

## Art Docent Checklist

- Art Night Raffle Item – April
- Volunteer for Art Night – Cathy James
- Submit receipts with reimbursement forms to Heidi
- Submit Raffle Item Form to Heidi –April 21
- Hang up 4-5 art lessons in hallway and theme one in gym (Picasso) – April 25-28
- Drop Off Raffle Item in Art Room –April 28
- Volunteer at Art Night – April 28
- Take down art and organize – April 29 – May 5
- Send home with kids – May
- Submit receipts with reimbursement forms to Heidi
- Lead 1 more art lesson depending on teacher and art docent schedules
- Give yourself a pat on the back