

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

BOARD OF DIRECTORS' MEETING

November 4, 2013

Individuals with disabilities who may need a modification to participate in a board meeting should contact the superintendent's office as soon as possible in advance of a meeting so that special arrangements may be made.

CONSENT AGENDA

A consent agenda has been established by the board in order to eliminate the time-consuming task of acting on routine and repetitive business items. These items are now placed in a consent agenda package and will be voted on at one time. If you see an item on the consent agenda that you would like to have publicly discussed, please discuss your concern with a board member prior to action on the consent agenda.

Lake Washington School District Acronyms

AMO: Annual Measurable Objectives

AMAO: Annual Measurable Achievement Objective in English Language Proficiency

AP: Advanced Placement

AVID: Advancement Via Individual Determination

B/CR: Board/CEO Relationship

CAA: Certificate of Academic Achievement

CADR: College Academic Distribution Requirements

CBA: Classroom-Based Assessments

CDSA: Common District Summative Assessments

CEDARS: Comprehensive Education Data and Research System (CEDARS)

CIP: Continuous Improvement Plan

CLT: Central Leadership Team

COE: Collection of Evidence

CTE: Career & Technical Education

DIBELS: Dynamic Indicators of Basic Early Literacy Skills

DLT: District Leadership Team (manager level and above, includes both certified and classified)

EALR: Essential Academic Learning Requirements

EL: Executive Limitations (See Policy Governance)

ELL: English Language Learners

EOC: End of Course

ER: End Results (formerly known as ENDS). Goals set forth by the board, including the mission of the district.

ESEA: Elementary and Secondary Education Act

GLE: Grade Level Expectations (state)

GP: Governance Process (Board)

HCP: Highly Capable Program

HSPE: High School Proficiency Exam

KPI: Key Performance Indicators

LC: Learning Community - The district is divided into four learning communities. Each one is made up of a high school and the elementary schools and junior highs that feed into it. The four learning

communities are: Eastlake, Juanita, Lake Washington, and Redmond.

LEAP: Learning Enhancement & Academic Planning

MSP: Measurement of Student Progress

NEVAC: Northeast Vocational Area Cooperative (25 high schools north and east of Lake Washington, King & South Snohomish Counties)

NSBA - National School Board Association

OSPI: Office of Superintendent of Public Instruction

PLC: Professional Learning Community

Policy Governance: A governance process used by the school board. Sets forth "End Results" (goals) that the superintendent must reach, while abiding by "Executive Limitations." End Results include the district's mission. Executive Limitations provide the boundaries for how the superintendent and staff can get to the goals. See the board policy section on web site for more information.

Quest: Highly Capable program for students in gr. 2-8

RCW: Revised Codes of Washington

RTI: Response to Intervention

SALT: Strategic Advisory Leadership Team

sMAS: Secondary Mobile Access for Students

STEM: Science, Technology, Engineering, and Mathematics

TEALS: Technology Education and Literacy in Schools is a grassroots employee driven Microsoft program that recruits, mentors, and places high tech professionals who are passionate about digital literacy and computer science education into high school classes as part-time teachers in a team teaching model.

WAC: Washington Administrative Codes

WaNIC: Washington Network for Innovative Careers

WELPA: Washington English Language Proficiency Assessment

WLPT: Washington Language Proficiency Test

WSSDA: Washington State School Directors Association

5QL: 5 Stars for Quality Learning (staff development program on integrating technology into the classroom)

October 31, 2013

Jackie Pendergrass
President, Board of Directors
Lake Washington School District No. 414
Redmond, WA 98052

Dear Ms. Pendergrass:

I am transmitting herewith the agenda for the Board of Directors' regular meeting of November 4, 2013 beginning at 7:00 p.m. in the Board Room of the Resource Center, 16250 NE 74th Street, Redmond, WA.

Order of Business

1. Convene, Roll Call
2. Approve Agenda
3. Host School
4. Recognition
5. Public Comment
6. Consent Agenda
7. Non-Consent Agenda
8. Superintendent Report
9. Legislative Update
10. Board Follow-Up
11. Future Agenda Items
12. Debrief
13. Board Member Comments
14. Adjourn

Sincerely,

A handwritten signature in black ink that reads "Traci Pierce". The signature is written in a cursive style and is positioned above the printed name and title.

