

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

BOARD OF DIRECTORS' MEETING

March 17, 2014

Individuals with disabilities who may need a modification to participate in a board meeting should contact the superintendent's office as soon as possible in advance of a meeting so that special arrangements may be made.

CONSENT AGENDA

A consent agenda has been established by the board in order to eliminate the time-consuming task of acting on routine and repetitive business items. These items are now placed in a consent agenda package and will be voted on at one time. If you see an item on the consent agenda that you would like to have publicly discussed, please discuss your concern with a board member prior to action on the consent agenda.

Lake Washington School District Acronyms

AMO: Annual Measurable Objectives

AMAO: Annual Measurable Achievement Objective in English Language Proficiency

AP: Advanced Placement

AVID: Advancement Via Individual Determination

B/CR: Board/CEO Relationship

CAA: Certificate of Academic Achievement

CADR: College Academic Distribution Requirements

CBA: Classroom-Based Assessments

CDSA: Common District Summative Assessments

CEDARS: Comprehensive Education Data and Research System (CEDARS)

CIP: Continuous Improvement Plan

CLT: Central Leadership Team

COE: Collection of Evidence

CTE: Career & Technical Education

DIBELS: Dynamic Indicators of Basic Early Literacy Skills

DLT: District Leadership Team (manager level and above, includes both certified and classified)

EL: Executive Limitations (See Policy Governance)

ELL: English Language Learners

EOC: End of Course

ER: End Results (formerly known as ENDS). Goals set forth by the board, including the mission of the district.

ESEA: Elementary and Secondary Education Act

GLE: Grade Level Expectations (state)

GP: Governance Process (Board)

HCP: Highly Capable Program

HSPE: High School Proficiency Exam

KISN: Kindergarten Intensive Safety Net

KPI: Key Performance Indicators

LC: Learning Community - The district is divided into four learning communities. Each one is made up of a high school and the elementary schools and junior highs that feed into it. The four learning

communities are: Eastlake, Juanita, Lake Washington, and Redmond.

LEAP: Learning Enhancement & Academic Planning

MSP: Measurement of Student Progress

NEVAC: Northeast Vocational Area Cooperative (25 high schools north and east of Lake Washington, King & South Snohomish Counties)

NSBA - National School Board Association

OSPI: Office of Superintendent of Public Instruction

PLC: Professional Learning Community

Policy Governance: A governance process used by the school board. Sets forth "End Results" (goals) that the superintendent must reach, while abiding by "Executive Limitations." End Results include the district's mission. Executive Limitations provide the boundaries for how the superintendent and staff can get to the goals. See the board policy section on web site for more information.

Quest: Highly Capable program for students in gr. 2-8

RCW: Revised Codes of Washington

RTI: Response to Intervention

SALT: Strategic Advisory Leadership Team

sMAS: Secondary Mobile Access for Students

STEM: Science, Technology, Engineering, and Mathematics

TEALS: Technology Education and Literacy in Schools is a grassroots employee driven Microsoft program that recruits, mentors, and places high tech professionals as part-time teachers in a team teaching model.

WAC: Washington Administrative Codes

WaNIC: Washington Network for Innovative Careers

WELPA: Washington English Language Proficiency Assessment

WLPT: Washington Language Proficiency Test

WSSDA: Washington State School Directors Association

5QL: 5 Stars for Quality Learning (staff development program on integrating technology into the classroom)

March 13, 2013

Jackie Pendergrass
President, Board of Directors
Lake Washington School District No. 414
Redmond, WA 98052

Dear Mrs. Pendergrass:

I am transmitting herewith the agenda for the Board of Directors' regular meeting of March 17, 2014 beginning at 5:30 p.m. in the Board Room of the Resource Center, 16250 NE 74th Street, Redmond, WA.

Order of Business

1. Convene, Roll Call
2. Approve Agenda
3. Consent Agenda
4. Non-Consent Agenda
5. Superintendent Report
6. Board Member Comments
7. Adjourn

Sincerely,



Traci Pierce
Superintendent

LAKE WASHINGTON SCHOOL DISTRICT

Board of Directors' Meeting

L.E. Scarr Resource Center Board Room

March 17, 2014

<u>Time</u>	<u>Action</u>	<u>Policy</u>	<u>Tab</u>	<u>Page</u>
5:30 p.m.	Convene, Roll Call			
	Approve Agenda			
	Consent Agenda	GP-6 (Annual Agenda Planning)		
	▪ Minutes - {March 3 work session & regular board meeting}		1	1
	▪ Human Resources Report		2	12
	▪ Instructional Materials Adoption		3	14
	▪ Ratification of Community Members, Statement for April 2014 King County Elections Voter's Pamphlet		4	16
	▪ Change Order No. 19 Alexander Graham Bell Elementary School Replacement		5	17
	▪ Building Commissioning Report New Secondary STEM School Resolution No. 2179		6	19
	▪ Final Acceptance New Secondary STEM School Resolution No. 2180		7	20
	▪ Donations		8	21
	Non-Consent Agenda			
	▪ Approval of Name New Secondary STEM School/Site 73		9	23
	Superintendent Report	EL-3 (Communication & Council to the Board)		
	Board Member Comments			
	Adjourn			

5:30 p.m. Work Session
Topic: Post Levy & Bond Planning: Technology & Facilities
Location: Robert Hughes Room

Next Board Meeting: March 21-23, 2014 Work Session
Location: Sleeping Lady, 7375 Icicle Road, Leavenworth

April 21, 2014

5:30 p.m. Work Session
Topic: Discipline and Anti-Harassment, Intimidation, Bullying
Location: Robert Hughes Room

7:00 p.m. Board Meeting
Location: Board Room

L.E. Scarr Resource Center
16250 NE 74th Street
Redmond, WA 98052

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Work Session
March 3, 2014

The work session was called to order by President Jackie Pendergrass at 5:30 p.m. CALL TO ORDER

Members present: Jackie Pendergrass, Nancy Bernard, Chris Carlson, Siri Bliesner, and Mark Stuart. ROLL CALL

Present: Superintendent Traci Pierce.

The topic discussed was: Post Levy Planning: Technology. TOPIC

The meeting was convened into executive session to discuss personnel matters at 6:35 p.m. and reconvened at 6:50 p.m. EXECUTIVE SESSION

The meeting was adjourned at 6:50 p.m. ADJOURNMENT

Jackie Pendergrass, President

Traci Pierce, Superintendent

Diane Jenkins
Recording Secretary

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
March 3, 2014

The board meeting was called to order by President Jackie Pendergrass at 7:00 p.m.

CALL TO ORDER

Members present: Jackie Pendergrass, Nancy Bernard, Chris Carlson, Siri Bliesner, and Mark Stuart.

ROLL CALL

Present: Superintendent Traci Pierce.

Nancy Bernard moved to approve the agenda. Seconded Siri Bliesner

APPROVAL OF AGENDA

Motion carried.

