

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
August 13, 2018

The board meeting was called to order by President Siri Bliesner at 7:15 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Chris Carlson, Eric Laliberte, and Cassandra Sage.

ROLL CALL

Present: Superintendent Jane Stavem.

Chris Carlson moved to approve the agenda. Seconded by Eric Laliberte.

APPROVAL OF AGENDA

Motion carried.

OATH OF OFFICE

Siri Bliesner administered the oath of office to Dr. Jane Stavem. Dr. Stavem became the 13th Superintendent of the Lake Washington School District's on August 1, 2018.

JANE STAVEM,
SUPERINTENDENT

Chris Carlson moved to approve the consent agenda. Seconded by Cassandra Sage.

CONSENT AGENDA

Siri Bliesner, yes; Mark Stuart, yes; Cassandra Sage, yes; Eric Laliberte, yes; and Chris Carlson, yes.

Motion carried.

The following June and July 2018 vouchers were approved:

APPROVAL OF
VOUCHERS

June 2018 -

General Fund

359451-359740 \$5,979,494.53

Payroll

2809-2821 \$8,293.95

<i>Accounts Payable Direct Deposit</i>	\$	6,551,439.69
<i>Acquisition Card</i>		2,524,546.70
<i>Deferred Comp</i>		114,365.00
<i>Department of Revenue</i>		8,791.39
<i>Dept. of Retirement Systems</i>		2,882,787.17
<i>Dept. of Retirement Systems</i>		893,441.48
<i>Flex Spending</i>		44,435.60
<i>Payroll Direct Deposit</i>		12,948,200.70
<i>Payroll Tax Withdrawal</i>		4,484,438.70
<i>Sodexo</i>		68,204.42
<i>TSA Envoy</i>		311,893.71

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VEBA	0.00
Vision/(NBN)	78,686.37
Key Bank Processing Fees	4,356.38
	<u>4,356.38</u>
	\$30,915,587.31

Capital Projects

37269-37305	\$4,649,284.75
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ASB

62748-62874	\$81,755.19
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Transportation Vehicle Fund

\$0.00

Private Purpose Trust Fund

2705-2729	\$6,255.09
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July 2018 -

General Fund

359741-360234	\$7,073,143.66
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Payroll

2822-2831	\$964.98
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Accounts Payable Direct Deposit	\$	22,215,705.58
Acquisition Card		1,447,076.49
Deferred Comp		115,458.00
Department of Revenue		34,923.07
Dept. of Retirement Systems		3,076,184.97
Dept. of Retirement Systems		975,033.33
American Fidelity HAS		7,106.33
Flex Spending		44,625.60
Payroll Direct Deposit		13,312,825.85
Payroll Tax Withdrawal		4,685,133.22
Sodexo		68,204.42
TSA Envoy		313,770.71
VEBA		76,575.61
Vision/(NBN)		45,050.41
Key Bank Processing Fees		7,759.73
		<u>7,759.73</u>
		\$46,425,433.32

Capital Projects

37306-37366	\$3,544,772.88
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ASB

62875-62958	\$36,758.56
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Transportation Vehicle Fund

\$0.00

Private Purpose Trust Fund
2944-2945

\$310.50

Approval of June 14, 22, and 29 special board meetings, June 21 and June 25 study sessions, and June 25 board meeting.

APPROVAL OF MINUTES

Approval of August 13, 2018 Human Resources Report and salary schedule.

APPROVAL OF HUMAN RESOURCES REPORT

Approves the out-of-endorsement assignments per WAC 181-82-110 as presented.

OUT-OF-ENDORSEMENT ASSIGNMENT WAIVER

Approves the proposed modifications to Board Policies to ER-1, Mission and Vision of Lake Washington School District, and ER 1, 2, 3-E1, Measures for End Results.

BOARD POLICIES – ER-1 AND ER 1, 2, 3-E1 SECOND READING/ APPROVAL

APPROVAL OF MONITORING REPORTS

Approves the monitoring report for EL-5, Parents and Community, as presented.

EL-5, PARENTS AND COMMUNITY

Approves the monitoring report for EL-6, Student Learning Environment, as presented.

EL-6, STUDENT LEARNING ENVIRONMENT

Approves the monitoring report for EL-8, Instructional Materials Selection, as presented.

EL-8, INSTRUCTIONAL MATERIALS SELECTION

Authorizes the superintendent or her designee to approve construction Change Order No. 3 with BNBuilders, Inc. for the Clara Barton Elementary School project in the amount of \$308,256, plus sales tax. Approval of this change order results in a revised GMP of \$39,532,550.

GC/CM CONSTRUCTION CHANGE ORDER NO. 3 CLARA BARTON ELEMENTARY SCHOOL (SITE 28)

Authorizes the superintendent or her designee to approve construction Change Order No. 1 with Cornerstone General Contractors for the Juanita High School Rebuild and Enlarge project in the deductive amount of (\$664,300). Approval of this change order results in a revised GMP of \$96,448,915.

