

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
August 3, 2015

The board meeting was called to order by President Jackie Pendergrass at 7:00 p.m.

CALL TO ORDER

Members present: Jackie Pendergrass, Nancy Bernard, Chris Carlson, and Mark Stuart.

ROLL CALL

Excused: Siri Bliesner.

Present: Superintendent Traci Pierce.

Nancy Bernard moved to approve the agenda. Seconded by Chris Carlson.

APPROVAL OF AGENDA

Motion carried.

Jeff Lloyd, a parent, expressed his concern with the classroom allergy communication letter that is sent home to parents when a child may have a severe nut allergy. He suggested that food only be allowed in the cafeteria; classrooms should be a food-free zone in order to avoid cross-contamination with various surfaces.

PUBLIC COMMENT

Nancy Bernard moved to approve the consent agenda. Seconded by Mark Stuart.

CONSENT AGENDA

Jackie Pendergrass, yes; Nancy Bernard, yes; Chris Carlson, yes; and Mark Stuart, yes.

Motion carried.

The following June and July 2015 vouchers were approved:

APPROVAL OF
VOUCHERS

June 2015 -

General Fund

348939-349427 \$4,967,439.18

Payroll

2388-2395 \$1,855.00

Accounts Payable Direct Deposit \$ 958,900.75

Acquisition Card 1,502,015.93

Deferred Comp 81,215.00

Department of Revenue 14,064.17

Dept. of Retirement Systems 1,459,706.41

Dept. of Retirement Systems 720,082.76

Flex Spending 47,499.72

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Payroll Direct Deposit	9,263,301.08
Payroll Tax Withdrawal	3,407,403.87
Sodexo	65,060.75
TSA Envoy	269,687.75
VEBA	1,849.15
Vision/(NBN)	38,815.80
Key Bank Processing Fees	<u>1,063.35</u>
	\$17,830,666.49

Capital Projects

35493-35541	\$5,115,404.51
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ASB

58776-58957	\$114,366.25
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<u>Transportation Vehicle Fund</u>	\$0.00
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Private Purpose Trust Fund

2147-2184	\$14,148.31
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July 2015 -

General Fund

349428-349619	\$4,726,778.36
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Payroll

2396-2402	\$1,783.19
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Accounts Payable Direct Deposit	\$ 897,809.05
Acquisition Card	1,199,269.88
Deferred Comp	90,254.00
Department of Revenue	16,191.33
Dept. of Retirement Systems	1,578,602.30
Dept. of Retirement Systems	794,067.25
Flex Spending	46,958.06
Payroll Direct Deposit	9,364,773.79
Payroll Tax Withdrawal	3,588,158.94
Sodexo	65,060.75
TSA Envoy	266,510.25
VEBA	1,499.45
Vision/(NBN)	70,074.62
Key Bank Processing Fees	<u>797.50</u>
	\$17,980,027.17

Capital Projects

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35542-35576 \$847,485.98

ASB

58958-58986 \$17,112.84

Transportation Vehicle Fund \$0.00

Private Purpose Trust Fund

2185-2188 \$685.00

Approval of June 22, 2015 regular board meeting and work session minutes.

APPROVAL OF MINUTES

Approval of August 3, 2015 Human Resources Report and salary schedules.

APPROVAL OF HUMAN RESOURCES REPORT

APPROVAL OF MONITORING REPORTS

Approves the monitoring report for EL-6, Student Learning Environment, as presented.

EL-6, STUDENT LEARNING ENVIRONMENT

Approves the monitoring report for EL-9, District Staff, as presented.

EL-9, DISTRICT STAFF

Approves the monitoring report for EL-10, Budgeting/Financial Planning, as presented.

EL-10, BUDGETING/ FINANCIAL PLANNING

Approves the monitoring report for EL-11, Financial Administration, as presented.

EL-11, FINANCIAL ADMINISTRATION

Accepts the donations/grants as identified - Acceptance from Emily Dickinson PTSA to Dickinson Elementary in the amount of \$1,140.30 to purchase and install playground sign.

DONATIONS

Acceptance from Community Group of Discovery School to Discovery Elementary in the amount of \$4,730.83 to purchase six laptops (\$2,628.00) and support field trips (\$2,102.83).

Acceptance from Lakeview Elementary PTSA to Lakeview Elementary in the amount of \$16,500.00 to purchase netbooks.

Acceptance from Christa McAuliffe PTSA to McAuliffe Elementary in the amount of \$1,899.00 to purchase kiln (\$999.00) and cubbies (\$900.00).

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Acceptance from Norman Rockwell PTSA to Rockwell Elementary in the amount of \$7,467.90 to purchase reader board.

Acceptance from Carl Sandburg PTSA to Sandburg Elementary in the amount of \$ 3,611.25 to support field trips.

