

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

BOARD OF DIRECTORS' MEETING

Due to current social distancing precautions, all meeting participants will be joining the meeting remotely in alignment with current proclamation issued by Governor Inslee. The board meeting will be livestreamed and viewable on the [district website](#). If you are unable to live stream the meeting, you may call (425) 936-2805 or (425) 936-2809/Conference ID: 471683 to listen to the meeting in alignment with the Governor's proclamation.

There will be no in-person public comment to ensure social distancing. All public comments should be submitted in writing to djenkins@lwsd.org by 1:00 p.m. on the day of the board meeting.

March 30, 2020

CONSENT AGENDA

A consent agenda has been established by the board in order to eliminate the time-consuming task of acting on routine and repetitive business items. These items are now placed in a consent agenda package and will be voted on at one time. If you see an item on the consent agenda that you would like to have publicly discussed, please discuss your concern with a board member prior to action on the consent agenda.

Lake Washington School District Acronyms

AP: Advanced Placement	Quest: Highly Capable program for students in gr. 2-8
AVID: Advancement Via Individual Determination	Results (R): Results (<i>See Policy Governance - formerly known as End Results</i>). Goals set forth by the board, including the mission of the district.
B/SR: Board/Superintendent Relationship	RCW: Revised Codes of Washington
CADR: College Academic Distribution Requirements	RTI: Response to Intervention
CDSA: Common District Summative Assessments	SALT: Strategic Advisory Leadership Team
CEDARS: Comprehensive Education Data and Research System (CEDARS)	SBA: Smarter Balanced Assessment
CIA: Certificate of Individual Achievement	SBE: State Board of Education
CLT: Central Leadership Team	SCAP: School Construction Assistance Program
COE: Collection of Evidence	SEL: Social Emotional Learning
CTE: Career & Technical Education	SGP: Student Growth Percentile
DIBELS: Dynamic Indicators of Basic Early Literacy Skills	SIOP: Sheltered Instruction Observation Protocol
DLT: District Leadership Team (manager level and above, includes both certified and classified)	SIP: School Improvement Plan
ELL: English Language Learners	sMAS: Secondary Mobile Access for Students
ELPA21: English Language Proficiency Assessment for the 21st Century	STEM: Science, Technology, Engineering, and Mathematics
eMAS: Elementary Mobile Access for Students	UDL: Universal Design for Learning
ESEA: Elementary and Secondary Education Act	WA-AIM: Washington – Access to Instruction and Measurement
ESSA: Every Student Succeeds Act	WAC: Washington Administrative Codes
GC: Governance Culture (<i>See Policy Governance</i>)	WaKIDS: Washington Kindergarten Inventory of Developing Skills
GC/CM: General Contractor/Construction Management	WaNIC: Washington Network for Innovative Careers
HiCap: Highly Capable Program	WCAS: Washington Comprehensive Assessment of Science
HSBP: High School and Beyond Plan	WCAP: Washington Comprehensive Assessment Program
KISN: Kindergarten Intensive Safety Net	WIDA AMS: Alternative ELL Assessment
KPI: Key Performance Indicators	WSIF: Washington School Improvement Framework
LDA: Locally Determined Assessment	WSSDA: Washington State School Directors Association
LEAP: Learning Enhancement & Academic Planning	
MTSS: Multi-Tiered Systems of Support	
NSBA: National School Board Association	
OE: Operational Expectations (<i>See Policy Governance</i>)	
OSPI: Office of Superintendent of Public Instruction	
PBIS: Positive Behavioral Interventions and Supports	
PCC: Professional Community & Collaboration	
PDSA: Plan, Do, Study, Act	
PLC: Professional Learning Community	
Policy Governance: A governance process used by the school board. This sets forth “Results (R)” that the superintendent must reach, while abiding by “Operational Expectations (OE).” R include the district’s mission. OEs provide the boundaries for how the superintendent and staff can get to the goals. See the board policy section on web site for more information.	

March 27, 2020

Siri Bliesner
President, Board of Directors
Lake Washington School District No. 414
Redmond, WA 98052

Dear Ms. Bliesner

I am transmitting herewith the agenda for the Board of Directors' regular meeting of March 30, 2020 beginning at 5:00 p.m. in the Board Room of the Resource Center, 16250 NE 74th Street, Redmond, WA.

Due to current social distancing precautions, all meeting participants will be joining the meeting remotely in alignment with current proclamation issued by Governor Inslee. The board meeting will be livestreamed and viewable on the [district website](#). If community members are unable to live stream the meeting, they may call (425) 936-2805 or (425) 936-2809/Conference ID: 471683 to listen to the meeting in alignment with the Governor's proclamation.

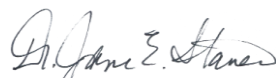
There will be no in-person public comment to ensure social distancing. All public comments should be submitted in writing to djenkins@lwsd.org by 1:00 p.m. on the day of the board meeting.

In addition, the board meeting schedule is being revised. Study sessions will be limited during this time and updates on the district closure due to the Coronavirus will be provided during the regular board meetings. Additional board meetings are being scheduled to be held on April 6, April 13, and the currently scheduled meeting on April 20.

Order of Business

1. Convene, Roll Call
2. Approve Agenda
3. Public Comment
4. Consent Agenda
5. Non-Consent Agenda
6. Superintendent Report
7. Board Member Comments
8. Executive session
9. Adjourn

Sincerely,



Dr. Jane Stavem
Superintendent

LAKE WASHINGTON SCHOOL DISTRICT

Board of Directors' Meeting

L.E. Scarr Resource Center

March 30, 2020

The board meeting will be livestreamed and viewable on the [district website](#). If you are unable to live stream the meeting, you may call (425) 936-2805 or (425) 936-2809/Conference ID: 471683

<u>Action</u>	<u>Tab</u>	<u>Page</u>
5:00 p.m. Convene, Roll Call		
Approve Agenda		
Public Comment – <i>[only to be submitted in writing or phone message. There will be no in-person public comment to ensure social distancing due to the Coronavirus]</i>		
Consent Agenda		
▪ Minutes {March 9, 16, and 23 study sessions; March 17 and 23 special board meetings; and March 9 board meeting}	1	1
▪ Human Resources Report – Salary Schedule	2	7
▪ 2019-20 Board Meeting Schedule	3	10
▪ Building Condition Assessment (BAC) Report, 2019-2020	4	12
▪ GC/CM Contract Amendment No.5 Lake Washington High School Addition Project (Site 84)	5	13
Non-Consent Agenda		
Superintendent Report		
▪ Update on School Closure		
Board Member Comments		
Executive Session for the purpose to review the performance of public employee		
Adjourn		
Next Board Meeting:		
April 6, 2020 5:00 p.m. – Board Meeting - Location: <i>meeting held remotely</i>		
April 13, 2020 5:00 p.m. Board Meeting - Location: <i>meeting held remotely</i>		
April 20, 2020 5:00 p.m. Board Meeting – Location: <i>meeting held remotely</i>		
L.E. Scarr Resource Center 16250 NE 74th Street Redmond, WA 98052		

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Study Session
March 9, 2020

The March 9, 2020 study session was called to order by
President Siri Bliesner at 5:00 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Cassandra Sage,
Chris Carlson, and Eric Laliberte.