Traci Pierce
Superintendent

LAKE WASHINGTON SCHOOL DISTRICT

Board of Directors' Meeting

L.E. Scarr Resource Center Board Room

November 4, 2013

5:00 p.m. Board Work Session
Topic: Legislative Agenda & Informational Updates
Location: Robert Hughes Room

<u>Time</u>	<u>Action</u>	<u>Policy</u>	<u>Tab</u>	<u>Page</u>
7:00 p.m.	Convene, Roll Call			
	Approve Agenda			
	Host School			
	▪ Emerson Campus - Principal Nell Ballard-Jones			
	Recognition			
	▪ National Merit Semifinalists & Commended Scholars –			
	- Brad Malloy, Principal, Eastlake High School			
	- Christina Thomas, Principal, Lake Washington High School			
	Public Comment	GP-3 (Board Job Description)		
	Consent Agenda	GP-8 (Annual Agenda Planning)		
	▪ Vouchers {revised vouchers for Aug & Sept and October}			
	▪ Minutes - {October 21 regular board meeting and work session}		1	1
	▪ Human Resources Report		2	5
	• Donations		3	7

<u>Time</u>	<u>Action</u>	<u>Policy</u>	<u>Tab</u>	<u>Page</u>
	Non-Consent Agenda			
	<ul style="list-style-type: none"> ▪ Solicitation of Community Members, Statement for February 2014 King County Elections Voters' Pamphlet ▪ Monitor Board Policy <ul style="list-style-type: none"> ✓ ER-2, Interdisciplinary Content Knowledge, and ER-3, Interdisciplinary Skills & Attributes, Intermediate 		4	9
	Superintendent Report	EL-3 <i>(Communication & Council to the Board)</i>		
	Legislative Update	GP-3 <i>(Board Job Description)</i>		
	Board Follow-Up Items	GP-3 <i>(Board Job Description)</i>		
	Future Agenda Items	EL-3 <i>(Communication & Council to the Board)</i>		
	Debrief	GP-2 <i>(Governing Style)</i>		
	Board Member Comments	GP-3 <i>(Board Job Description)</i>		
	Adjourn			

Next Board Meeting: November 18, 2013

5:30 p.m. Board Meeting
Location: Board Room

5:30 pm. Board Work Session
Topic: Intervention Programs & Quest
Location: Robert Hughes Room

L.E. Scarr Resource Center
 16250 NE 74th Street
 Redmond, WA 98052

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Work Session
October 21, 2013

The work session was called to order by President Jackie Pendergrass at 5:45 p.m. CALL TO ORDER

Members present: Jackie Pendergrass, Nancy Bernard, Doug Eglington, Chris Carlson, and Siri Bliesner. ROLL CALL

Present: Superintendent Traci Pierce.

The topic discussed was Follow-Up Enrollment & Capacity. TOPIC

The meeting was adjourned at 8:25 p.m. ADJOURNMENT

Jackie Pendergrass, President

Traci Pierce, Superintendent

Diane Jenkins
Recording Secretary

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
October 21, 2013

The board meeting was called to order by President Jackie Pendergrass at 5:30 p.m.

CALL TO ORDER

Members present: Jackie Pendergrass, Chris Carlson, and Siri Bliesner.

ROLL CALL

Excused: Nancy Bernard and Doug Eglington.

Present: Superintendent Traci Pierce.

Siri Bliesner moved to approve the agenda. Seconded by Chris Carlson.

APPROVAL OF AGENDA

Motion carried.

Chris Carlson moved to approve the consent agenda. Seconded by Siri Bliesner.

CONSENT AGENDA

Jackie Pendergrass, yes; Chris Carlson, yes; and Siri Bliesner, yes.

Motion carried.

Approval of October 7 regular board meeting and work session minutes.

APPROVAL OF MINUTES

Approval of October 21, 2013 Human Resources Report.