Acceptance from Mark Twain PTSA to Twain Elementary in the amount of \$4,178.00 to provide academic tutoring stipends.

TOTAL \$39,527.28

NON-CONSENT AGENDA

Dr. Pierce related that the 63-member of the Long-Term Facilities Planning Task Force has been working hard since last fall and are ready to present their draft recommendations. The Lake Washington School District is one of the fastest-growing school districts in King County. Current enrollment stands at over 26,000 and is projected to grow to close to 30,000 by 2021-22. Current classroom space in the district will not accommodate these growing numbers. In addition, the district has some aging facilities that need to be addressed.

LONG-TERM FACILITIES
PLANNING TASK FORCE
DRAFT
RECOMMENDATIONST

The district has been planning for this growth for some time. In fact, the district ran a bond measure in 2010; if that bond measure had passed, two additional elementary schools in our district would have been built to accommodate students. Unfortunately, that bond measure did not garner the needed 60% voter approval to pass. In 2011, a levy was passed which allowed for the additions at Redmond High School and Eastlake High School along with the construction of Tesla STEM. This new capacity allowed for the reconfiguration to 9-12 high schools, 6-8 middle schools, and K-5 elementary schools in 2012. This change was good for educational purposes, and it created more capacity at the elementary level, as those schools now have one fewer grade level of students. However, even with the passage of the 2011 levy and reconfiguration, our growing enrollment and need for more classrooms continue to be a challenge.

In order to engage the community in a dialogue to further explore the enrollment and capacity issues, potential solutions, and alternatives, the district established a Long-Term Facilities

Planning Task Force. This 63-member Task Force includes community members and parents from across the district. Their work has been to:

- Learn about our long-term facilities planning work-to-date
- Analyze our facility needs and consider options for meeting those needs and funding implications
- Develop and evaluate long-term facilities planning options

Janene Fogard, Deputy Superintendent, introduced Penny Mabie who facilitated the work of the Task Force. She noted that over 280 applicants expressed an interest to serve on this community. The Task Force members have been meeting over the past eight months. She reviewed the composition and purpose of the committee. The members learned about work to date on long-term facilities planning, collaborated to develop a recommendation on long-term facilities strategies, and provided a forum for the community to provide meaningful input. She highlighted the questions explored by the task force and the issues studied such as projecting enrollment, calculating capacity, reviewing condition of district facilities, project design and construction process, design constraints, funding options, etc. She highlighted the results of input provided by the community. She pointed out that 60% of the input provided supported building new schools and “future proofing” by building larger buildings to address future needs. In addition, 60% or more were opposed to not meeting or limiting the scope of the educational specifications. The Task Force reviewed the standards of service in comparison with other King County School Districts.

Janene Fogard continued and related that many scenarios were discussed and considered that would increase the need for classroom space: the legislative impacts of the McCleary decision such as reducing class size and providing all-day kindergarten. Community input was solicited on strategies which should be considered by the Task Force.

The following final values of the Task Force incorporated community input:

- Support families and the community without putting undue burden on them
- Be effective, efficient and good long-term stewards of money, space, and resources to achieve the best educational outcomes for students
- Provide equity (i.e., appropriate facilities) for all students across the district
- Provide a safe school environment
- Provide flexible facilities that support innovation

In addition, the Task Force will also consider the following values as they develop their recommendations:

- Attract and retain the best educators
- Maintain or raise the bar in support of evolving educational experience, quality, and delivery

Peggy Sue (PS) Riley shared that draft recommendations of the Task Force. They suggested using the current methodology when projecting enrollment, but provide a liaison to city councils and planning commissions to represent school interests; ensure efficient use of facility space by removing dedicated computer labs from elementary school standard of service, develop new methodology for calculating resource room requirements, conduct annual review of facility use; and not to use portables as a long-term strategy. In addition, the Task Force indicated the following strategies should be considered: renting or leasing space for pre-school, using the Old Redmond Schoolhouse for preschool, offering double-shifting at Choice middle and high schools; and building additions to schools which can accommodate additional classrooms.

When looking at aging facility, using existing building condition assessment programs and methodology, incorporating a mechanism to share the assessment with community and staff; prioritizing aging facilities that increase capacity, but not creating inequity across the district.

PS Riley continued and reviewed the specific projects for each of the learning communities.

- ✚ Juanita Learning Community:
 - ❖ Remodel or replace Juanita High School - retain Field House
 - ❖ Remodel or replace Kamiakin Middle School
 - ❖ Add on to Finn Hill
- ✚ Lake Washington Learning Community:
 - ❖ Build addition at Lake Washington High School
 - ❖ Build one or two elementary schools
 - ❖ Remodel or replace Kirk
 - ❖ Consider boundary process to move students
- ✚ Redmond Learning Community:
 - ❖ Build addition at Redmond High School
 - ❖ Build a new Middle School
 - ❖ Remodel or replace Evergreen Middle School
 - ❖ Build three new elementary schools (capacity 550)
- ✚ Eastlake Learning Communities:
 - ❖ Remodel or replace Mead
- ✚ Redmond & Eastlake Learning Communities:
 - ❖ Add Choice High School (capacity 600) in one of these two Learning Communities
- ✚ Preschool
 - ❖ Rent of lease / Old Redmond School House

For school siting criteria, use the existing methodology to determine where new schools are located, consider detailed demographics, growth trends and projections when choosing sites, and prioritize sites with greatest potential to accommodate new buildings.