ROLL CALL

Present: Superintendent Jane Stavem.

The following topic was discussed:

TOPICS

- Public Health Update

Staff provided updates regarding district plans that comply with current Office of Superintendent of Public Instruction (OSPI) guidance due to the Coronavirus (COVID 19).

Matt Gillingham, Associate Superintendent of Student and Community Services, related that a decision was made to suspend all student travel. Some of the field trips are offered through booster clubs and the district will be working with them.

Communications staff have been fielding and responding to questions and using Let's Talk on the district website. There are daily updates and information is constantly changing which means messaging needs to be reshaped.

The Emergency Operations Center (EOC) has been activated and meeting daily. They are working with staff and providing guidance if staff suspect they have COVID and identifying what steps will be taken when there is a confirmed case of COVID.

Mike Van Orden, Associate Superintendent of Teaching and Learning Services, indicated that plans are being developed in the case of an extended school closure. The core mission of the district is to educate every student (ESL students, students with disabilities, students at-risk or highly gifted). Distance learning cannot guarantee that this can be accomplished. Teachers and staff can provide students and

families with online resources to keep students engaged in learning if there is an extended closure. Assignments would not be graded. Staff is exploring multiple avenues, including working with Microsoft.

Dr. Stavem reported that the Puget Sound Educational Service District is serving as a repository so that districts can share information with other school districts.

Barbara Posthumus, Associate Superintendent of Business and Support Services, identified the additional resources and expenses that are occurring and noted that these expenses are being tracked. Schools and buses are being deep cleaned and additional cleaning supplies have been ordered. Spray bottles have been made available for staff to disinfect surfaces. In addition, additional masks are being sought to provide to the health rooms; masks are getting difficult to be obtained.

In the case of extended school closure, grab and go lunches will be made available for free- and reduced students at sites with base kitchens in accordance with state regulations.

Dr. Holmen indicated that the district is working with Lake Washington Education Association (LWEA) to enter into a letter of agreement regarding cleaning and development of plans if a teacher is out due to COVID. A staff plan is being developed to identify who can work remotely and what the plans would be if a teacher is out of the classroom and what the remedies would be.

All staff travel and professional learning opportunities have been cancelled. Staff need to be on site. There is essential work that is continuing in preparation for the next school year such as interviewing which is continuing. In addition, Frequently Answered Questions (FAQ) is being developed if staff needs to quarantine along with those who are in a vulnerable category.

The meeting was recessed at 6:55 p.m. and reconvened at 8:15 p.m.

BREAK

LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Study Session
March 9, 2020

The board discussed the superintendent search process.

DISCUSSION OF
SUPERINTENDENT
SEARCH PROCESS

The meeting was adjourned at 9:00 p.m.

ADJOURNMENT

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins
Recording Secretary

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Study Session
March 16, 2020

The March 16, 2020 study session was called to order by President Siri Bliesner at 5:00 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Chris Carlson, Cassandra Sage, and Eric Laliberte.

ROLL CALL

Present: Superintendent Jane Stavem.

The following topics were discussed:

TOPICS

- Update on District Closure (March 12-April 24, 2020) due to Coronavirus
- Superintendent Search Process

Dr. Stavem provided updates regarding school closures and district plans that comply with current Office of Superintendent of Public Instruction (OSPI) guidance due to the Coronavirus (COVID 19). At this time, all district schools are closed from March 12-April 24. Dr. Stavem said that information continues to change daily and, as a result, district plans continue to be modified to align with directives from multiple sources (Governor's Office, OSPI, King County Health Department, and Center for Disease Control). The district is operating on a model that provides basic services, including:

UPDATE ON DISTRICT CLOSURE

- Meals for breakfast and lunch for families that request the service.
- Access to basic learning resources to support families during the extended closure.

The district is determining the feasibility of offering childcare for critical staff in the medical profession, including first responders.

The district was closed on Monday and Tuesday and staff were asked to work remotely for the duration of the week. Essential staff will be identified for working onsite and those who can and should work remotely will continue to work from that location per order of the Governor.

The Emergency Operations Center (EOC) was convened at the outset of the pandemic event and have been operating onsite and remotely for ongoing planning and preparedness.

District updates have been provided on an ongoing basis and the goal is to assume some type of normal routine for regular updates using schools as the primary communication source for students and families.

The Board heard updates from Cabinet members for their respective areas.

Business and Support Services

Barbara Posthumus, Associate Superintendent of Business and Support Services, provided an update on areas of planning related to Operations and Business Services. We are continuing to run basic operations and financial functions of the district. The authority given recently for bond sales covers a span of nine months, so no decision needs to be made anytime soon given market volatility.

Human Resources

Jon Holmen, Deputy Superintendent, provided an update regarding current leave policies and procedures for staff during closures.

Instructional Services

Mike Van Orden, Associate Superintendent of Teaching and Learning, provided an overview on the current guidance and how the district is providing access of resources for families during this closure. District staff have worked on plans to provide families that do not have devices and internet service. There will also be opportunities to access hard-copy resources if needed. Staff will continue to vet possible resources. There may be some internet resources that continue to be blocked on school district devices to ensure all requirements are met for safety and compliance with privacy laws. The district continues to be responsible for all compliance even during the time of school closure. The discussion also covered the guidance that directs schools to provide resources, but these resources are not a replacement for school in the traditional sense. The district has requested

further clarity on guidance that directs services related to special education.

Student Services

Matt Gillingham, Associate Superintendent of Student and Community Services, provided an update on Emergency Operations and planning that has occurred to date. We have established an EOC and team members have assigned roles and areas of responsibility. The team is meeting daily and providing updates to Cabinet and Dr. Stavem. Team members have also been busy providing answers and clarification to building and department staff members as we continue to receive and interpret guidance from a variety of sources. Communications staff have been working to respond to questions, provide clear and consistent information to many different audiences, and have done an outstanding job of managing multiple moving parts to the entire picture of communications.

Dr. Stavem commented that the entire district has done an outstanding job of stepping up to address the myriad of issues, while remaining flexible, and working to do their best to provide services in the manner that has been directed.