APPROVAL OF HUMAN RESOURCES REPORT

Approval of the following instructional materials for use in the Lake Washington schools –

INSTRUCTIONAL MATERIALS ADOPTION

Title: A Study in Scarlet
Author: Sir Arthur Conan Doyle
Publisher: Public Domain in the U.S.A.
Copyright: 1995
No. of Copies: 90
Price: 0
School Requesting: Eastlake High School
Classification: Grade 12

Title: Goals are for Gals & Goals are for Guys
Author: Doris & Duane Burke
Publisher: Goals for Learning Institute, Inc.
Copyright: 2008
No. of Copies: 280
Price: 0 (The authors are offering the resource at no charge to schools that are interested in using it.)
School Requesting: Thoreau Elementary
Classification: K-5

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Title: Campbell Biology in Focus AP Edition, Student Media and Mastering Biology
Author: Urray, Lisa A. et al
Publisher: Pearson
Copyright: 2014
No. of Copies: 256
Price: \$136.00 per book
School Requesting: District Advanced Placement
Classification: High School

Title: The Ghost Map
Author: Steven Johnson
Publisher: Riverhead Trade
Copyright: 2007
No. of Copies: 30
Price: \$11.79 per book
School Requesting: Redmond High School
Classification: Grade 12

Title: Free Boy
Author: Lorraine McConaghy, Judy Bentley
Publisher: University of Washington Press
Copyright: 2013
No. of Copies: 34
Price: \$15.63 per book
School Requesting: Renaissance
Classification: Grade 7

Title: The Language of Composition
Author: Shea, Scanlon, Aufses
Publisher: Bedford St. Martins
Copyright: 2013
No. of Copies: 110
Price: \$81.18 per book
School Requesting: District Advanced Placement
Classification: Advanced Placement Students

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Louisa May Alcott Elementary School PTSA to Alcott Elementary in the amount of \$13,959.40 to provide stipends for ACT Club (2,296.80), Running Club (1,006.30) and Cup Stacking Club (1,006.30); support Book Fair and other library events (\$250.00), field trips (\$8,400.00); and provide reimbursement for office supplies and copy machine usage (\$1,000.00).

Acceptance from Rachel Carson PTSA to Carson Elementary in the amount of \$12,250.00 to support outdoor garden (\$10,000.00) and purchase subscription to IXL Learning (\$2,250.00).

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Acceptance from Christopher and Barbara Kaler to Emerson K-12 in the amount of \$2,000.00 to support art class (\$300.00) and ceramics class (\$700.00); and purchase school related supplies (\$1,000.00).

Acceptance from Horace Mann Elementary PTSA to Mann Elementary in the amount of \$5,531.18 to purchase subscriptions for IXL Learning (\$2,250.00) and Accelerated Reader (\$3,281.18).

Acceptance from Margaret Mead Elementary PTSA to Mead Elementary in the amount of \$8,000.08 to purchase subscription for IXL Learning and Accelerated Reader (\$5,528.66) and 3rd - 5th grade student planners (\$2,471.42).

Acceptance from Rosa Parks PTSA to Rosa Parks Elementary in the amount of \$3,550.00 to support staff training.

Acceptance from Mark Twain PTSA to Twain Elementary in the amount of \$2,012.60 to provide stipend for Math Club.

Acceptance from The Community School Parent Fund to Community School in the amount of \$1,200.00 to support field trips.

Acceptance from Juanita Schools Foundation to Juanita Elementary in the amount of \$2,717.84 to support volunteer program.

Acceptance from Juanita Schools Foundation to various elementary schools in the amount of \$1,275.00 to support Lunch Buddy program: Redmond (\$760.00), Kirk (\$90.00), Blackwell (\$100.00), Muir (\$55.00) and district Lunch Buddy fund (\$270.00).

Acceptance from Environmental & Adventure School PTO to EAS in the amount of \$20,000.00 to support goals / principal discretion.

Acceptance from Inglewood Middle School PTSA to Inglewood Middle School in the amount of \$10,900.00 to purchase 8th grade reading curriculum (\$2,000.00) and support the library (\$500.00), transition program (\$400.00), homework program (\$4,000.00), and drug awareness (YES) (\$4,000.00).

Acceptance from Eastlake Women's Basketball Boosters o Eastlake High School in the amount of \$2,558.84 to provide coaching stipend.

TOTAL \$85,954.94

NON-CONSENT AGENDA

LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
October 21, 2013

Jackie Pendergrass thanked the various local PTSA units for their endorsement of the district's upcoming bond/levy measures. She noted that the cities of Redmond, Kirkland, and Sammamish will be considering taking action at an upcoming council meeting. She appreciated people and groups seeking information regarding the district's ballot measures. Information can be found on the district's website.