Sandy Dennehy, Principal, Keller Elementary School, related that Keller opened in 1969 and was modernized in 2012 for which it has received numerous accolades and awards for its modernization. There are 353 K-5 students, 20% of the student population is special education; 15%, English Language Learners; and 35% free and reduced lunch. There are 55 certificated and classified staff members. She thanked her PTSA for their strong partnership and continued support.

HOST SCHOOL

Staff met in August to craft their mission, vision, and value statement. Their mission is to collaborate with the community to empower students to reach rigorous, yet attainable, academic and social goals. They are committed to fostering student achievement through: Growth: Developing intellectual abilities and social skills; Respect: Treating others as you would like to be treated; Integrity: Striving to make the right choices; and Perseverance: Working hard and trying your best.

She reviewed the 2012-13 MSP results. Staff work to “unpack” the data and look at the baseline data. Every grade level creates goals in each content area, develop instructional strategies, and results indicators. They focus on the actions of the adults that will change student learning.

She highlighted the various enrichment and community support programs. A backpack program, which has been offered for the last six years, is currently providing food for the weekend for 18 families with 45 children. This program is funded by donations.

RECOGNITION

Leslie Adams, President, Assistance League of the Eastside, conveyed that they are a national philanthropic organization founded in 1892 with chapters in 26 states. The Eastside chapter stated as an auxiliary in 1989 and became the 98th chapter in 1997. The programs they provide are: Operation School Bell, Assault Survivor Kits, Assistant League Outreach, Starting Over Support, and Help4Homeless. Over 141 members donated 18,200 hours of service to the programs.

ASSISTANCE LEAGUE OF
THE EASTSIDE

Carolyn Vache provided information on Operations School Bell. Last year, approximately 3,000 students in the Northshore, Bellevue, and Lake Washington school districts received clothing through Operation School Bell. This fall, 2,500 students went shopping at Fred Meyer, their partner, who welcomes them into their store to allow students to pick out their clothing they want. Of those, 1,518 students were from Lake Washington School District; 983 from elementary and 535 from middle school. Counselors help to identify the students.

Jackie Pendergrass read a proclamation proclaiming the week of March 10-15, 2014 as classified school employee appreciation week. She conveyed that each and every day these staff members assist in the smooth operations of our schools.

PROCLAMATION -
CLASSIFIED SCHOOL
EMPLOYEE APPRECIATION
WEEK, MARCH 10-14, 2014

A five minute break was taken. The meeting was recessed at 7:45 p.m. and reconvened at 7:50 p.m.

BREAK

Several people spoke regarding the district's bond measure which did not pass in the February election. They shared their concerns with the board. Rick Whitney felt that the amount of the bond was too excessive and the increasing tax burden is unacceptable. Mike Nykeim, Chairman of the 1-2, not 3 Committee, conveyed that business owners worked against the bond because they were concerned about the actual school construction costs and the direction of replacing schools rather than remodeling them. He suggested convening a group together to develop a better, more affordable plan. Dave Griffin supported the first two ballot measures. He stated that buildings should not be the priority; schools should not just be torn down; we need to get full value out of those structures.

PUBLIC COMMENT

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Steven Swedenburg referred to joint legislative audit. He believes that the evidence shows that building cost increases due to energy savings and environmental improvements are adding building cost to the building and the returns are not being justified.

Jeanne Large related that the City of Kirkland is offering a program to recycle Styrofoam. She thought that the district needed to educate the public on school funding/bonds.

Barbara Martin related that the PTSA Council is still trying to advocate for a simple majority for bond measures. She pointed out that the state is not fulfilling its obligation and local levies are being used to support basic education. She conveyed that Jane Dulski has been selected to serve as the Region 2 Director.

Jane Wither suggested not placing a bond issue on the April ballot, but to regroup and reframe the message and communicate to address a broader community for the November ballot.

Larry Happ indicated that it is important to get everyone out to vote. It is important to communicate and for everyone to share their ideas.

Nancy Bernard moved to approve the consent agenda.
Seconded by Chris Carlson

CONSENT AGENDA

Jackie Pendergrass, yes; Nancy Bernard, yes; Chris Carlson, yes; Siri Bliesner, yes; and Mark Stuart, yes.

Motion carried.

The following February 2014 vouchers were approved:

APPROVAL OF
VOUCHERS

General Fund

344639-344873 \$4,966,158.28

Payroll

2258-2265 \$3,239.94

Accounts Payable Direct Deposit \$ 697,864.43

Acquisition Card 1,455,260.18

Deferred Comp 71,245.00

Department of Revenue 71,195.80

Dept. of Retirement Systems 1,381,853.38

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Dept. of Retirement Systems	671,786.53
Flex Spending	48,691.66
Payroll Direct Deposit	8,398,733.35
Payroll Tax Withdrawal	3,074,284.35
School Employees Credit Union	143,893.99
Sodexo	62,192.25
TSA Envoy	257,010.13
VEBA	37,903.05
Vision/Northwest Benefit Network	55,745.86
Key Bank Processing Fees	\$ 876.14
	\$16,428,536.10

Capital Projects

34650-34730 \$1,680,244.43

ASB

56636-56771 \$90,979.49

Transportation Vehicle Fund

\$0.00

Private Purpose Trust Fund

1747-1773 \$4,833.79

Approves minutes of the February 10 and 24, 2013 work sessions and February 10 board meeting.

APPROVAL OF MINUTES

Approves March 3, 2014 Human Resources Report.

APPROVAL OF HUMAN RESOURCES REPORT

Approves the modifications to the Service Employees International Union (SEIU) Collective Bargaining agreement, 2012-16, as presented.

SERVICE EMPLOYEE'S INTERNATIONAL UNION (SEIU) COLLECTIVE BARGAINING AGREEMENT, 2012-2016

MONITOR BOARD POLICY

Approves the monitoring report for EL-2, Emergency CEO Succession, as presented.

EL-2, EMERGENCY CEO SUCCESSION

Approves the monitoring report for EL-4, Annual Report and District Calendar, as presented.

EL-4, ANNUAL REPORT AND DISTRICT CALENDAR

Approves the monitoring report for EL-4, Annual Report and District Calendar, as presented.

EL-13, FACILITIES

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

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Approves Change Order No 19 to Absher Construction Company for work at the Rose Hill Middle School replacement project in the amount of \$231,682, increasing the contract amount to \$43,728,579.

CHANGE ORDER NO. 19
ROSE HILL MIDDLE
SCHOOL REPLACEMENT
PROJECT

Approves Change Order No. 18 to Cornerstone General Contractors, Inc. for work at the Alexander Bell Elementary School replacement project in the amount of \$122,046, increasing the contract amount to \$20,380,902.