The Board discussed next steps for the superintendent selection process. A special board meeting has been scheduled for March 17, 7:00 p.m. for the purpose to meet in executive session to evaluate the qualifications of an applicant for public employment.

SUPERINTENDENT
SEARCH PROCESS

The meeting was adjourned at 8:30 p.m.

ADJOURNMENT

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins
Recording Secretary

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Study Session
March 23, 2020

The March 23, 2020 study session was called to order by President Siri Bliesner at 4:00 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Chris Carlson, Cassandra Sage, and Eric Laliberte.

ROLL CALL

Present: Superintendent Jane Stavem.

The following topics were discussed:

TOPICS

- Update on District Closure (March 12-April 24, 2020) due to Coronavirus

Dr. Stavem and staff provided updates regarding school closures and district plans that comply with current Office of Superintendent of Public Instruction (OSPI) guidance due to the Coronavirus (COVID 19). At this time, all district schools are closed from March 12-April 24. Dr. Stavem said that information continues to change daily and, as a result, district plans continue to be modified to align with directives from multiple sources (Governor's Office, OSPI, King County Health Department, and Center for Disease Control).

UPDATE ON DISTRICT CLOSURE

Barbara Posthumus, Associate Superintendent of Business and Support Services, provided an update on nutritional services that are being provided. Meal distribution, "grab and go" lunch and breakfast, began on March 16 at six serving sites. Meals are free to any child in the community under 18 years of old (do not need to be a student). This information is being shared on the district website, texts to families, school readerboards, and Facebook. For the first week, over 3,200 meals were served. Beginning next week, the program will be expanded to 13 additional elementary school sites which includes planned sites for childcare. Bus drivers will pick up meals from the base kitchen and deliver to elementary sites.

Barbara Posthumus continued and noted that staff has been working to develop an emergency K-5 childcare program during the school closure. This is being provided at limited sites (Frost, Keller, Kirk, Lakeview, Rose Hill, and Sandburg) using district extended day staff. The district is continuing to partner with the YMCA Boys and Girls Club who are

providing service at their off-campus locations. Secondary Transition Center students are being served at Basic Beginnings. Interest surveys were sent out to families; priority is being given to healthcare workers and first responders. As of Monday, March 16, 157 students were identified through the survey and 107 students at extended day sites. There will be an IA/Para for every 3-5 students along with an administrator, nurse, and staff person at each site. Each of the sites will follow the COVID guidelines: social distancing, no physical contact with parents, health check-in protocols, and cleaning protocols during and after session. Services will begin on Thursday, March 26.

Siri Bliesner asked if the childcare would be expanded to other essential services such as grocery store and pharmacy employees. Ms. Posthumus indicated that this could be explored once the program is up and running; this could change over time. The interest survey is still open and parents could contact the extended day program.

Dr. Holmen, Deputy Superintendent, indicated that there is staffing for basic programs: central office (limited on-site), custodial, maintenance, student learning, technology operations, and payroll staff. The district has requested that all staff work remotely unless they are essential on-site staff members. Staff are put on paid administrative leave if they are in the high-risk category or have COVID.

Mike Van Orden, Associate Superintendent, Teaching and Learning Services, reported that it is being explored at the state level in conjunction with other schools districts to move more towards distance learning if school closure is extended; however, we need to ensure that tools are available to make connections (via video and/or teleconferencing) between teachers and students; resources online for students; ability to collect, grade, and provide feedback; along with meeting the needs of all students. The district is looking from guidance and support from the state, neighboring states, and educational partners. Guidance was just received from the national level on providing distance learning and meeting the needs of students with disabilities which is being reviewed at this time.

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Board of Directors' Study Session
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Jen Rose, Director of Teaching and Learning, outlined learning resources being made available to students and their families. Teachers are developing learning resources at all levels. Copies of packets are also being made available. She highlighted teacher training and on-going support and resources. There is continuing discussion regarding supporting high school seniors in areas such as credits/graduation requirements, graduation pathway options, testing requirements, SAT/ACT, advanced placement, dual credit, Running Start, etc.

Shannon Hitch, Director of Special Services, provided an update on state and federal guidance in providing special education learning in alignment with general education, including accommodations. She noted that the annual IEP meetings, re-evaluations, 504 plan reviews will continue. She highlighted current efforts to provide on-line learning resources, program consideration, mental health for students, and communication with families.

Matt Gillingham, Associate Superintendent of Student and Community Services, outline student support services. Emotional support and resources at available through Evergreen Health for virtual drop-in appointments for students and staff. They will accept referrals for any student, family member, or staff who are experiencing mental health symptoms. Youth Eastside Services (YES) is also providing services through remote services. School counselors are providing weekly newsletters to parents and students and meeting remotely with each other and their behavioral health specialists.

Staff responded to questions from board members.

LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Study Session
March 23, 2020

The meeting was adjourned at 6:55 p.m.

ADJOURNMENT

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins
Recording Secretary

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Special Board Meeting
March 17, 2020

The March 17, 2020 special board meeting was called to order by President Siri Bliesner at 7:00 p.m. in the Superintendent's Conference Room.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Cassandra Sage, Chris Carlson, and Eric Laliberte.

ROLL CALL

The meeting convened into executive session at 7:00 p.m. for the purpose to evaluate the qualifications of an applicant for public employment.

EXECUTIVE SESSION

The meeting was adjourned at 10:15 p.m.

ADJOURNMENT

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins
Recording Secretary

OFFICIAL MINUTES

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Board of Directors' Special Board Meeting

March 23, 2020

The March 23, 2020 special board meeting was called to order by President Siri Bliesner at 6:00 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Chris Carlson, Cassandra Sage, and Eric Laliberte.

ROLL CALL

Present: Superintendent Jane Stavem.

Siri Bliesner noted that tonight's special board meeting is for the selection of a superintendent. She thanked Dr. Stavem for her leadership and supported her decision to resign and leave at the end of June. She will serve as Superintendent of the Sioux Fall School District in order to be nearer to her family.

SELECTION OF
SUPERINTENDENT

Siri Bliesner conveyed that it is the board's main responsibility to select a superintendent who, in partnership with the board, is responsible for the operation of the district and to implement the community and board vision of every student being future-ready. Two years ago, the board conducted a superintendent search and evaluated how best to move forward, build stronger partnerships with the community and businesses, and to further the work to ensure equity, opportunity, and inclusion for all students. At that time, the board chose to conduct a national search and actively engage with the community to hear about the strengths and challenges facing the district and what qualities were desired in a superintendent.

With Dr. Stavem's leadership, in collaboration with board, staff, students, and community, the district's Strategic Plan was developed to describe how to elevate our work to accomplish the district's vision and the results that are expected for every student to be future ready. This work has begun under her direction; organizational changes were implemented, a Capital Levy was passed, and investments have been made in key areas. The foundation is in place to make significant progress and continue to build on the work that has been done.

