

**Lake Washington School District  
Executive Limitation Monitoring Report**

**EL-2 Emergency CEO Succession  
March 5, 2018**

**This policy protects the Board in the event of sudden and unexpected loss of CEO services.**

Accordingly, the CEO will:

<p><b>Policy Criteria 1:</b> Assure that at least one other executive staff member is familiar with Board and CEO issues and processes and is capable of assuming CEO responsibilities on an emergency basis.</p>
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**CEO Interpretation:**

I interpret this policy criteria to mean that I will assure that at least one executive member of the superintendent's cabinet, who regularly attends Board meetings, is experienced in preparing and delivering Board reports, and is familiar with Board governance policies, processes and procedures will be designated to assume CEO responsibilities in case of an emergency situation that prohibits me from performing my duties.

**CEO Evidence Report:**

The Deputy Superintendent, who regularly attends Board meetings and study sessions, and is familiar with Board governance policies, is designated to provide district leadership should an emergency situation arise that prevents me from fulfilling my duties as CEO.

**Conclusion:**

The evidence provided demonstrates full compliance with Executive Limitation (EL) – 2, Emergency CEO Succession.

I certify the above to be correct as of March 5, 2018.

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Traci Pierce, Superintendent