CHANGE ORDER NO. 18
ALEXANDER GRAHAM
BELL ELEMENTARY
SCHOOL REPLACEMENT
PROJECT

Approves the following instructional materials for use in the Lake Washington schools -

INSTRUCTIONAL
MATERIALS ADOPTION

Title: Where the Mountain Meets the Moon
Author: Grace Lin
Publisher: Little, Brown Books for Young Readers; Reprint Edition (April 2011)
Copyright: 2009
No. of Copies: 52
Price: \$7.99 per book
School Requesting: Samantha Smith
Classification: Grades 2/3 Quest

Title: The Road
Author: Cormac McCarthy
Publisher: Vintage International
Copyright: 2006
No. of Copies: 33
Price: \$9.43 per book
School Requesting: Juanita High School/Cambridge Program
Classification: Grades 11-12

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Lake Washington Schools Foundation to Lakeview Elementary in the amount of \$3,114.50 to provide stipends for Reaching for Success program.

Acceptance from Louisa May Alcott Elementary PTSA to Alcott Elementary in the amount of \$24,329.29 to purchase electric pencil sharpeners (\$1,547.63), curtain for gymnasium (\$7,076.00), additions to portable stage in gymnasium (\$7,353.00), and rock wall, including installation (\$8,352.66).

Acceptance from Rachel Carson PTSA to Carson Elementary in the amount of \$7,070.00 to provide stipends for choir/music (\$1,045.00), 5th grade outdoor education (\$2,090.00), and cup stacking program (\$1,045.00); and support science curriculum (\$2,890.00).

Acceptance from Albert Einstein PTSA to Einstein Elementary in the amount of \$4,026.00 to provide stipends for after school activities.

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Acceptance from Ben Franklin PTSA to Franklin Elementary in the amount of \$11,115.65 to purchase instructional materials: Second Step (\$338.36), IXL Learning (\$2,580.00), Dreambox Learning (\$4,314.00), Wonders reading program (\$670.32), recess equipment (\$740.85), Isokinetic balls (\$222.12), and support staff development (\$2,250.00).

Acceptance from Wilder Elementary PTSA to Wilder Elementary in the amount of \$5,000.00 to purchase electronic reader board.

Acceptance from Evergreen Middle School PTSA to Evergreen Middle School in the amount of \$2,150.00 to support emergency preparedness committee.

Acceptance from Rose Hill Middle School PTSA to Rose Hill Middle School in the amount of \$2,088.60 to provide stipend for Lego club.

Acceptance from Juanita High School PTSA to Juanita High School in the amount of \$4,975.99 to purchase portable PA system (\$875.99), and support the following departments: counseling (\$300.00), English (\$600.00), PE/Health (\$300.00), science (\$800.00), social studies (\$300.00), special education (\$400.00), and world languages (\$300.00), and anti-bullying training for staff and students (\$1,100.00).

Acceptance from Redmond High School PTSA to Redmond High School in the amount of \$15,739.03 to purchase laser cutter (\$4,368.55), HASPI lab kits (\$1,500.00), 3D printer (\$2,489.36), two-way radios (\$832.00), video cameras for library (\$316.12), chemistry hotplates (\$4,144.00), raised bed planters for Transition room gardening project (\$519.00); and textbooks for English (\$320.00), and to support "Street Law Program" (\$1,250.00).

TOTAL \$79,609.06

NON-CONSENT AGENDA

SUPERINTENDENT
REPORT

Traci Pierce started with the superintendent report which contained two embedded presentations related to bond information. She referenced an e-mail sent to district staff and an e-newsletter through Connections sent to parents right after the results of the recent election. She shared that she was surprised the reporters picked it up ran it as a Guest editorial. The purpose of the communication was to share information that the levies passed at 65% approval and she wanted to thank staff and parents for their support. The bond received 57.78% approval, just shy of the 60% needed to pass. Both WSSDA and the board's legislative platform supports bond passage with a simple majority (50%). She noted in her communication with staff and parents that the board would begin working on the next steps. This communication was not meant to be an in-depth piece regarding the results of the bond.

Dr. Pierce reviewed the original process used to gather information from parents and the community to inform the Bond and Levy Advisory Committee. The next steps were to analyze why the bond didn't pass.

Janene Fogard, Deputy Superintendent, provided data and information to inform next steps with the bond not passing in the February 2014 election. She provided a comparison of passage rates and outcome influencers (data on the bond measure being on the back of ballot, opposition, and public perceptions).

Kathryn Reith, Director of Communications, reviewed the results of a statistically valid telephone survey of 400 residents. 74% gave the district a A/B grade for overall performance. The survey provided information on economic impact, perceptions of overcrowding, concerns about the bond measure along with a summary of key findings. She noted that the bond measure nearly passed despite some of the concerns identified.

Dr. Pierce reported that a work session was held on February 24 to discuss possible options and timelines. She pointed out that the district's needs have not changed. The district is faced with growing enrollment, the need for additional classrooms, and to modernize aging schools. The two main options discussed were to re-run the same measure again or to modify the timeline and strategy to accomplish these needs. The board asked for additional information to provide further analysis on the 2nd option.

Janene Fogard reviewed what the February 2014 bond measure would have provided (new schools for growth along with the replacement of aging schools). She reviewed the options discussed: Option 1: Re-run the same measure in April or Option 2: Modify the measure in April. Option 2 would focus on immediate needs (\$404 million) and defer longer term needs to 2018 (estimated total to be determined). She shared enrollment data, projections, and capacity for each of the learning communities. If the State provides funding for all day kindergarten or lower class sizes, additional classroom space would be needed.

SETTING OF BONDS
GENERAL OBLIGATION
BONDS
RESOLUTION
NO. 2177 OR 2178

Janene Fogard stated that Option 2 would include three new elementary schools, one middle school, an addition at Lake Washington High School, a new STEM-focused school on the Juanita High School campus, and modernization of Juanita High School. A 2018 bond measure would be planned to accommodate growth and to modernize aging schools: Kamiakin and Evergreen middle schools; Kirk, Rockwell, and Mead elementary schools; additions to Eastlake High School; and an international-focused high school on the east side of the district.

Dr. Pierce explained that there were some concerns regarding the addition at Lake Washington High School. Janene Fogard explained facility planning began prior to grade reconfiguration. Movement to four-year high schools reduced the need for additional elementary schools. The facility was designed with expansion in the future.

Dr. Pierce discussed the demand from parents for Choice Schools. In looking at enrollment data for secondary schools, 2,408 applications were received for 438 spots. Opening a STEM school on the west side of the district would expand access to students. STEM programs are being incorporated into all comprehensive high schools. The new STEM school can be situated on property currently owned by the district

Janene Fogard continued and noted that Juanita High School (JHS) was built in 1971. It is proposed to locate a STEM school on the JHS campus. She reviewed the results of the building analysis: current building has 26,000 fewer square foot, remodeling to the current educational specifications would be difficult, remodeling would require numerous moves resulting in greater costs and extended timeline; and restrict site improvements. Dr. Pierce noted that concerns have been expressed regarding modernization in lieu of new school.

Jackie Pendergrass shared some of the concerns regarding Juanita High School, both as parent and community member. Schools were not built to last 40-60 years at that time. Wear and tear on a public facility cannot be compared to a house. Health, safety, and educational standards are different. You reach a point where you can't fix it any more.