PS Riley noted that if the district cannot fund the Task Force recommendations, then implement a year-round multi-track schedule which is not preferred but is the only strategy that would completely meet the need without funding.

The following temporary strategies can be used if the district faces unexpected or accelerated increases in enrollment:

- Change school attendance boundaries
- Add teacher planning rooms in middle and high schools

- Limit (or eliminate) All Day Kindergarten classes
- Increase class size
- Increase portable classrooms
- Reduce the allocation of specialized spaces
- Move non community-based programs within the district

Other funding strategies are to consider pursuing an increase in the amount of school impact fees; urging legislators to increase construction funding assistance methodology, removing sales tax from school construction; selling undevelopable and/or excess parcels; and seeking private funding. In addition, the Task Force recommended reducing costs through pre-design and strategies for design principles.

PS Riley conveyed that the Task Force recommended to continue to engage the community through education and gathering feedback on long-term facility challenges, consider establishing an advisory group, and reconvene the Task Force every five years to check-in on progress.

Janene Fogard reviewed the next steps. An online open house will be held to solicit input on draft recommendations, holding Task Force/Town Hall meeting to review input and make revisions to draft recommendations prior to submitting the final recommendations to the school board.

Jackie Pendergrass thanked the Task Force members for their hard work throughout this process. Now, is the time to solicit public input on the Task Force's draft recommendations. Janene Fogard related the Task Force delved into a lot of information; the information has been posted onto the district's website.

PS Riley indicated that the Task Force members would like to have an opportunity, following the solicitation of public input, to dialogue with the board. Dr. Pierce related that the Task Force members would be invited to a study session.

Concern was expressed with the scheduling of a town hall in September at the same time school is opening and thought it would be more productive to hold the Town Hall meeting in

October. Dr. Pierce related that she will work with the committee to select dates for the upcoming meetings.

Barbara Posthumus, Director of Business Services, related that 2015-16 proposed draft budget was presented to the board at the June 22, 2015 meeting. At that time, the legislature had not approved a State budget. Therefore, a special board meeting has been scheduled on August 24 to hold a public hearing and adopt the 2015-16 Budget. The budget was posted on the district's website. Copies of the budget have also been made available to interested persons.

2015-16 BUDGET
FIRST READING

She provided a recap of the legislative session, highlighted budget policies, provided overview of all funds, and reviewed the general fund revenues and expenditures. A public comment period will be held August 4-24. She related that the legislature provided additional funds for Materials, Supplies and Operating Costs (MSOC), all-day kindergarten, class size reduction, COLA adjustments as part of the addressing the McCleary decision. She explained the state funded staffing ratios and impacts to the district. The district's current staffing ratios for 2014-15 is 22.5:1, which is one less than the state funded average of 23.5:1. The district will be evaluating space allocations for the 2016-17 school year. In 2009, during the recession, I-728 monies to provide lower class sizes was taken away by the State. However, the district maintained the lower class sizes and made budget cuts elsewhere. The district will receive additional funding and it will be used to address split class sizes in grades 2/3.

Barbara Posthumus reviewed the expenditures by funds, future revenues and expenditures through 2021-22 and highlighted key revenue changes. She noted that the changes to the budget documents are continued in accordance with the ASBO Meritorius Budget Award Criteria.

Dr. Pierce provided a summary of monies directed to support strategic work in the district (\$7.2 million).

Dr. Pierce related that OSPI, the McCleary family, and Network for Excellence in Washington (NEWs) filed briefs with the Supreme Court explaining why the 2015 Legislature has still not made sufficient progress toward fully funding basic education as required by the State Constitution. In the brief, OSPI Superintendent Dorn cited the need for a special session to address staffing, compensation, and levy reform. NEWs stated that legislature failed to comply with the Court's order to show "steady, real, and measurable progress" to fully and amply fund K-12 public education and asked that the Court impose sanctions to compel the State to act. The future remains to be seen on the long-term plan for fully funding of basic education.

SUPERINTENDENT
REPORT

The board members reviewed the 2015-16 board meeting schedule.

BOARD MEMBER
COMMENTS

Chris Carlson moved to adjourn. Seconded by Nancy Bernard.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 8:45 p.m.

Jackie Pendergrass, President

Traci Pierce, Superintendent

Diane Jenkins
Recording Secretary