Siri Bliesner continued and stated that a few weeks ago, the world changed dramatically with the Coronavirus (COVID 19) pandemic. We and others are experiencing one of the most disruptive times faced by this district and our

community. This reality has forced schools to be closed throughout the State and redefined the role of public schools during this public health crisis. This is not a short-term event and requires partnerships with our community and other local jurisdictions. Staff are working to ensure that basic needs of our students, families, and staff are met. It is a challenging time to navigate.

With the March 6 announcement of Dr. Stavem's resignation, the board proceeded to review the information received during the 2018 national superintendent search process. The board analyzed the current state of the district and priorities going forward, discussed qualities for a superintendent, and options for selecting a superintendent. The board met in executive session on March 17 to evaluate the qualifications of an applicant for public employment

Eric Laliberte moved that the board enter into negotiations to hire Dr. Jon Holmen as superintendent of the Lake Washington School District. Motion seconded by Chris Carlson.

Eric Laliberte related that when the board makes a decision, they ask what is best for students. He felt that the challenges we face as a district over the next six months will be immense and immediate. He felt confident to hire Dr. Holmen who has served as Deputy Superintendent for the last three years in a high-performing school district with over 30,000 students to guide the Lake Washington School District. He is the best choice for our district and a top-level candidate.

Chris Carlson is confident that local, state, and national officials are making the best possible decision as they deal with the COVID 19 crisis. In the midst of this, the board needs to hire a superintendent. This is a critical time for the board to keep the best interest of students at heart. The board cannot pretend the pandemic is not an important factor. The district is grappling with unprecedented school closures and need to ensure staff continue to receive administrative support. We need someone committed to the initiatives established over the last two years. When there is a new superintendent, there is a pause as the superintendent learns the culture and the district. The board conducted a

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Board of Directors' Study Session
March 23, 2020

superintendent search two years ago. Dr. Holmen is a finalist in a national superintendent search conducted by another school district. He continued and noted that Dr. Holmen's knowledge of the district would elevate him over other external candidates. Conducting a national search would cost the district two years loss momentum on district initiatives. Under Dr. Stavem's leadership, he has watched Dr. Holmen grow as a leader and feels that he is best qualified superintendent candidate that the board can hire to lead the district.

Cassandra Sage echoed that Dr. Holmen is an integral part of the strategic plan and initiatives and she is confident in his abilities and qualifications to work with the board and community. She looked forward to Dr. Holmen serving as the district's next superintendent.

Mark Stuart agreed with many sentiments expressed but has been contacted by many parents wanting to conduct a national superintendent search.

Cassandra Sage, yes; Eric Laliberte, yes; Mark Stuart, no; Chris Carlson, yes; and Siri Bliesner, yes.

Motion carried.

Siri Bliesner noted that the board will begin contract negotiations with Dr. Holmen.

Eric Laliberte moved to adjourn. Seconded by Chris Carlson. ADJOURNMENT

Motion carried.

The meeting was adjourned at 6:15 p.m.

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins
Recording Secretary

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
March 9, 2020

The board meeting was called to order by President Siri Bliesner at 7:00 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Chris Carlson, Eric Laliberte (*arrived 7:10 p.m.*), Cassandra Sage.

ROLL CALL

Present: Superintendent Jane Stavem

Chris Carlson moved to approve the agenda. Seconded by Cassandra Sage.

APPROVAL OF AGENDA

Motion carried.

RECOGNITION

Siri Bliesner read a proclamation proclaiming the week of March 11-15, 2019 as Education Support Professionals week. (*Eric Laliberte arrived.*)

PROCLAMATION –
EDUCATION SUPPORT
PROFESSIONALS WEEK
MARCH 16-20 2020

Several parents, Lynn Trinh, Jiahong Zhang, Jun Wang, Eve Lai, and Lily Ding shared concerns regarding the Coronavirus and encouraged the district to close schools to ensure the safety of students and families and to reduce the spread of this virus.

PUBLIC COMMENT

Corky Trewin thanked Dr. Stavem for her leadership and the culture she has created in this community.

Chris Carlson moved to approve the consent agenda. Seconded by Eric Laliberte.

CONSENT AGENDA

Siri Bliesner, yes; Mark Stuart, yes; Chris Carlson, yes; Eric Laliberte, yes; and Cassandra Sage, yes.

Motion carried.

The following February 2020 vouchers were approved:

APPROVAL OF
VOUCHERS

General Fund
367277-367565

\$7,912,034.56

Payroll
3012-3017

\$4,780.10

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Accounts Payable Direct Deposit	\$ 9,715,817.42
Acquisition Card	1,271,640.91
Deferred Comp	164,526.00
Department of Revenue	4,841.37
Dept. of Retirement Systems	3,897,141.53
Dept. of Retirement Systems	1,140,591.22
American Fidelity HSA	23,381.47
DSHS - Division of Child Support	4,558.69
Payroll Direct Deposit	16,232,009.81
Payroll Tax Withdrawal	5,821,088.66
TSA Envoy	413,233.28
VEBA	7,650.43
Vision/Northwest Benefit Network	110,000.00
Key Bank Processing Fees	\$ 3,450.79
	\$38,809,931.58

Capital Projects

700766-70025	\$1,535,639.75
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ASB

64730-64824	\$55,995.70
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Transportation Vehicle Fund

\$0.00

Private Purpose Trust Fund

3229-3253	\$4,598.28
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Approves minutes of the February 24 board meeting and study session.

APPROVAL OF MINUTES

Approves March 4, 2019 Human Resources Report.

APPROVAL OF HUMAN RESOURCES REPORT

Adopts Resolution No. 2285 declaring the equipment listed on the attached page as surplus to the needs of the district and authorizing the superintendent to proceed with the distribution, transfer, sale, or disposal of the items listed.

SURPLUS OF BOOKS RESOLUTION NO. 2285

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Rachel Carson PTSA to Carson Elementary School in the amount of \$12,542.71 to upgrade sound system in Commons.

Acceptance from Albert Einstein PTSA to Einstein Elementary School in the amount of \$1,426.71 to purchase two-way radios.

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Acceptance from Rose Hill Elementary PTSA to Rose Hill Elementary School in the amount of \$1,851.18 to support field trips.

Acceptance from Ben Rush PTA to Rush Elementary School in the amount of \$15,650.00 to purchase water for portables (\$800.00); and support field trips (\$7,200.00), extracurricular activities (\$2,400.00), and academic enrichment (\$5,250.00).