Nancy Bernard noted that the facility was built as an open concept which did not work. The heating and ventilation does not accommodate that redesign. Buildings were built less expensive; the State had a 20/30 years building program. The State uses as funding formula which does not reflect construction costs and districts must rely on passage of bonds from their communities. All schools must be built up to current building codes.

Dr. Pierce related that Option 2 would focus on immediate needs and defer longer -term needs to 2018.

Janene Fogard described the modernization program which began in 1998 to evaluate each school building every 30 to 40 years. It divided the district's schools into four 8-year phases. She reviewed the original modernization schedule.

She compared the costs of Option 1 and Option 2 and estimated tax rate per average assessed value.

Dr. Pierce reviewed the potential implications of not running another bond measure and what happens if the April measure fails.

Traci Pierce indicated that the board expressed a desire to have further discussion on the potential of re-running a measure at an upcoming election. The next available ballot is April 22, which has a March 7 deadline for notifying King County. Other options for re-running the measure this year would be in August or November.

The board discussed the pros and cons of each option and asked questions regarding enrollment, capacity, variances, cost of delaying the bond measure, new in lieu vs. modernization, interest rates, open and closed schools, portables, timing and submittal of the bond measure, etc.

Traci Pierce stressed that the district's need had not changed. The district can accomplish the same projects in the same timeline but can ask for the funding in two separate measures.

Chris Carlson noted that either way the district will be doing a districtwide reboundarying process in the future.

Jackie Pendergrass noted that many of our buildings are used by

the community which may need to be limited if this measure doesn't pass.

Nancy Bernard noted that there are legislative bills that would impact class space, e.g., providing all-day kindergarten for all students, reducing class size, change of delivery of instructional programs, etc.

Siri Bliesner commented that it was important to share information on the use of portables.

Nancy Bernard moved to approve a bond issue to be submitted this year. Seconded by Chris Carlson.

Motion carried.

The date for submittal of the bond was discussed: April, August, or November. The pros and cons were discussed. If the bond was submitted at a later date, a new resolution would be drafted.

Nancy Bernard moved to approve Resolution No. 2178, General Obligation Bond for the April 22, 2014 Election. Seconded by Chris Carlson.

In response to board members' questions, Janene Fogard noted that the proposal would reduce the district's reliance on portables at elementary by 56%, at middle school by 73%, and 100% at the high schools.

Mark Stuart expressed a desire to be able to provide a clear, short message on overcrowding that informs the electorate. He was concerned with the short timeline if it was submitted in April. Jackie Pendergrass and Nancy Bernard expressed concern with waiting. Traci Pierce ensured that a clear message, regardless of the timeline, would be done by the district.

Motion carried.

Jackie Pendergrass related that the district's information would be included in the King County Voters' Pamphlet. A notice will be posted on the web site soliciting people to write the con statement.

Traci Piece indicated that the next step will be to develop a plan and a communication timeline.

LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
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A ten-minute break was taken. The meeting was recessed at 10:40 p.m. and reconvened at 10:50 p.m.

BREAK

Siri Bliesner noted that the House and Senate were still dealing with the funding of McCleary, trying to close tax loopholes, and negotiating a budget.

LEGISLATIVE UPDATE

The State Board of Education will be meeting at the Puget Sound ESD on March 12, 5:15 p.m.; public comment can be provided.

Jackie Pendergrass convened that the PTSA Founder's Day luncheon was wonderful.

BOARD COMMENT

Nancy Bernard moved to adjourn. Seconded by Chris Carlson.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 10:54 p.m.

Jackie Pendergrass, President

Traci Pierce, Superintendent

Diane Jenkins
Recording Secretary

Human Resources Board Report

March 17, 2014



NEW PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary/Rate</u>	<u>Start Date</u>	<u>Reason</u>
Banerjee, Saimoon NC	.3 Teacher	Audubon Elem	C-0	02/03/14	Leave Replacement
Britten, Cassandra	Sp Ed Para Ed/Instructional Assist	International/Community	\$16.21/\$12.95	10/03/13	Repl. M. Ajmera
Buchanan, Tara	Sign Language Interpreter	Lake Washington HS	\$26.76	09/03/13	Repl. J. Herndon
Butler, Madeline	Sp Ed Para Ed/Instructional Assist	Rockwell Elem	\$16.21/\$12.95	09/09/13	Budgeted
Connors, Gretchen	Instructional Assist	International	\$12.95	10/02/13	Budgeted
Crane, Carol	Instructional Assist/Sp Ed Para Ed	Rockwell Elem	\$12.95/\$16.21	10/23/13	Budgeted
Dahl, Linda	Instructional Assist	Kirkland MS	\$12.95	10/03/13	Budgeted
Goetze-Nelson, Victoria	Instructional Assist	Wilder Elem	\$12.95	09/24/13	Budgeted
Jonsson, Emma	Instructional Assist	Dickinson Elem	\$12.95	10/21/13	Budgeted
Kennedy, Akiko	Instructional Assist	Kirk Elem	\$12.95	10/02/13	Budgeted
Maddex, Kyle NC	.5 Teacher	Lake Washington HS	C-1	09/03/13	Leave Replacement
Palmer, Gabriel	Instructional Assist	Extended Day	\$12.95	09/24/13	Repl. M. Vargas
Recchia, Lindsey	Sign Language Interpreter	Kamiakin MS	\$26.76	09/03/13	Repl. J. Herndon
Schaefer, Andrew	Special Ed Para Ed	Eastlake HS	\$16.21	09/27/13	Repl. M. Stanish-Walls
Skutvik, Cassie	Special Ed Para Ed	Rockwell Elem	\$16.21	09/09/13	Budgeted
Yarlott, Tamzen	Instructional Assist	Kirk Elem	\$12.95	09/13/13	Repl. C. Anderson

RETIREMENTS/RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start</u>	<u>Effective Date</u>	<u>Reason</u>
Comeau, Katherine	Counselor	International	09/05/00	06/30/14	Retirement
Dahl, Kari	Teacher	LOA	08/24/04	02/01/14	Resignation
Grimm, Leann	Teacher	LOA	08/27/08	01/21/14	Resignation
Hovis, Kathleen	Teacher	Bell Elem	08/27/69	06/18/14	Retirement
Jefferson, Tonya	Teacher	LOA	08/27/01	03/10/14	Resignation
Ricketts, Andrea	Teacher	Juanita Elem	08/31/89	06/18/14	Retirement

Human Resources Board Report

March 17, 2014



RETIREMENTS/RESIGNATIONS/TERMINATIONS - Con't

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start</u>	<u>Effective Date</u>	<u>Reason</u>
Riley, Dawn	Counselor	Evergreen MS	09/02/93	06/18/14	Resignation
Schmale, Sharon	Teacher	Einstein Elem	08/27/08	06/18/14	Retirement

CHANGE OF CONTRACTUAL STATUS

<u>Name</u>	<u>Location</u>	<u>Change</u>	<u>Effective Date</u>
Lauzon, Georgia	Redmond Elem	.4 NC to .6 NC	01/24/14 (rev)
Maddex, Kyle	Lake Washington HS	.5 NC to .6 NC	01/27/14
Menzenberg-Zvilna, Heidi	Lake Washington HS	.6 NC to 1.0 NC	02/19/14
Mills, Charla	Wilder Elem	.3 NC to .5 NC	01/24/14 (rev)
Trochalakis, Alicia	Blackwell Elem	.5 C to 0.5 C/0.5 NC	02/24/14

INSTRUCTIONAL MATERIALS ADOPTION

March 17, 2014

SITUATION

RCW 28A.320.230 and the SPI Bulletin No. 191-67 establish that each school district shall maintain an Instructional Materials Committee to assist in recommending instructional materials to be used in the respective schools of the district and that the final approval of such material is the responsibility of the Board of Directors.

