

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
August 8, 2016

The board meeting was called to order by President Nancy Bernard at 7:00 p.m.

CALL TO ORDER

Members present: Nancy Bernard, Chris Carlson, Siri Bliesner, Mark Stuart, and Eric Laliberte.

ROLL CALL

Present: Superintendent Traci Pierce.

Eric Laliberte moved to approve the agenda. Seconded by Chris Carlson.

APPROVAL OF AGENDA

Motion carried.

Jen Boom thanked the district for their letter to King County Council regarding marijuana zoning in the Redmond Ridge area. New zoning changes in the urban reserve zones would affect siting of schools. It is important that the current zoning retain 1,000 foot buffer intact and that the district continue to work with the King County Council on this issue.

PUBLIC COMMENT

Are and Penny Gustausen shared their concerns with compliance with FERPA laws at Redmond High School.

Chris Carlson moved to approve the consent agenda. Seconded by Eric Laliberte.

CONSENT AGENDA

Nancy Bernard, yes; Chris Carlson, yes; Eric Laliberte, yes; Siri Bliesner, yes; and Mark Stuart, yes.

Motion carried.

The following June and July 2016 vouchers were approved:

APPROVAL OF VOUCHERS

June 2016 -

General Fund

352723-353102 \$5,373,112.07

Payroll

2489-2512 \$29,700.81

Accounts Payable Direct Deposit \$ 594,770.05

Acquisition Card 1,283,879.78

Deferred Comp 83,173.00

Department of Revenue 8,004.60

Dept. of Retirement Systems 1,986,797.84

Dept. of Retirement Systems 752,006.39

LAKE WASHINGTON SCHOOL DISTRICT NO. 414
 Board of Directors' Meeting
 August 8, 2016

Flex Spending	46,907.87
Payroll Direct Deposit	10,164,014.14
Payroll Tax Withdrawal	3,776,046.39
Sodexo	66,362.00
TSA Envoy	279,326.07
VEBA	4,201.44
Vision/(NBN)	56,272.54
Key Bank Processing Fees	2,183.39
	<u>\$19,103,945.50</u>

Capital Projects

35994-36024	\$564,906.40
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ASB

60160-60313	\$69,495.18
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<u>Transportation Vehicle Fund</u>	\$0.00
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Private Purpose Trust Fund

2482-2518	\$6,719.75
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July 2016 -

General Fund

353103-353357	\$4,978,956.94
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Payroll

2513-2527	\$17,081.65
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Accounts Payable Direct Deposit	\$ 1,448,215.44
Acquisition Card	1,225,288.63
Deferred Comp	82,873.00
Department of Revenue	15,884.67
Dept. of Retirement Systems	2,124,822.32
Dept. of Retirement Systems	824,609.11
Flex Spending	46,507.87
Payroll Direct Deposit	10,324,318.17
Payroll Tax Withdrawal	3,978,701.21
Sodexo	59,619.32
TSA Envoy	283,740.23
VEBA	11,665.86
Vision/(NBN)	105,995.64
Key Bank Processing Fees	1,437.28
	<u>\$20,533,678.75</u>

LAKE WASHINGTON SCHOOL DISTRICT NO. 414
 Board of Directors' Meeting
 August 8, 2016

Capital Projects

36025-36067 \$1,968,745.74

ASB

60314-60364 \$51,506.23

Transportation Vehicle Fund

56 \$408,236.51

Private Purpose Trust Fund

2519-2521 \$292.00

Approval of June 20, 2016 board meeting and study session minutes.

APPROVAL OF MINUTES

Approval of August 8, 2016 Human Resources Report and salary schedules.

APPROVAL OF HUMAN RESOURCES REPORT

APPROVAL OF MONITORING REPORTS

Approves the monitoring report for EL-9, District Staff, as presented.

EL-9, DISTRICT STAFF

Approves the monitoring report for EL-10, Budgeting/Financial Planning, as presented.

EL-10, BUDGETING/
FINANCIAL PLANNING

Approves the monitoring report for EL-11, Financial Administration, as presented.