Acceptance from Carl Sandburg PTSA to Sandburg Elementary School in the amount of \$2,491.99 to purchase library books.

Acceptance from Laura Ingalls Wilder Elementary PTSA to Wilder Elementary School in the amount of \$9,864.60 to provide stipends for Math Olympiad, Motor Skills Enrichment, Awesome Games Enrichment, and Environmental Leadership Club.

Acceptance from Timberline Middle PTSA to Timberline Middle School in the amount of \$4,116.00 to provide stipend for math club (\$1,100.00) and classroom enrichment (\$1,266.00); purchase office, classroom, and drama club supplies (\$1,350.00); and support extracurricular activities (\$400.00).

Acceptance from Eastlake High School PTSA to Eastlake High School in the amount of \$14,300.00 to provide classroom enrichment (\$1,625.00) and assemblies (\$2,556.00); purchase library books (\$4,137.00), and classroom supplies and equipment (\$4,482.00); and support mural painting project (\$1,500.00).

Acceptance from Juanita Rebels Booster Club to Juanita High School in the amount of \$3,000.00 to provide bus transportation for band field trip.

TOTAL \$52,700.48

Barbara Posthumus, Associate Superintendent of Business and Support Services, indicated that Resolution No. 2284 authorizes the sale of \$75,000,000 of Limited General Obligation Bonds (LGO). In April 2019, the voters approved a six-year \$120,000,000 capital projects levy for the purpose of funding critical projects to address rapid enrollment growth and student safety and security. The projects included: classroom additions at Lake Washington High School, including auxiliary gyms and commons; classroom additions at Carson Elementary, Franklin Elementary, Rose Hill Elementary, and Twain Elementary, including expansion of core facilities where feasible; and

NON-CONSENT AGENDA

AUTHORIZATION TO SELL
BONDS AND BOND
REFUNDING
RESOLUTION NO. 2284
PUBLIC HEARING ON LGO
BONDS

district-wide student safety and security upgrades. The addition projects are being built over three-year time frame, while the levy proceeds will come in over a six-year time frame. Therefore, it is necessary to sell non-voted bonds to fund the short-term cash needs of the district and use the levy proceeds to pay back the bonds during the six-year window.

RCW 28A.520.080 requires the board to hold a public hearing on the LGO bond proposal. The six-year capital projects levy is expected to be used to pay the principal of the bonds, and capital fund state assistance funds will be used to pay interest on the bonds.

In addition, the issuance of approximately \$139,000,000 of Unlimited Tax General Obligation (UTGO) Refunding Bonds is anticipated if market conditions remain favorable. The proceeds of the refunding bonds will be used to refund bonds that were issued in December 2009 under Resolution No. 2041 and September 2010 under Resolution No. 2060 in support of the district's construction program. If executed, this action will allow the district to take advantage of favorable interest rates and save the taxpayers a current estimate of approximately \$18.0 million over the life of the bonds. The authorization in the resolution sets a minimum savings target of 5% of the refunded bonds which must be met in order to proceed with the refunding.

The resolution delegates to the Superintendent or Associate Superintendent of Business and Support Services the authority to direct the bond underwriter to market the bonds within certain parameters set forth in the resolution. This method allows the timing of the bond sale to be best aligned with favorable market conditions. This advance authorization also provides flexibility in timing the sale as the sale can be scheduled based on market conditions within ten months of the resolution as long as the interest rate parameters in the resolution are met.

Dave Traeger shared a handout showing a graph depicting the 10 year history of bond interest.

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Board of Directors' Meeting

March 9, 2020

Barbara Posthumus noted that this will require a budget adjustment to the debt service fund which will be presented for board action in May.

Siri Bliesner opened the public hearing. Seeing no one come forward, she closed the public hearing.

Eric Laliberte moved that the Board adopt Resolution No. 2284 authorizing the issuance and sale of Unlimited Tax General Obligation Refunding Bonds and Limited General Obligation Bonds of the district in the aggregate principal amount of up to \$214,000,000 as presented. Seconded by Mark Stuart.

Motion carried.

Dr. Stavem noted that the legislative session is still continuing even though much of the focus has been on the Coronavirus. She has been sharing updates on recent legislative action, but some of the items being monitored by the district seemed to be stalled such as School Employees Benefit Board (SEBB - funding and rulemaking), special education legislation, water testing. The legislative session is scheduled to end on March 12 and encouraged them to continue to monitor the actions being taken by the legislature in these last final days of the session.

PUBLIC AND COMMUNITY AFFAIRS

SUPERINTENDENT REPORT

Dr. Stavem provided an update on the Coronavirus. She noted that she has received a lot of emails from parents across the district. As a school district, taking these perspectives into consideration as the virus has hit the district with very stark realities because of the outbreak in the Life Care Facility located in Kirkland. All school districts in the Puget Sound area are working together with King County Health and Office of Superintendent of Public Instruction to receive guidance on this issue. At this time, school districts are being told to stay open to serve the public and assist families. Staff and families that have individuals with underlying health conditions need to make the best decision for their families and stay home. Staff is evaluating resources, nutrition services, and day care to provide to families in the event of a school closure. She highlighted the efforts begin taken to ensure the safety of students and staff

PUBLIC HEALTH UPDATE

LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
March 9, 2020

such as regular cleaning of touchpoints. She encouraged families to monitor the district website for further updates.

Siri Bliesner related that an update as provided earlier at the study session. This is a very fluid time and information is changing daily and to stay informed.

Cassandra Sage stressed that parents must make the right decision for their family and keep their children home if they are sick or if family members at high-risk.

Chris Carlson concurred that the Coronavirus is scary; there are a lot of unknown factors at this point. The school district is working with King County Public health and being told to keep schools. The safety of students is paramount. Currently, there isn't a single case of the virus affecting students or staff. The virus is circulating in the community. It is not feasible for the district to provide distance learning without preparation. As information becomes available, this may change.

Siri Bliesner conveyed that she and Cassandra Sage visited different schools to present to the librarians the books given to the board in honor of School Board Appreciation month in January.

BOARD MEMBER
COMMENTS

Siri Bliesner encouraged everyone to wash their hands and not touch their face. She appreciated everyone working together during this difficult time.

Eric Laliberte moved to adjourn. Seconded by Chris Carlson.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 8:10 p.m.