The following books have been recommended by the Instructional Materials Committee for district-wide adoption. The items recommended for adoption are:

Title: Six Million Paper Clips: The Making of a Children's Holocaust Memorial
Author: Peter W. Schroeder and Dagmar Schroeder-Hildebrand
Publisher: Kar-Ben Publishing
Copyright: 2004
No. of Copies: Unlimited
Price: \$20.85 for an E-book with unlimited copies
School Requesting: Rose Hill Middle School
Classification: Grade 8

Title: Lily Renee, Escape Artist from Holocaust Survivor to Comic Book Pioneer
Author: Trina Robins
Publisher: Graphic Universe
Copyright: 2011
No. of Copies: Unlimited
Price: \$43.93 for an E-book with unlimited copies
School Requesting: Rose Hill Middle School
Classification: Grade 8

Title: Why Did the Holocaust Happen?
Author: Sean Sheehan
Publisher: Gareth Stevens Publishing
Copyright: 2011
No. of Copies: Unlimited
Price: \$47.93 for an E-book with unlimited copies
School Requesting: Rose Hill Middle School
Classification: Grade 8

Title: The Holocaust: Jews, Germany, and the National Socialists
Author: James Norton
Publisher: Rosen Publishing
Copyright: 2009
No. of Copies: Unlimited
Price: \$47.93 for an E-book with unlimited copies
School Requesting: Rose Hill Middle School
Classification: Grade 8

Instructional Materials Adoption

March 17, 2014

Page 2

Title: Ask Me No Questions
Author: Marina Budhos
Publisher: Scholastic
Copyright: 2006
No. of Copies: 35
Price: \$8.99 per book
School Requesting: Kamiakin Middle School
Classification: Grades 7-8

Title: Inside Out and Back again
Author: Thanhha Lai
Publisher: Scholastic
Copyright: 2011
No. of Copies: 30
Price: \$4.99 per book
School Requesting: Kamiakin Middle School
Classification: Grades 5+

Title: A Long Walk to Water
Author: Linda Sue Park
Publisher: Houghton Mifflin Harcourt
Copyright: 2010
No. of Copies: 30
Price: \$5.99 per book
School Requesting: Kamiakin Middle School
Classification: Grades 5+

Title: Reimagining Global Health: An Introduction
Author: Paul Farmer, Jim Yong Kim, Arthur Kleinman, and Matthew Basilio
Publisher: University of California Press
Copyright: 2013
No. of Copies: 30-60
Price: \$35.00
School Requesting: Redmond High School
Classification: Grade 12

RECOMMENDATION

The district's Instructional Materials Committee has reviewed a series of instructional materials as to their instructional purpose, readability level, and treatment of minorities and women. The above instructional materials satisfy the selection criteria as cited in the local administrative policy IIAA-R and it is recommended that the instructional materials be adopted for use in the Lake Washington schools.

RATIFICATION OF COMMUNITY MEMBERS, STATEMENT FOR
APRIL 2014 KING COUNTY ELECTIONS VOTERS' PAMPHLET

March 17, 2014

SITUATION

As part of the process to be included in the voters' pamphlet, the Board must solicit Pro and Con committees (maximum of three members each) to write statements in favor of or in opposition to the ballot measures (pro and con statements). Members are to be appointed from persons known to favor or oppose the measure. If such persons are not immediately known, the district should notify the public that members for the committees are being sought.

The district has an established promotional committee, Lake Washington Citizens Levy Committee, and they were asked to provide names of three members to write the promotional statement. The Lake Washington Citizens Levy Committee provided the following names of three members to write the promotional statement:

- Susan Baird-Joshi,
- Kerri Nielsen, and
- Matt Loschen

Since an established opposition committee was not immediately known, the district employed formal means of notifying the public that the district was seeking interested community members to participate in writing an opposition statement. On March 4, a notice was posted on the district's website seeking interested persons and asking them to notify the district of their interest by noon on March 6. Two community members, as shown below, expressed an interest to write the con statement for the General Obligation Bonds for the Voters' pamphlet:

- Mike Nykreim and
- Steven Swedenburg

Information on the pro and con committees was provided to King County Elections on March 7 in order to meet their required deadline. In addition, the district provided the committee members with the rules, procedures, and deadlines for the voter pamphlet submissions.

RECOMMENDATION

The Board of Directors ratifies the appointment of the Susan Baird-Joshi, Kerri Nelsen, and Matt Loschen, Lake Washington Citizens Levy Committee, to prepare a statement in favor (pro) and Mike Nykreim and Steven Swedenburg to prepare a statement in opposition (con) to Proposition 1, General Obligation Bonds to be included in King County Elections Voters' Pamphlet for the April 22, 2014 election.

CHANGE ORDER NO. 19
ALEXANDER GRAHAM BELL ELEMENTARY SCHOOL REPLACEMENT PROJECT

March 17, 2014

SITUATION

Construction Change Order No. 19 is attached for your review. The change order includes fourteen (14) changes to the construction contract for the Alexander Graham Bell Elementary School replacement project. Ten (10) changes are additive cost changes and four (4) changes are deductive cost changes.

Five (5) Change Proposal Requests (CPRs) are due to design coordination issues:

- CPR 0070.1 adds blinds at the Health Room relites.
- CPR 0178 removes filter fabric at the rain gardens (deductive).
- CPR 0192 demolishes existing asphalt from landscape areas and removes the requirement for mulch and topsoil at the north property line (deductive).
- CPR 0209 adds a base for a future school sign.
- CPR 0275 enhances waterproofing components to various locations.

Two (2) CPRs are due to regulatory agency requirements:

- CPR 0278 requires the building heights be surveyed.
- CPR 0281 adds markers at the added sewer manholes near the covered play area.

Four (4) CPRs are due to unforeseen conditions:

- CPR 0122 adds rock and filter fabric to stabilize saturated soils at the north property line.
- CPR 0191.1 accelerates the Work for Phase 2 work due to delays.
- CPR 0266 changes the carpet adhesive to a system that can be used with high moisture conditions.
- CPR 0280 credits unused cost allowances (deductive).

