake Washington School District No.414 in a regular meeting held on the 13th day of March 2017.

BOARD OF DIRECTORS
LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Attest:

Secretary, Board of Directors

DONATIONS
March 13, 2017

SITUATION

Individuals and/or groups periodically desire to make monetary donations to the school district. Monetary donations which exceed \$1,000 are submitted for board approval. Following is a list of those requests for the time period including the individual or group making the request, the amount of donation and the purpose for which the funds are to be used.

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Lake Washington Schools Foundation to Emerson K-12	\$3,000.00	To purchase classroom supplies.
Lake Washington Schools Foundation to Juanita Elementary	\$2,190.00	To provide stipends for summer reading program.
Lake Washington Schools Foundation to Juanita High	\$3,000.00	To purchase classroom equipment.
Elizabeth Blackwell PTSA to Blackwell Elementary	\$3,013.37	To purchase two reader boards.
Emily Dickinson PTSA to Dickinson Elementary	\$2,359.84	To purchase two-way radios.
Albert Einstein PTSA to Einstein Elementary	\$56,505.44	To purchase playground equipment.
Juanita Elementary School PTA to Juanita Elementary	\$5,825.00	To purchase classroom supplies (\$4,059.00) and playground equipment (\$766.00); and provide staff development (\$1,000.00).
Lakeview Elementary PTA to Lakeview Elementary	\$17,071.67	To provide stipends for Math Olympiad, choir, newspaper, after-school club, and math club (\$15,174.80); and purchase classroom supplies (\$1,896.87).
Eastlake Little League to McAuliffe Elementary	\$7,524.84	To purchase outfield fence.
Samantha Smith PTSA to Smith Elementary	\$9,133.40	To provide stipend for choir (\$933.00) and purchase laptop (\$678.90) and classroom supplies (\$1,621.50).

Thoreau Elementary PTA to Thoreau Elementary	\$10,796.00	To provide stipends for choir, outdoor ed, and safety patrol (\$7,296.00); and support continuous improvement plan (\$3,500.00).
Mark Twain PTSA to Twain Elementary	\$3,125.00	To provide classroom enrichment.
Inglewood Middle School PTSA to Inglewood Middle	\$2,865.53	To purchase laminator (\$1,965.53) and support classroom enrichment (\$900.00).
Renaissance School PTSA to Renaissance	\$2,750.00	To support extracurricular activities.
Eastlake Boys Basketball Booster Club to Eastlake High	\$4,547.60	To remove bleachers from auxiliary gym.
Eastlake High School Choir Boosters to Eastlake High	\$45,221.00	To support choir trip.
Eastlake Band & Orchestra Boosters to Eastlake High	\$11,927.40	To support band and orchestra trip.
Juanita Rebels Booster Club to Juanita High	\$1,365.00	To support extracurricular activities.
Lake Washington High School Baseball Booster Club to Lake Washington High	\$13,951.11	To purchase uniforms.
Lake Washington High School Boosters to Lake Washington High	\$8,553.00	To support extracurricular activities.
TOTAL	\$214,725.20	

RECOMMENDATION

The Board of Directors accepts the donations as identified at the March 13, 2017 board meeting.