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins
Recording Secretary

Human Resources Board Report

March 30, 2020



NEW PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary/Rate</u>	<u>Start Date</u>	<u>Reason</u>
Alvarado, Wendy	Lead Custodian	Inglewood MS	\$25.25	10/22/19	Repl. R. Johns
Asplund, Suzanne	Admin Prof III	Resource Center	\$29.57	10/21/19	Repl. K. Kapoor
Blomquist, Jera P3	Teacher	Elem Pool	C-0	08/24/20	Budgeted
Chong, Connie P3	Teacher	Elem Pool	C-0	08/24/20	Budgeted
Del Toro, Sonia P3	Teacher	Int'l Community	D-1	08/24/20	Repl. M. Kowals
Edwards, Mallory P3	Teacher	SpEd Pool	C-0	08/24/20	Budgeted
Flynn, Angela	Special Ed Para Ed	Rockwell Elem	\$22.50	10/07/19	Budgeted
Gray, Erica	Associate Principal	Blackwell Elem	\$131,815.00	07/01/20	Repl. E. Forba
Hanson, Jasmine P3	Teacher	Elem Pool	C-0	08/24/20	Budgeted
Jamieson, Charles	Associate Principal	Mead Elem	\$131,815.00	07/01/20	Repl. S. Schmied
Kusunose, Nami	Associate Principal	Sandburg Elem/Discovery	\$131,815.00	07/01/20	Repl. N. Litke
Le, Christina	Associate Principal	McAuliffe Elem	\$131,815.00	07/01/20	Repl. R. Westra
Long, Dantley P3	Teacher	SpEd Pool	A-0	08/24/20	Budgeted
Malte, Jack	Special Ed Para Ed	Einstein Elem	\$22.50	10/16/19	Repl. R. Hamze
Markel, Shelby P3	Teacher	Elem Pool	C-7	08/24/20	Budgeted
McClellion, Jordan P3	Teacher	Elem Pool	C-0	08/24/20	Budgeted
Mittal, Garima	Ready Start/Head Start Teacher	Bell Elem	\$25.46	08/28/19	Repl M. Debeh
Ogushi, Deborah	Special Ed Para Ed	Lake Washington HS	\$16.88	08/28/19	Budgeted
Paratore, Emily P3	Teacher	Elem Pool	A-0	08/24/20	Budgeted
Peterson, Kelly P3	Teacher	SpEd Pool	A-0	08/24/20	Budgeted
Ramrakha, Bina	Special Ed Para Ed	Twain Elem	\$22.50	10/14/19	Budgeted
Reha, Nathaniel	Special Ed Para Ed	Bell Elem	\$22.50	10/14/19	Repl. C. Duncan
Remtulla, Amrin	Special Ed Para Ed	Muir Elem	\$22.50	10/16/19	Budgeted
Schwarz, Molly NC	Teacher	Redmond HS	C-1	02/18/20	Repl. J. Allen
Sudo, Hwa	Special Ed Para Ed	Redmond Elem	\$22.50	10/02/19	Repl. J. Larson
Thurston, Alexis P3	.6 Teacher	Sped Pool	A-0	08/24/20	Budgeted
Ulias, Megan P3	Teacher	Elem Pool	C-0	08/24/20	Budgeted
Villanueva, Delia	Associate Principal	Wilder Elem	\$131,815.00	07/01/20	Repl. W. Spaulding
Vinsant, Mitchell	Instructional Assist	Franklin Elem	\$19.42	10/10/19	Repl. K. Knuth

Human Resources Board Report

March 30, 2020



NEW PERSONNEL - Con't

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary/Rate</u>	<u>Start Date</u>	<u>Reason</u>
Walsh, Julia P3	Teacher	Elem Pool	A-0	08/24/20	Budgeted
Wolski, Michael P3	Teacher	Rose Hill MS	C-0	08/24/20	Repl. M. Antal
Ybanez, Charlotte	Account Tech III	Resource Center	\$25.70	10/29/19	Repl. J. Chadrow
Zard, Kendria	Account Tech	Lake Washington HS	\$25.70	10/08/19	Repl. A. McChesney

RETIREMENTS/RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start</u>	<u>Effective Date</u>	<u>Reason</u>
Andrews, Amanda	Teacher	Leaves	08/29/16	06/30/20	Resignation
Armstrong, Emily	Teacher	Leaves	08/29/11	06/30/20	Resignation
Asante, Natalie	Teacher	Emerson HS	08/27/18	06/30/20	Resignation
Crouch, James	Supervisor	Print Center	12/15/97	06/30/20	Retirement
Flintoff, Carley	Teacher	Alcott Elem	08/27/18	06/30/20	Resignation
Gilman, Corey	Clerical Assist	Willows	05/17/96	03/31/20	Resignation
Greenberg, Monica	Teacher	Resource Center	08/28/06	06/30/20	Resignation
Haskin, Emma	Teacher	Eastlake HS	08/26/16	06/30/20	Resignation
Herman, Karenee	Special Ed Para Ed	Lakeview Elem	02/01/16	03/17/20	Resignation
Hurd, Suzanne	Admin Prof III	Resource Center	02/06/15	05/01/20	Resignation
Jackstadt, Alexandria	Teacher	Twain Elem	09/05/17	06/30/20	Resignation
Lenocker, Gerald	Teacher	Tesla STEM	08/28/06	09/01/20	Retirement
Long, Brenda	Special Ed Para Ed	Transition Academy	11/18/04	06/30/20	Retirement
Molinaro, Marissa	Teacher	Leaves	08/28/06	06/30/20	Resignation
Pearson, Lynne	Office Professional	Finn Hill MS	09/06/07	08/31/20	Retirement
Pingree, Noelle	Speech Language Path	Special Services	08/26/19	06/30/20	Resignation
Pitt, Nicholas	Teacher	Emerson HS	08/27/18	06/30/20	Resignation
Powell, Joni	Admin Prof II	Print Center	03/24/15	06/30/20(rev)	Retirement
Powell, Mark	Messenger	Warehouse	10/08/02	07/01/20(rev)	Retirement
Raban, Regi	Campus Security Monitor	Juanita HS	09/02/19	03/10/20	Resignation
Regan, Barbara	Librarian	Smith Elem	08/29/85	06/30/20	Retirement

Human Resources Board Report

March 30, 2020



RETIREMENTS/RESIGNATIONS/TERMINATIONS - Con't

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start</u>	<u>Effective Date</u>	<u>Reason</u>
Rosenberger, Patricia	Teacher	Thoreau Elem	09/03/91	06/30/20	Retirement
Strange, Jessica	Counselor	Tesla STEM	08/26/13	06/30/20	Resignation