Change Order No. 19
Bell Elementary School Replacement
March 17, 2014

Three (3) CPRs are due to owner requested changes:

- CPR 0113 removes one of the two backdrops at the stage (deductive).
- CPR 0190 adds a fence around the gas meter.
- CPR 0262 expands the concrete ramp near the entry to improve pedestrian traffic.

The cost of the changes from Change Order No. 19 is within the budget established for this project. The total for change orders is 5.41% of the original construction contract amount.

<u>Original Construction Contract Amount</u>	\$19,251,000.00
<u>Current Change Order</u>	
Change Order 19	(\$88,091.00)
<u>Total Change Orders</u>	
Change Orders 1 thru 19	\$1,041,811.00
<u>Contract Amount including this Change Order</u>	\$20,292,811.00

RECOMMENDATION

The Board of Directors approves Change Order No. 19 to Cornerstone General Contractors, Inc. for work at the Alexander Bell Elementary School replacement project in the amount of (\$88,091), decreasing the contract amount to \$20,292,811.

CHANGE ORDER NO.

19



Project: Alexander Graham Bell Replacement

Contractor: Cornerstone General Contractors, Inc.

Date: 2/27/2014

Project #: 0701

Contract #: 12-029

After signature the Contractor is directed to make the following changes in the Contract Amount for pay requests.

This Change Order resolves all issues related to the above changes and any CCDs, CPRs referenced below and constitutes full settlement for all known, estimated or foreseeable costs and time adjustments, including all delay and impact costs and direct and indirect damages, including consequential damages regardless of cause, related to the Change.

Individual CPR/CCD Description:

CPR	CCD	REA		Amount
0070.1	0070.1		Add blinds at the Health Room relites	\$ 721.00
0113			Remove a Music Room backdrop	\$ (2,738.00)
0122	0122		Stabilize saturated soils at the north property line	\$ 6,470.00
0178	0178		Remove filter fabric at rain gardens	\$ (2,933.00)
0190	0190		Add a fence around the gas meter	\$ 2,089.00
191.1	191.1		Provide acceleration for Phase 2 work due to delays	\$ 25,497.00
0192	0192		Minor landscaping changes to the north property line	\$ (1,256.00)
0209	0209		Provide a base for a future school sign	\$ 5,561.00
0262	0262		Expand the concrete ramp near the entry	\$ 11,614.00
0266	0266		Use high moisture content carpet adhesive	\$ 6,053.00
0275	0275		Install additional waterproofing where the Pod C leak occurred	\$ 8,365.00
0278	0278		Provide a building elevation survey	\$ 505.00
0280			Credit for unused allowances	\$ (148,292.00)
0281	0281		Install markers at added sewer manholes	\$ 253.00

Combined Total: \$ (88,091.00)

Not valid until signed by the Owner. Signature of the Contractor indicates agreement herewith, including any adjustments in the Contract Sum and the Contract time.

The Original Contract Sum was \$19,251,000.00

Net Change by previously authorized Change Orders..... 0 through 18 \$ 1,129,902.00

The Contract Sum prior to this Change Order was..... \$20,380,902.00

The Contract Sum will be increased ~~decreased~~ ~~unchanged~~ by this Change Order..... (\$88,091.00)

The new Contract Sum including this Change Order is \$20,292,811.00

The Contract time will be ~~increased~~ ~~decreased~~ unchanged by..... 0 days

The date of Phase 2B Substantial Completion as of the date of this Change Order October 31, 2013

Amounts exclude State Sales Tax.

CONTRACTOR'S ACCEPTANCE

BY: Bryan Gormley

SIGNED:

TITLE: Project Manager

DATE: 3-Mar-14

ARCHITECT'S RECOMMENDATION

BY: _____

SIGNED:

TITLE: Architect

DATE: 3-Mar-14

CHANGE ORDER NO.

19

Project: Alexander Graham Bell Replacement



Contractor: Cornerstone General Contractors, Inc.



Date: 2/27/2014

Project #: 0701

Contract #: 12-029

After signature the Contractor is directed to make the following changes in the Contract Amount for pay requests.

OWNER'S ACCEPTANCE

BY: _____

SIGNED: _____

TITLE: _____

DATE: _____

PROGRAM MANAGER'S RECOMMENDATION

BY: Mike Finnegan

SIGNED: *Mike Finnegan*

TITLE: Program Manager

DATE: 3/7/2014

BUILDING COMMISSIONING REPORT
SECONDARY STEM SCHOOL PROJECT
RESOLUTION NO. 2179

March 17, 2014

SITUATION

In accordance with WAC 392-343-080, building commissioning is the process of verifying that the installation and performance of selected building systems meet or exceed the specified design criteria and therefore satisfy the design intent. Building commissioning shall include a physical inspection, functional performance testing, listing of noted deficiencies, and a final report.

As a requirement for State construction assistance funding, the Board of Directors must accept the final commissioning report.

The Commissioning Agent for the new secondary STEM School project, Rushing, has evaluated the mechanical systems and selected electrical systems for the STEM School and found them to be functioning within design parameters. At the time of their report, there were four deficiencies that were identified. All four related to the lighting system. All four have been corrected but not verified by the Commissioning Agent which is planned to be done by March 21, 2014.

In accordance with WAC 392-343-080 building commissioning was performed, WAC 392-344-160, the School Board must review the commissioning report, and WAC 392-344-165, the School Board is to approve a resolution accepting the building commissioning report as a part of project acceptance.

The commissioning consultant has concluded that the general contractor has completed their responsibilities for building commissioning.

RECOMMENDATION

The Board of Directors approves Resolution No. 2179 and accepts the final Building Commissioning Report recommendations for the new Secondary STEM School by Rushing as presented.

BUILDING COMMISSIONING REPORT
NEW SECONDARY STEM SCHOOL PROJECT

RESOLUTION NO. 2179

WHEREAS, the State Board of Education has granted project approval for the construction of the new secondary STEM School; and

WHEREAS, WAC 392-343-165 requires written certification by the school district Board of Directors that the facility project authorized state construction funding assistance will be commissioned and that a commissioning report be accepted by the board; and

WHEREAS, the Washington Administrative Code 392-344-165 requires the Board of Directors to accept the building commissioning as complete; and

WHEREAS, the Washington Administrative Code 392-344-160 requires the Board of Directors to accept the project as complete.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Lake Washington School District No. 414 hereby certifies that the new secondary STEM School has been commissioned and that they accept the commissioning report from Rushing, commissioning agent, as complete.

APPROVED by the Board of Directors of Lake Washington School District No 414 in a regular meeting held on the 17th day of March 2014.

BOARD OF DIRECTORS
LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Attest:

Secretary, Board of Directors



March 10, 2014

Attn: Forest Miller, Director of Support Services

Lake Washington School District No. 414

15212 NE 95th Street

Redmond, WA 98052

Project: **Secondary STEM School**

Subject: Building Commissioning – School Board Acceptance

Dear Mr. Miller,

This letter is to confirm that Rushing has completed the Building Commissioning Report and recommends Board Acceptance for the Secondary STEM School. All outstanding items have been addressed by the design and construction team.