EL-11, FINANCIAL
ADMINISTRATION

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Audubon Elementary PTSA to Audubon Elementary in the amount of \$1,980.51 To purchase display shelves and books for library.

Acceptance from Emily Dickinson PTSA to Emily Dickinson Elementary in the amount of \$2,775.39 to purchase books for library (\$1,761.00) and netbooks (\$1,014.39).

Acceptance from Albert Einstein PTSA to Einstein Elementary in the amount of \$5,958.94 to support field trips (\$4,814.14), and purchase walkie talkies (\$1,144.80).

Acceptance from Explorer Parent Association to Explorer Elementary in the amount of \$1,109.20 to purchase benches.

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Board of Directors' Meeting

August 8, 2016

Acceptance from Ben Franklin PTSA to Franklin Elementary in the amount of \$4,025.98 to support staff development.

Acceptance from Juanita Elementary PTSA to Juanita Elementary in the amount of \$2,862.58 to support field trips.

Acceptance from Lakeview Elementary PTSA to Lakeview Elementary in the amount of \$4,481.01 to purchase art supplies (\$998.53), and walkie talkies (\$577.47); support field trips (\$1,761.56); and reimbursement for copy machine supplies (\$1,143.45).

Acceptance from Horace Mann Elementary PTSA to Mann Elementary in the amount of \$13,364.69 to purchase and install a projector screen in the commons.

Acceptance from Margaret Mead Elementary PTSA to Mead Elementary in the amount of \$6,902.88 to purchase easels.

Acceptance from Rose Hill Elementary PTSA to Rose Hill Elementary in the amount of \$23,145.00 to purchase netbooks for students.

Acceptance from Samantha Smith PTSA to Smith Elementary in the amount of \$4,685.79 to purchase laptops for special education (\$1,116.90), xylophone stands (\$199.22), books for 4th grade (\$117.02), and area rug for classroom (\$421.56); support art, (\$1,419.72) and science departments (\$1,248.41); and reimbursement for copy machine supplies (\$162.96).

Acceptance from Carl Sandburg PTSA to Sandburg Elementary in the amount of \$8,529.10 to support field trips (\$5,318.75) and classroom enrichment (\$2,672.75); and purchase art supplies (\$537.60).

H.D. Thoreau Elementary PTSA to Thoreau Elementary in the amount of \$1,002.00 to provide fee waivers for field trips to students in need.

Acceptance from Mark Twain PTSA to Twain Elementary in the amount of \$6,165.00 to purchase school risers (\$3,885.00) and P.E. mats (\$2,280.00).

Acceptance from Laura Ingalls Wilder Elementary PTSA to Wilder Elementary in the amount of \$9,540.78 to purchase computers for library (\$8,200.00), water coolers for portables (\$1,075.00), and books (\$265.78).

Acceptance from Evergreen Middle School PTSA to Evergreen Middle in the amount of \$1,095.44 to purchase library books.

Acceptance from Inglewood Middle School PTSA to Inglewood Middle in the amount of \$21,692.26 to purchase calculators for math

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Board of Directors' Meeting

August 8, 2016

department (\$6,761.51), saxophones and drum for music department (\$9,500.00), furniture for library (\$1,924.80), bulletin boards to display student artwork (\$1,105.95), and shelving for the visual arts program (\$2,400.00).

Acceptance from International Community School PTSA to ICS in the amount of \$3,540.00 to support debate class (\$1,200.00) and provide fee waivers for students in need (\$2,340.00).

Acceptance from Northstar Parent Fund to Northstar Middle in the amount of \$2,249.50 to support music department.

Acceptance from Renaissance School PTSA to Renaissance Middle in the amount of \$4,600.00 to support drama department (\$2,600.00) and provide speaker fee (\$2,000.00).

Acceptance from Stella Schola PTO to Stella Schola in the amount of \$20,800.00 to provide stipends to run Latin III and Latin IV extension classes on Saturday during the 2016-17 school year and the 2017 summer session (\$20,000.00) and support field trips (\$800.00).