GC/CM CONSTRUCTION CHANGE ORDER NO. 1 JUANITA HIGH SCHOOL REBUILD AND ENLARGE PROJECT (SITE 82)

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Gifted Education Advisory Council to Lake Washington School District in the amount of \$1,125.00 to support Quest program.

Acceptance from Usborne Books & More to John Muir Elementary in the amount of \$1,200.00 to support library.

Acceptance from John Muir Elementary PTSA to Muir Elementary in the amount of \$5,382.11 to provide stipend for choir (\$1,300.00) and support academic enrichment (\$4,082.11)

Acceptance from Rosa Parks PTSA to Rosa Parks Elementary in the amount of \$1,957.50 to support field trips.

Acceptance from Juanita High School PTSA to Juanita High School in the amount of \$1,250.00 to support art program.

Acceptance from Juanita Rebels Booster Club to Juanita High School in the amount of \$9,607.50 to purchase track uniforms (\$6,607.50) and to support drama program (\$3,000.00).

Acceptance from Lake Washington High School Baseball Booster Club to Lake Washington High School in the amount of \$1,948.57 to purchase athletic equipment.

Acceptance from Lake Washington High School PTSA to Lake Washington High School in the amount of \$1,984.24 to purchase classroom supplies (\$678.24) and support classroom enrichment (\$1,306.00).

TOTAL \$24,454.92

NON-CONSENT AGENDA

Barbara Posthumus, Associate Superintendent, Business and Support Services, indicated that when the Board of Directors approved the 2017-18 budget in August 2017, it established the maximum level of expenditures the district could incur. That maximum level was established based on information that was known at the time and prior expenditure patterns. As a result of additional revenues and expenditures related to special education High Cost Safety Net Award, grants, and donations during this budget year, there is a possibility that actual expenditures could exceed the general fund budgeted amount.

2017-18 GENERAL FUND
BUDGET EXTENSION
RESOLUTION NO. 2255

Accordingly, staff has proposed a budget extension to increase the appropriation limit by \$5,000,000. The beginning fund balance and additional revenues received during the year provide the funds necessary to meet this expenditure level. The appropriate public notices have been published in the local newspaper.

Siri Bliesner opened the public hearing for the extension of the 2017-18 General Fund. No one came forward; she closed the public hearing.

Chris Carlson moved to adopt Resolution No. 2255 increasing the 2017-18 General Fund appropriation amount from \$355,230,155 to \$360,230,155. Motion seconded by Eric Laliberte.

Motion carried.

Barbara Posthumus, Associate Superintendent, Business and Support Services, related that 2018-19 proposed draft budget was presented to the board at the June 25, 2018 board meeting. The budget was posted on the district's website. Copies of the budget have also been made available to interested persons.

2018-19 BUDGET
PUBLIC HEARING AND
ADOPTION
RESOLUTION NO. 2256

Siri Bliesner opened the public hearing for the 2017-18 budget. No one came forward; she closed the public hearing.

Chris Carlson moved to adopt Resolution No. 2256 officially adopting the 2018-19 Budget. Motion seconded by Eric Laliberte.

Motion carried.

Dr. Stavem presented EL-5, Parents and Community; EL-6, Student Learning Environment; and EL-8, Instructional Materials Selection for board discussion.

REVIEW OF
MONITORING REPORTS

EL-5, PARENTS AND
COMMUNITY

EL-6, STUDENT LEARNING
ENVIRONMENT

EL-8, INSTRUCTIONAL
MATERIALS SELECTION

PROGRAM REPORTS

Mike Van Orden, Associate Superintendent, Student Academic Success Services, and Matt Manobianco, Associate Superintendent, Student and Professional Learning Services provided a report on Summer Programs.

SUMMER PROGRAMS

Jon Holmen, Deputy Superintendent, and Matt Gillingham, Director, Student Services, provided a report on Athletics and Activities.

ATHLETICS AND
ACTIVITIES

Dr. Stavem conveyed that the Lake Washington School District is a high performing school district and she was excited to be here. She noted that two new elementary schools, Ella Baker and Clara Barton, will open this year. In addition, due to the changes in the start and end times for our schools, many communication avenues were used to ensure that parents were aware of these changes.

SUPERINTENDENT
REPORT

Dr. Stavem has drafted a transition plan, available on the district website, which will guide her as she learns more about the district and the community.

Eric Laliberte indicated that he will be attending the upcoming Washington State School Directors Association Legislative Conference in September. At the August 20 study session, the board will be discussing and prioritizing the legislative proposals.

LEGISLATIVE UPDATE

Chris Carlson moved to adjourn. Seconded by Eric Laliberte.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 8:50 p.m.

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins
Recording Secretary