Rushing has completed the commissioning for the purpose of verifying that the installation and performance of selected building systems meet or exceed the specific design criteria, as required by the WAC 392-343-080.

At this time, Rushing recommends that the School Board review and accepts the Building Commissioning Report, as required by WAC 392-344-160 and 392-344-165 for state assistance funding. We have attached an Executive Summary of the final report for review.

Please contact me should you have any questions.

Sincerely,

J Craig Johnas
Rushing

LAKE WASHINGTON SCHOOL DISTRICT Secondary STEM School

Commissioning Executive Summary

March 10, 2014

SUBMITTED BY:

RUSHING

1725 Westlake Ave N
Ste 300
Seattle, WA 98109
P 206-285-7100
www.rushingco.com

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A. Prologue

Rushing was contracted as the commissioning authority (CxA) for the Secondary STEM School project which is located at 4301 228th Avenue NE, Redmond, WA 98053. The two story, science-focused, secondary school is approximately 66,000 SF.

Some of the mechanical systems include an outdoor air-to-water heat pump, which provides first stage heating (two gas-fired boilers provide additional heating) and primary chilled water to AHU, VAV, radiant heater and Kitchen fan coil hydronic coils throughout the school. Variable speed air handling units serve hot water terminal units in classrooms along with other areas. Exhaust fans primarily serve science and learning classrooms and hot water radiators serve primarily classrooms on both floors and select common areas near glazing.

Rushing provided commissioning services for Puget Sound Energy (PSE) New Construction and Post Occupancy Commissioning grants.

B. Overview of Systems and Equipment Commissioned

After full start-up of MEP systems, controls point-to-point, and testing and balancing was complete, functional performance testing of mechanical systems began in April 2013 with various other MEP tests occurring throughout the year.

Below is a brief description and overview of some of the control methods that were verified for the following equipment/systems per contract documents. (All supporting testing documentation will be included in Rushing's Final Cx Report.)

Air-to-Water Heat Pump:

The outdoor (located behind Kitchen on North side of building) air-to-water heat pump provides first stage heating and primary chilled water to select hydronic coils. If demand or outdoor temperatures (i.e., too low) do not allow, air-to-water heat pump does not operate and demand is handled by the two condensing boilers. It is important to note that the building automation system (BAS) only sends an occupancy mode, water temperature setpoint and enable/disable commands to the boiler management system. All compressor staging of the air-to-water heat pump and staging/firing of the boilers is handled by their own individual controls and not the BAS system.

For the heating hot water side, BAS graphics, points, setpoints and select alarms were all verified and documented by Rushing. Unoccupied, freeze protection and occupied first & second stages of heating were tested by Rushing along with ATS.

And for the chilled water side, BAS graphics, points, setpoints and select alarms were all verified and documented by Rushing. Mechanical cooling operation was functionally tested per contract documents by Rushing along with ATS.

Variable Speed Air Handling Units:

Variable speed AHU with hydronic change-over coils serve conditioned air to VAVs throughout the school. Both the supply and return fans are variable speed driven. BAS graphics, points, setpoints and select alarms were all verified and documented by Rushing. Occupied mode heating/cooling, demand control ventilation, shutdown, unoccupied cooling, night purge, and pushbutton override modes were all tested by Rushing with ATS present. Optimum start and stop modes of operation will be verified during upcoming trend analysis by Rushing.

Split System Fan Coil Units:

Ductless split system units (3 total) serve Telecom IDF rooms and are controlled by their own local T-stats. Only monitoring of select points is seen at BAS computer. Full cooling and capacity checks were completed on all three units by Rushing in June 2013.

Terminal VAV Units:

Terminal units are used to provide ventilation to classrooms and some common areas of the school. All units have hydronic re-heat coils, except for VAV-5-6, which has two duct heating coils downstream of the VAV. Primary classroom heating is provided by the hydronic radiant heaters. BAS graphics, points, setpoints, alarms and heating capacities were all verified and documented by Rushing. Occupied heating, cooling, and demand control ventilation modes were verified with warm-up verification occurring during upcoming trend analysis by Rushing. Unoccupied heating, night purge control and night setback cooling modes were all tested and verified by Rushing.

Generator:

Emergency generator testing was conducted on May 22, 2013 and witnessed by Rushing. A loss of power to the building was simulated by opening the main breakers which supply power to the site. The building remained connected to the emergency generator for 2 hours with voltage, amperage, hertz, oil pressure, engine coolant temperature, and battery charge rate readings taken and recorded at set intervals by Rushing. Verification that correct scheduled mechanical and electrical equipment was powered during shutdown was verified by Jet Power and spot checked by Rushing. Testing revealed that the transfer switch time was incorrectly set to a 30 minute delay and was changed to 15 minutes and re-tested. Overall, all generator testing was completed successfully.

Lighting Control System:

Outdoor lighting is controlled through the WattStopper system (Canopy lighting only) while all other outdoor lighting is controlled via astronomical timeclock. Functional testing by Rushing revealed that Hardware and software configurations had to be made in order for lighting to control correctly. Corrections were made by both JET Power and Valley Electric in January 2014. However, lighting was still not controlling correctly and a subsequent visit had to be made by Valley Electric the following month. Initial verification by Rushing and Absher indicates that the exterior lighting is now functioning correctly. Further observation of exterior lighting control will be made by the school's custodial staff and will be followed up on by Rushing.

Common area and classroom lighting are controlled by occupancy sensors and photocells. In addition, classrooms have touchpad control, where the occupant can adjust the lighting to one of four different scenes. Currently, WattStopper needs to make a subsequent visit to properly setup/program the classroom photocells (tentatively scheduled for March 14). Rushing will then verify that Classroom lighting is functioning properly during this scheduled visit by WattStopper, so as to ensure any programming related issues can be corrected at the same time. This scheduled visit and testing results will be documented in both the issues resolution log and functional test report.

A comprehensive set of completed functional test procedures can be found in appendices of the Cx Final Cx Report.

C. Static and Start-up Documentation

A Commissioning Field Notebook was kept onsite which contained static and start-up documentation for the subcontractors to complete as the equipment and systems were brought online. Static and start-up forms can be found in the appendix of the Cx Final Report.

D. Test, Adjust and Balance Report

A pre-final TAB report was produced by Accurate Balancing Agency (ABA) and received by Rushing on June 27, 2013 and a final version was received on November 7, 2013.

Rushing conducted a review of the final version of the TAB report on July 23, 2013 and a subsequent backcheck (closing out all outstanding items) on November 4, 2013. In addition, the Mechanical Engineer, Interface Engineering, conducted a TAB report review on August 1, 2013 and had no further comments or required actions on November 14, 2013.

Rushing then conducted a +10% TAB backcheck review with ABA on July 30, 2013. Ninety one percent (91%) of all airside equipment tested was within 10% of the final recorded values and 100% of all waterside equipment verified.