CHANGE OF POSITION

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>	<u>Effective Date</u>	<u>Reason</u>	<u>New Salary</u>
Cassaro, Nichol	Associate Principal	MS Principal	07/01/20	Repl. D. McCarson	\$151,545.00
Cortes Villalba, Julian	Teacher	Elem Associate Principal	07/01/20	Repl. A. Baumgartner	\$131,815.00
Davis, Hailey	Special Ed Para Ed	Teacher P3	08/24/20	Budgeted	C-0
Dehbeh, Maryam	Head Start Assist	Ready Start/ Head Start Teacher	08/26/19	Repl. G. Torres	\$25.46
Gorder, Joseph	Associate Principal	MS Principal	07/01/20	Repl. E. Bowser	\$151,545.00
Guthrie, Shelley	Special Ed Para Ed	Teacher P3	08/24/20	Budgeted	A-0
Ho, Yon	Teacher	Elem Associate Principal	07/01/20	Repl. I. Maver	\$131,815.00
Reierson, Daryl	Laborer	Groundsperson	03/09/20	Repl. B. Nordby	\$33.01

SALARY SCHEDULE 9
Substitutes
2019-20

APPROVED: March 30, 2020
EFFECTIVE: March 11, 2020

<u>POSITION TITLE</u>	<u>SALARY</u>
Substitute Custodian	\$20.98
Substitute Instructional Assistant	\$16.51
Substitute Extended Day Instructional Assistant	\$17.76
Substitute Technical Support Specialist	\$25.30
Substitute Special Education Para Educator	\$19.13
Substitute Sign Language Interpreter	\$31.58
Substitute Secretary	\$22.00
Substitute Groundsperson	\$28.06
Substitute Bus-Truck Serviceperson	\$27.14
Substitute Truck Driver/Warehouseperson	\$25.65
Substitute Messenger/Warehouse/Curriculum Assistant	\$23.31
Substitute Laborer	\$21.21
Substitute Craftsperson#	\$32.46
Substitute Headstart/Readystart Teacher	\$21.64
Substitute Prof Tech	85% of regular board approved rate

#Includes: Carpenters, Glazier, Painter, Electrician, Bldg Equip Mech, Plumber, Crafts/Tradesperson

Wage levels will be adjusted automatically pursuant to minimum wage laws.

2019-20 BOARD MEETING SCHEDULE

March 30, 2020

SITUATION

The board meeting schedule for 2019-20 school year was submitted for board approval at the June 10, 2019 board meeting and revised on February 10. With the district closure (March 12-April 24, 2020) due to the Coronavirus, it is proposed to schedule additional board meetings on April 6 and April 13 in addition to the board meeting scheduled for April 20. The time for all April meetings has been changed to 5:00 p.m.

In addition, study sessions will be limited during April and updates will be provided at the board meetings.

A revised copy of the 2019-20 board meeting schedule is attached.

In accordance with [Governor's Inslee proclamation](#), there have been changes to Board Meetings and Study Sessions until further notice. The Governor's proclamation temporarily suspends portions of the Open Public Meetings Act (OPMA) through April 23, 2020. Key points include:

- School boards conducting regular and special board meetings during the COVID-19 disease outbreak must continue to hold those meetings to be open to the public.
- The proclamation suspends OPMA language requiring school boards to provide a physical location for the public to attend meetings in-person.
- The proclamation requires that public attendance at open public meetings be remote (not in-person).
- The proclamation suspends the ability of school boards to take "action" on matters at a meeting unless they are: (1) matters necessary and routine, or (2) necessary to respond to the outbreak and current public health emergency. This means you will need to confine board meeting topics to those meeting the above criteria and other matters will need to wait.

Regular Board meetings will continue to be live-streamed on the [LWSD website](#) and posted for viewing within two days, as long as District staff are available to support basic functions of Board meetings.

2019-20 BOARD MEETING SCHEDULE

March 30, 2020

Page 2

Staff and board members will virtually attend the board meeting in accordance with the [Governors' proclamation](#). Members of the public may view the meeting online or may listen through telephonic access with a number to be published with the meeting notice and meeting agenda.

Members of the public will be able to provide public comment in advance of the meeting by email at djenkins@lwsd.org or by phone at 425-936-1257. Questions and comments must be submitted by 1:00 p.m. on the day of the regular Board meeting. Please limit phone messages to 3 minutes and the length of the public comment by email to about 300 words. These public comments will be included in the Board meeting. You are always welcome to email any individual Board member or the entire Board at any time outside of public comment at (boardmembers@lwsd.org).

RECOMMENDATION

The Board of Directors approves the revised 2019-20 board meeting schedule as presented.

Lake Washington School District 2019-20 Board Meeting Dates

June 6, 2019, February 10, 2020, and March 30

September 9 -	Study Session - 5:00 p.m., Sammamish Board Meeting - 7:00 p.m., Board Room
September 23 -	Study Session - 5:00 p.m., Sammamish Board Meeting - 7:00 p.m., Board Room
October 7 -	Study Session - 5:00 p.m., Sammamish Board Meeting - 7:00 p.m., Board Room
October 21 -	Study Session - 5:00 p.m., Sammamish Board Meeting - 7:00 p.m., Board Room
November 4 -	Study Session - 5:00 p.m., Hughes Board Meeting - 7:00 p.m., Board Room
November 18 -	Study Session - 5:00 p.m., Hughes Board Meeting - 7:00 p.m., Board Room
December 9 -	Study Session - 5:00 p.m., Hughes Board Meeting - 7:00 p.m., Board Room
January 13 -	Study Session - 5:00 p.m., Hughes Board Meeting - 7:00 p.m., Board Room
January 25-	Study Session - 8:30 a.m., Hughes {Note: Saturday}
February 10 -	Study Session - 5:00 p.m., Hughes Board Meeting - 7:00 p.m., Board Room
February 24*	Study Session - 5:00 p.m., Hughes Board Meeting - 7:00 p.m., Board Room
March 9 -	Study Session- 5:00 p.m., Hughes Board Meeting - 7:00 p.m., Board Room
March 20-22	Study Session, Sleeping Lady, Leavenworth / Cancelled (NOTE: Friday, Saturday, and Sunday)
March 30 -	Study Session - 5:00 p.m., Hughes Board Meeting - 7:00 5:00 p.m., Board Room

April 6	Board Meeting – 5:00 p.m., (meeting held remotely)
April 13	Board Meeting – 5:00 p.m., (meeting held remotely)
April 20 -	Study Session – 5:00 p.m., Hughes Board Meeting – 7:00 p.m., Board Room Board Meeting – 5:00 p.m., (meeting held remotely)
May 4	Study Session – 5:00 p.m., Hughes Board Meeting – 7:00 p.m., Board Room
May 18 -	Study Session – 5:00 p.m., Hughes Board Meeting – 7:00 p.m., Board Room
June 1 -	Study Session – 5:00 p.m., Hughes Board Meeting – 7:00 p.m., Board Room
June 22 -	Study Session – 5:00 p.m., Hughes Board Meeting – 7:00 p.m., Board Room
August 10 -	Study Session – 5:00 p.m., Hughes Board Meeting – 7:00 p.m., Board Room
August 24 -	Study Session – 5:00 p.m., Hughes Board Meeting – 7:00 p.m., Board Room