BOARD MEMBER
COMMENTS

Siri Bliesner moved to adjourn. Seconded by Chris Carlson.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 5:10 p.m.

Jackie Pendergrass, President

Traci Pierce, Superintendent

Diane Jenkins
Recording Secretary

Human Resources Board Report

November 4, 2013



NEW PERSONNEL

<u>LFName</u>	<u>Position</u>	<u>Location</u>	<u>Salary/Rate</u>	<u>Start Date</u>	<u>Reason</u>
Campos, Rodolfo	Bus Driver	Transportation	\$21.78	02/26/13	Budgeted
Hakes Miller, Kevin NC	Teacher	Wilder Elem	C-3	10/21/13	Leave Replacement
McDonagh, Meredith NC	Teacher	Twain Elem	C-0	10/01/13	Leave Replacement
Mayer, Kelli	Office Assistant	Lake Washington HS	\$15.61	03/18/13	Repl. T. Waymire

RETIREMENTS/RESIGNATIONS/TERMINATIONS

<u>LFName</u>	<u>Position</u>	<u>Location</u>	<u>Start</u>	<u>Effective Date</u>	<u>Reason</u>
Carson, Benjamin	Prof Tech	Juanita HS	01/21/10	10/21/13	Resignation
Jolly, Megan	Admin Sec III	Facilities	12/14/10	11/01/13	Resignation
Larson, Helen	Special Ed Para Ed	Redmond HS	09/20/12	11/01/13	Resignation
Phillips, William	Bus Mechanic	Facilities	08/29/05	10/04/13	Resignation
Roberts, Mary	Instructional Assist	Rush Elem	11/07/05	11/01/13	Resignation
Ruiz, Michael	Office Manager	Rosa Parks Elem	05/22/08	10/17/13	Resignation
Volpentesta, Jessica	Special Ed Para Ed	Eastlake HS	10/30/12	10/31/13	Resignation

CHANGE OF CONTRACTUAL STATUS

<u>LFName</u>	<u>Location</u>	<u>Change</u>	<u>Effective Date</u>
Barbouletos, Marjorie	Twain Elem	.6 C to .6 C/.1 NC	08/26/13
DeLay, Lorena	Dickinson Elem	.8 NC to 1.0 NC	10/01/13
Ewart, Mary	Redmond HS	.8 NC to 1.0 NC	08/26/13
Getzinger, Karen	Special Services	.4 C/.2 NC to .4 C/ .3 NC	10/01/13
Gilham, Karin	Special Services	.5 C to .5 C/.1 NC	10/01/13

Human Resources Board Report November 4, 2013



CHANGE OF CONTRACTUAL STATUS - Cont'd

<u>LFName</u>	<u>Location</u>	<u>Change</u>	<u>Effective Date</u>
Harris, Valerie	Eastlake HS	.6 C to .6 C/.2 NC	08/26/13
Locey, Shawna	Franklin Elem	.9 C to .9 C/.1 NC	09/03/13
Martin, Lynette	Rose Hill/Einstein Elem	.8 C to .8 C/.1 NC	08/26/13
Swain, Trudy	Redmond HS	.8 P2 to .8 P2/.2NC	08/26/13
Walker, Kristen	Audubon/Lakeview/Community	.5 NC to .6 NC	08/26/13

DONATIONS

November 4, 2013

SITUATION

Individuals and/or groups periodically desire to make monetary donations to the school district. Monetary donations which exceed \$1,000 are submitted for board approval. Following is a list of those requests for the time period including the individual or group making the request, the amount of donation and the purpose for which the funds are to be used.