The final TAB report, as well as Rushing's TAB backcheck verification form can be found in the appendix of the Cx Final Report.

E. Training

Training first began in April 2013 with the majority of the systems training having been completed by November 2013. To date, power logic training by Schneider Electric on December 10 and Drive, Parking, Pedestrian Path and Walkway lighting training by Valley Electric (Date to be determined) remains. A comprehensive list of all training items and dates can be found in the appendix of the Cx Final Report.

F. Deficiencies and Recommendations

To date, there are four deficiencies (from a total of 43) that remain on Rushing's Issues Resolution Log (IRL). The Issue Resolution Log was generated and issued to the commissioning team on a regular basis (by email) as updates occurred.

G. Commissioning Plan

Rushing wrote and distributed the commissioning plan at the Cx Kick-off meeting which was held on August 13, 2013 in Absher's onsite trailer. The commissioning plan was used to identify team member responsibilities, strategies, systems to be commissioned and schedule of the commissioning process. This plan was used and referenced throughout the duration of the project. The commissioning plan can be found in the appendix of the Cx Final Report.

H. Epilogue

The commissioning process for the Secondary STEM schools project was successful. Overall, functional testing and trending of the installed equipment provided confidence that the systems were operating correctly and that the system performance would meet the occupant's needs. However, as mentioned above, there are still some issues that will require correction in order for the building and systems to perform per design, which are being tracked and handled by commissioning team accordingly.

Rushing appreciates the opportunity to work on this project and looks forward to working with Lake Washington School District and the rest of the commissioning team in the near future.

Regards,



J Craig Johnas, BCA ACP, LEED® AP BD+C
Rushing

FINAL ACCEPTANCE
NEW SECONDARY STEM SCHOOL
RESOLUTION NO. 2180

March 17, 2014

SITUATION

The architect of the new Secondary STEM School construction project, Integrus Architecture, and Lake Washington School District staff have reviewed the work of the general contractor, Absher Construction Company, and have determined the project complete. The architect has submitted a letter dated November 26, 2013 recommending acceptance, a copy of which is attached. The Washington Administrative Code (WAC) 392-344-160 requires that final acceptance of a school construction project be made by the Board of Directors. Release of retention, or release of a retention bond provided in lieu of retention, will take place when the requirements of WAC 392-344-165 are satisfied.

RECOMMENDATION

The Board of Directors approves Resolution No. 2180 to accept the work of Absher Construction Company of the new secondary STEM School project.

NEW SECONDARY STEM SCHOOL
FINAL ACCEPTANCE OF PROJECT

Resolution No. 2180

WHEREAS, the new secondary STEM school construction project has been completed and occupancy granted by King County; and

WHEREAS, the project architect, Integrus Architecture, in a letter dated November 26, 2013 stated the project has been completed in accordance with the contract documents; and

WHEREAS, the Washington Administrative Code (WAC) 392-344-160 requires the Board of Directors to accept a project as complete.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors accepts the contract work at the new secondary STEM school construction project by Absher Construction Company as complete.

APPROVED by the Board of Directors of Lake Washington School District No. 414 in a regular meeting held on the 17th day of March 2014.

BOARD OF DIRECTORS
LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Attest:

Secretary, Board of Directors

DONATIONS

March 17, 2014

SITUATION

Individuals and/or groups periodically desire to make monetary donations to the school district. Monetary donations which exceed \$1,000 are submitted for board approval. Following is a list of those requests for the time period including the individual or group making the request, the amount of donation and the purpose for which the funds are to be used.

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
The Intermec Foundation to Juanita High School	\$3,000.00	To purchase laboratory equipment and science materials.
Louisa May Alcott to Alcott Elementary	\$4,870.92	To purchase sound system and accessories.
Elizabeth Blackwell PTSA to Blackwell Elementary	\$8,346.77	To support leadership team (\$2,000.00), field trips (\$4,346.77), teachers (\$1,000.00), and specialists (\$1,000.00).
Rachel Carson PTSA to Carson Elementary	\$2,090.00	To provide stipend for intramurals program.
Christa McAuliffe PTSA to McAuliffe Elementary	\$15,865.00	To support classroom enrichment (\$5,800.00) and professional development (\$4,000.00); and provide funds for computer lab door repair (\$3,065.00) and reimbursement for copy machine usage (\$3,000.00).
Carl Sandburg PTSA to Sandburg Elementary	\$1,995.68	To support after school math club (\$1,308.24) and study stars program (\$687.44).
Inglewood Middle School PTSA to Inglewood Middle School	\$2,000.00	To purchase IXL Math license.
Kirkland Middle School PTSA to Kirkland Middle School	\$1,500.00	To purchase emergency preparedness supplies.
Redmond Middle School PTSA to Redmond Middle School	\$4,282.13	To purchase supplies for language, reading, and science (\$977.85); education kits for problem-solving skills (\$298.97); camera equipment (\$477.00); P.E. equipment (\$976.61); and whiteboards (\$402.70); and support Meet the Composer (\$350.00) and Career Cruising (\$799.00) programs.

Donations
April 17, 2014
Page 2

Renaissance School PTSA to Renaissance School	\$6,122.00	To support outdoor education at Camp River Ranch.
Lake Washington High School PTSA to Lake Washington High School	\$2,500.00	To purchase books for English department.
TOTAL	\$52,572.50	

RECOMMENDATION

The Board of Directors accepts the donations as identified at the March 17, 2014 Board Meeting.

APPROVAL OF NAME
NEW SECONDARY STEM SCHOOL/SITE 73

March 17, 2014

SITUATION

Policy FF, Naming Facilities, specifies that the board shall name each new secondary school and names for each new elementary, middle school, and high school facilities shall be submitted to the board of directors for approval.

Naming New Facilities

The following procedures are to be followed in naming new schools:

1. Principal meets with prospective students of the new school at assembly to explain criteria and procedure.
2. Students and family members nominate candidates as per criteria.
3. Committee of parents from school or feeder schools and 3 teachers pare list down to 6 - 8 names after checking to see if candidates are qualified.
4. Names are presented to the Board of Directors for review.
5. Ballot is developed and mailed home to school or feeder school families, one ballot per student. Families are encouraged to help students vote. Original ballot must be returned the next day.
6. Committee counts ballots and determines winning name.
7. Winner's family is called.
8. The district must obtain written confirmation to use student/family name.
9. Name is presented to Board of Directors.

The final names on the ballot presented for a student vote were:

1. Michael Faraday Science Technology, Engineering and Math High School
2. Grace Hopper Science, Technology, Engineering and Math High School
3. Leonardo Da Vinci Science Technology, Engineering and Math High School
4. Isaac Newton Science Technology, Engineering and Math High School
5. Neil Armstrong Science Technology, Engineering and Math High School
6. Sally Ride Science Technology, Engineering and Math High School
7. Nikola Tesla Science Technology, Engineering and Math High School

RECOMMENDATION

The Board of Directors approves the nominated name, as presented, as the name for the STEM- focused high school, Site No. 73.