BUILDING CONDITION ASSESSMENT (BCA) REPORT, 2019-20

March 30, 2020

SITUATION

Districts must complete Building Condition Assessments on any district building that has received School Construction Assistant Program (SCAP) since December 31, 1993. Such buildings become part of the state's Asset Preservation Program (APP). In order to remain eligible for future SCAP funding, districts must fulfill the requirements of APP. Those requirements include maintenance of the building to ensure a 30-year expected life and completion of an annual Building Condition Assessment (BCA) to generate the required report and issue it to the school board. The requirements and details of the Building Condition Assessment are described by Office of Superintendent of Public Instruction (OSPI) as follows:

"The Building Condition Assessment (BCA) is a systematic rating of common building components and is based on "Unifomat" coding and categories. The five major Assemblies are substructure, shell, interiors, services, and furnishings. Under the five major Assemblies are Sub-assemblies and Components. The BCA scoring consists of ratings at the component level with choices that include excellent, good, fair, poor, and unsatisfactory. The individual component scores are combined to produce a total building condition score based on a 100 point scale."

The above component ratings are entered into OSPI's Information and Condition of Schools database (ICOS) and computed into a numeric score. The scores are then compiled into a single number per building and automatically generated in a report. The attached ICOS report shows the score of buildings required under the state's Asset Preservation Program.

RECOMMENDATION

The Board of Directors accepts the 2019-20 Building Condition Assessment Report.



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
Asset Preservation Program (APP) Report by Building

LAKE WASHINGTON
Board Report Present Date: 3/30/2020

-----2019-2020-----						
SITE	BUILDING	BUILDING BOARD ACCEPTANCE DATE	APP YEAR	BUILDING CONDITION ASSESSMENT %	ANNUAL REVIEW COMPLETED BY	NEXT CERTIFIED BCA DUE
International Community School	Main Building	6/23/2014	5	87.38	District	2023
Juanita Elementary School	Main Building	8/7/2006	13	82.18	District	2023
Lake Washington High School	Main Building	4/30/2014	5	87.15	District	2023
Lake Washington High School	Gym Building	4/30/2014	5	89.75	District	2023
Blackwell Elementary School	Main Building	3/20/2009	11	78.34	District	2023
Parks Elementary School	Main Building	6/25/2007	12	88.51	District	2023
Rush Elementary School	Main Building	6/23/2014	5	90.05	District	2023
Lakeview Elementary School	Main Building	1/6/2003	17	85.14	District	2023
Redmond High School	Main Building	5/7/2001	18	79.93	District	2023
Franklin Elementary School	Main Building	8/7/2006	13	83.38	District	2023
Keller Elementary School	Main Building	4/30/2014	5	88.52	District	2023
Mann Elementary School	Main Building	10/4/2004	15	81.26	District	2023
Thoreau Elementary School	Main Building	1/26/2004	16	80.43	District	2023
Redmond Elementary School	Main Building	6/12/2011	8	86.74	District	2023
Kirkland Middle School	Main Building	9/26/2005	14	82.57	District	2023
Finn Hill Middle School	Main Building	4/30/2014	5	84.48	District	2023
Rose Hill Elementary School	Main Building	3/19/2007	13	87.96	District	2023
Twain Elementary School	Main Building	1/7/2002	18	75.12	District	2023
Sandburg Elementary School	Main Building	4/30/2014	5	89.58	District	2023
Frost Elementary School	Main Building	5/17/2010	9	87.61	District	2023
Carson Elementary School	Main Building	4/20/2009	10	89.98	District	2023
Muir Elementary School	Main Building	4/30/2014	5	89.18	District	2023
Redmond Middle School	Main Building	6/28/2004	15	78.95	District	2023
Bell Elementary School	Main Building	5/19/2014	5	90.21	District	2024

GC/CM CONTRACT AMENDMENT NO. 5
LAKE WASHINGTON HIGH SCHOOL ADDITION PROJECT (SITE 84)

March 30, 2020

SITUATION

On May 6, 2019, the Board of Directors adopted Resolution No. 2269 which approved the use of a General Contractor/Construction Management (GC/CM) procedure for the Lake Washington High School Addition project. RCW 39.10.380 outlines the process the GC/CM shall use to solicit and receive subcontractor bids packages in any determined order as presented by the GC/CM and approved by the District.

In-lieu of a single bid in the traditional design-bid build model, the GC/CM and District have worked to establish subcontractor bids in amendments to the primary contract. These amendments make up a portion of the Guaranteed Maximum Price (GMP) or total construction cost.

Lydig Construction, Inc. is the selected GC/CM contractor for the Lake Washington High School Addition project and has entered into a pre-construction and construction services agreement with the District.

The Board has previously approved four (4) contract amendments on May 20, 2019, June 24, 2019, August 12, 2019, and October 7, 2019 with Lydig Construction, Inc. for a current contract amount of \$23,388,138 plus sales tax.

The following table summarizes the scope of work included in proposed Amendment No. 5 to the current preconstruction and construction services contract:

GC/CM Contract Amendment No. 5
Lake Washington High School Addition (Site 84)
March 30, 2020

Scope of Work	Amendment No. 5
Structures (Concrete)	\$791,859
Earthwork & Utilities	\$102,308
Metal Siding & Flashings	\$89,879
Roofing & Flashings	\$34,128
Glazing & Aluminum Systems	\$19,351
GWB, Framing & Insulation	\$72,515
Acoustical Ceilings & Treatments	\$77,240
Paint & Wall Coverings	\$17,446
Flooring	\$2,500
Casework & Finish Carpentry	\$71,798
Landscaping & Irrigation	\$32,210
Mechanical	\$3,868
Electrical	\$143,659
Fire Protection	\$29,240
Specified General Conditions	\$101,119
Contingency Allowance	\$41,719
Negotiated Support Services	\$178,816
General Contract Fee	\$80,530
Total Amendment No. 5 (plus sales tax)	\$1,890,185

Amendment No. 5 will be incorporated into the GC/CM contract. Approval for these items will facilitate maintaining the schedule for completion of the Lake Washington High School Commons Addition in the Fall of 2020.

Amendment No. 5 establishes a GMP of \$1,890,185 for the Commons Addition and a total GMP of \$25,278,323 for the Lake Washington High School Addition project.

RECOMMENDATION

The Board of Directors authorizes the superintendent or her designee to approve contract modifications with Lydig Construction, Inc. to proceed Amendment No. 5 for the Lake Washington High School Addition project in the amount of \$1,890,185 plus sales tax.