Acceptance from Lake Washington High School PTSA to Lake Washington High in the amount of \$1,198.78 to purchase supplies for transition classroom (\$666.40), materials for American sign language (ASL) club (\$500.52), and reimburse copy machine supplies (\$31.86).

Acceptance from EHS Wrestling Booster Club to Eastlake High in the amount of \$5,000.00 to purchase wrestling mat.

TOTAL \$156,704.83

NON-CONSENT AGENDA

Traci Pierce related that 2016-17 proposed draft budget was presented to the board at the June 20, 2016 meeting. The budget was posted on the district's website. Copies of the budget have also been made available to interested persons.

2016-17 BUDGET

Nancy Bernard opened the public hearing for the 2016-17 budget.

Jen Boom requested that the district continue to work with King County to site schools in unincorporated King County; it is more expensive to site schools within the urban growth boundaries. She requested that the district continue to work with King County to advocate for flexibility in the siting of new schools.

Nancy Bernard then closed the public hearing.

Chris Carlson moved to adopt Resolution No. 2214 officially adopting the 2016-17 Budget. Seconded by Eric Laliberte.

Motion carried.

Siri Bliesner appreciated the connections of the budget with the district's Strategic Plan along with the formatting of the budget into a more user-friendly approach. She asked when the district would meet the criteria for the Associate School Business Officials (ASBO) Meritorious Budget Award. Barbara Posthumus indicated that the district needs to include three years of projections and will get additional feedback in the fall to work towards meeting the criteria.

Nancy Bernard thanked staff for their hard work in the preparation of the budget.

Dr. Pierce shared that a new process will begin to provide program reports and updates at board meetings to connect End Results and Executive Limitations. Traci Pierce, Jon Holmen, and Matt Manobianco provided a report on Summer Programs connected to EL-7, Academic Program, and ER-2, Content Knowledge, and ER-3, Interdisciplinary Skills and Attributes; and on Athletics and Activities connected to EL-6, Student Learning Environment, and ER-3, Interdisciplinary Skills and Attributes.

A 5-minute break was taken at 7:55. The meeting was convened at 8:00 p.m.

Dr. Pierce asked Janene Fogard, Deputy Superintendent, to provide a report on facilities. Janene Fogard reviewed how the recommendations of the Long-Term Facilities Task Force have been incorporated into the modernization program. A Design and Construction Advisory Board has been formed to provide feedback on the schematic designs. She provided an overview and highlighted the program schedule for the 2016 Bond Projects - North Redmond Elementary School, August 2018; Redmond Ridge Middle School, August 2019; Redmond Ridge East Elementary School, August 2018, Explorer Community

PROGRAM REPORTS

SUMMER PROGRAMS

ATHLETICS AND
ACTIVITIES

RECESS

SUPERINTENDENT
REPORT

LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
August 8, 2016

School, August 2017; Margaret Mead Elementary School Rebuild and Expansion, August 2019; Peter Kirk Elementary School Rebuild and Expansion, August 2019; Old Redmond Schoolhouse, 2019; and Juanita High School Rebuild and Expansion, August 2021.

Siri Bliesner related that in July, the Washington State School Directors Association sent a set of recommendations to the Education Funding Task Force. In September, the Washington State Supreme Court asked the State to make a list of items that must be addressed by the legislature in the upcoming legislative session in order to dismiss the contempt order.

LEGISLATIVE UPDATE

Siri Bliesner shared that the Washington Student Achievement Council provides train volunteers to help families in filling out the Free Application for Federal Student Aid (FAFSA) form.

BOARD COMMENTS

Chris Carlson suggested drafting procedures on how to effectively communicate with board members.

DEBRIEF

Eric Laliberte moved to adjourn. Seconded by Chris Carlson.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 9:05 p.m.

Nancy Bernard, President

Traci Pierce, Superintendent

Diane Jenkins
Recording Secretary
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