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Lake Washington Schools Foundation to Lake Washington School District	\$70,000.00	To support STEM Signature Programs.
Lake Washington Schools Foundation to various schools	\$5,223.00	To provide stipends for Reaching for Success programs at Mann Elementary (\$2,089.00), Rose Hill Elementary (\$1,045.00), and Kirkland Middle School (\$2,089.00).
Lake Washington Schools Foundation to Lake Washington School District	\$18,125.00	To support the LINKS (Looking into the Needs of Kids and Schools) program.
Juanita Schools Foundation to Juanita Elementary	\$1,625.00	To provide stipend for Outdoor Education.
Louisa May Alcott Elementary PTSA to Alcott Elementary	\$1,006.30	To provide stipend for Operation School Bell program.
Girl Scouts of Western Washington to Audubon Elementary	\$1,556.37	To purchase playground recess supplies.
Emily Dickinson PTSA to Dickinson Elementary	\$15,963.00	To provide stipends for math club (\$9,401.00), choir (\$2,384.00), ASB (\$2,089.00), and outdoor education (\$2,089.00).
Robert Frost PTSA to Frost Elementary	\$1,557.90	To support extra-curricular activities.
Lakeview Elementary PTSA to Lakeview Elementary	\$47,485.30	To purchase playground equipment (\$38,199.10), playground recess supplies (\$628.62), PA system in gym/cafeteria (\$6,000.00), and art supplies (\$557.58); and support field trips (\$2,100.00).

Christa McAuliffe PTSA to McAuliffe Elementary	\$18,399.82	To provide stipends for outdoor education (\$4,200.00), ASB (\$4,100.00), and intramural sports/field day (\$2,050.00); purchase portable radios (\$4,797.82) and subscriptions for Stars and Accelerated Reading programs (\$3,252.00).
Mead Elementary PTSA to Mead Elementary	\$2,497.56	To provide reimbursement for office supplies and copy machine usage.
Muir Elementary PTSA to Muir Elementary	\$5,393.34	To purchase lamination machine and table (\$1,893.34); and provide curriculum enhancement (\$3,500.00).
Redmond Elementary PTSA to Redmond Elementary	\$2,000.00	To purchase subscription for Accelerated Reading program.
Rosa Parks PTSA to Rosa Parks Elementary	\$10,000.00	To support field trips.
Rose Hill Elementary PTSA to Rose Hill Elementary	\$7,503.00	To support assemblies (\$3,000.00), and field trips (\$2,400.00); provide stipend for choir (\$503.00); reimbursement for office supplies and copy machine usage (\$500.00); and purchase emergency preparedness supplies (\$600.00), and student folders (\$500.00).
Evergreen Middle School PTSA to Evergreen Middle School	\$1,050.00	To purchase cabinets for science classrooms.
Kirkland Middle School PTSA to Kirkland Middle School	\$4,300.00	To provide stipends for homework clubs.
Eastlake High School PTSA to Eastlake High School	\$5,535.00	To provide stipend for National Honor Society (\$1,735.00); and support after school math lab (\$3,800.00).
TOTAL	\$219,220.59	

RECOMMENDATION

The Board of Directors accepts the donations as identified at the November 4, 2013 Board Meeting.

SOLICITATION OF COMMUNITY MEMBERS,
STATEMENT FOR
FEBRUARY 2014 KING COUNTY ELECTIONS VOTERS' PAMPHLET

November 4, 2013

SITUATION

As part of the process to be included in the voters' pamphlet, the Board must solicit Pro and Con committees (maximum of three members each) to prepare arguments advocating voters' approval or rejection of the ballot measure (pro and con statements). Members are to be appointed from persons known to favor or oppose the measure. If such persons are not immediately known, the district must notify the public that members of the proponent or opponent committee are being sought.

Since the district has an established promotional committee, Lake Washington Citizens Levy Committee, they have been asked to provide names of three members to write the promotional statement. Since no formal opposition committee is known to exist, the district must employ some formal means of notifying the public that it is seeking interested community members to participate in writing an opposition statement. The district has received communication from two individuals who are interested in writing an opposition statement to one of the proposed measures.

The district plans to solicit interest from those who may wish to write opposition statements as part of the voter's pamphlet. On November 8, 2013 a notice will be posted on the district's website seeking interested persons and asking them to notify the district of their interest by November 22, 2013. Interested persons should submit their name, address, phone number and e-mail (or fax number).

Final action on pro and con committee appointments will be made on December 9, 2013. After Board appointment of the committee members, the district must provide them with the rules, procedures and deadlines for submitting statements for the local voters' pamphlet.

SITUATION

The Board of Directors announce its plan and timeline for soliciting nominations for committees to prepare a statement in support (pro) and in opposition (con) of Resolution No. 2162, Replacement of Existing Educational Programs & Operations Levy; Resolution No. 2163 Replacement of Existing Capital Projects Levies; and Resolution No. 2164, General Obligation Bonds.