

Lakeview PTSA Budget for 2011 - 2012

	<u>Actual - Fiscal Year Ending June 30, 2011</u>	<u>Budget - Fiscal Year Ending June 30, 2012</u>	<u>Variance Inc/(Dec)</u>
Income			
Fundraising Activities			
Amazon	399	500	101
Box Tops	403	500	97
Carnival	4,183	4,000	(183)
Donations			
Donation Letter	17,870	17,000	(870)
Matching Donations	5,239	3,000	(2,239)
Restricted Grants	231	-	(231)
Donations - Other	-	-	-
Total Donations	23,340	20,000	(3,340)
Escrips	725	700	(25)
Grocery Store Scrip	48,900	5,000	(43,900)
PTSA Membership Dues	5,183	5,100	(83)
Silent Auction	10,415	10,000	(415)
Fundraiser - Athletic	-	10,000	10,000
Wrapping Paper and Cookie Dough	7,750	-	(7,750)
Fundraising Activities - Other	463	-	(463)
Total Fundraising Activities	101,760	55,800	(45,960)
Non-Fundraising Activities			
Back-to-School BBQ	1,187	1,120	(67)
Before/After School Activities	60,339	35,700	(24,639)
Birthday Book Club	25	1,500	1,475
Choir and Music	6,050	5,000	(1,050)
Family Dance Night	855	1,100	245
Lakeview Leadership	-	2,000	2,000
School Play	8,834	7,500	(1,334)
Spiritwear	5,305	5,300	(5)
Yearbook	6,282	5,500	(782)
Non-Fundraising Activities - Other	-	-	-
Total Non-Fundraising Activities	88,877	64,720	(24,157)
Total Income	190,637	120,520	(70,117)
Expense			
Expenses Related to Income			
Fundraising Activities			
Boxtops	-	-	-
Carnival	1,383	1,800	417
Donation Letter	-	-	-
Escrips	-	-	-
Grocery Store Scrip	44,366	4,750	(39,616)
PTSA Memberships Fees	3,256	3,600	345
Silent Auction	262	500	238
Fundraiser - Athletic	-	1,000	1,000
Wrapping Paper and Cookie Dough	4,378	-	(4,378)
Fundraising Activities - Other	-	-	-
Total Fundraising Activities	53,645	11,650	(41,995)
Non-Fundraising Activities			
Back-to-School BBQ	1,120	1,120	0
Before/After School Classes	59,818	35,000	(24,818)
Birthday Book Club	-	1,500	1,500
Choir and Music	5,176	5,000	(176)
Family Dance Night	1,246	1,100	(146)
Lakeview Leadership	-	2,000	2,000
School Play	7,105	7,500	395
Spiritwear	5,210	5,300	90
Yearbook	5,120	5,000	(120)
Non-Fundraising Activities - Other	-	-	-
Total Non-Fundraising Activities	84,794	63,520	(21,274)
Expenses Related to Income - Other	-	-	-
Total Expenses Related to Income	138,440	75,170	(63,270)
Net Revenue	52,197	45,350	(6,847)

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	<u>Actual - Fiscal Year Ending June 30, 2011</u>	<u>Budget - Fiscal Year Ending June 30, 2012</u>	<u>Variance Inc/(Dec)</u>
Academic Support			
1 Accelerated Reader	2,000	2,800	800
2 Author/Artist in Residence	1,500	1,500	-
3 Chess - 2nd and 3rd grades	1,050	-	(1,050)
4 Class Resources for Staff	4,888	7,000	2,112
5 Explorations in Math	462	-	(462)
6 Field Trip Grants	1,545	2,400	855
7 Instructional Materials	4,000	4,000	(0)
8 Instructional Support	-	-	-
9 Mathematics Enrichment	382	500	118
10 Outdoor Education	1,200	2,200	1,000
11 Restricted Grants	231	-	(231)
12 Teacher Stipends	8,052	5,063	(2,990)
13 Teacher Training	4,000	4,000	-
14 Teaching Grants	1,784	4,100	2,316
15 Technology Fund	-	-	-
Academic Support - Other	-	-	-
Total Academic Support	31,095	33,563	2,468
Education Enrichment			
16 Art Enrichment	4,058	4,000	(58)
17 Classic Book Clubs	-	-	-
18 Lessons - Family Dance Night	1,300	1,300	-
19 Library Support	499	500	1
20 Marathon Club	513	550	37
21 Music Support	733	750	17
22 Physical Education Support	746	750	4
23 Reflections	130	300	170
24 Scholarships	146	1,000	854
25 Science Enrichment	43	500	457
Education Enrichment - Other	-	-	-
Total Education Enrichment	8,168	9,650	1,482
Community Services			
26 Children's Fund	250	500	250
27 Winter Wishes	-	-	-
Community Services - Other	-	-	-
Total Community Services	250	500	250
Communications			
28 Constant Contact	506	325	(181)
29 First Day Packets	601	800	199
30 Student Directory	261	300	39
Communications - Other	-	-	-
Total Communications	1,368	1,425	57
School Services			
31 Emergency Prep	950	1,000	50
32 Founders Day Luncheon	203	200	(3)
33 Graduation Celebration(s)	356	700	344
34 Kid Coach	-	200	200
35 Playground Equipment	750	750	-
36 Safety Patrol	-	750	750
37 Staff Appreciation	697	1,250	553
38 Volunteer Recognition	115	250	135
39 Walk to School Week	57	200	143
School Services - Other	-	-	-
Total School Services	3,128	5,300	2,172

Lakeview PTSA Budget for 2011 - 2012

	Actual - Fiscal Year Ending June 30, 2011	Budget - Fiscal Year Ending June 30, 2012	Variance Inc/(Dec)
Administration			
40 Accounting Fees	1,111	1,000	(111)
41 Bank Charges	909	900	(9)
42 Child Care for PTSA Gen'l Mtgs	45	125	80
43 District Scholarship Programs	205	200	(5)
44 Hospitality	374	250	(124)
45 Insurance - Liability, D and O	510	550	40
46 Leadership Education	236	300	64
47 Levy Fund	-	100	100
48 Paper and Copying	1,284	1,500	216
49 PTSA General Supplies	79	250	171
Administration - Other	40	40	-
Total Administration	4,793	5,215	422
Unallocated Funds			
50 Board Discretionary Fund	725	1,000	275
51 Unallocated Funds - Other	-	-	-
Total Unallocated Funds	725	1,000	275
Total Expense	187,967	131,823	(56,144)
Net Income (Loss)	2,670	\$ (11,303)	\$ (13,972)
CASH BALANCE AT BEGINNING OF PERIOD	41,810	\$ 33,437	
LESS: CARRYOVER FROM PRIOR YEAR			
Uncleared Checks at June 30 of Prior Year	(7,836)	-	
Prior Year Budgeted Expenses To Be Paid in Following Year	(3,207)	-	
CASH GENERATED FROM / (USED BY) CURRENT YEAR OPERATIONS	2,670	(11,303)	
CASH BALANCE AT END OF PERIOD	33,437	\$ 22,135	
BALANCE HELD IN RESERVE	(10,000)	(10,000)	
ENDING BALANCE AFTER RESERVES	23,437	\$ 12,135	
TOTAL PTSA SPENDING	49,527	\$ 56,653	
 NOTE:			
Bank Balance		\$ 36,747	
Less Uncleared Checks		(3,310)	
Cash Balance Per Check Register		\$ 33,437	

Lakeview PTSA Budget for 2011 - 2012

APPROVED: 9/15/11

Lakeview PTSA Budget for 2011-2012 School Year

July 1, 2011 - June 30, 2012

(with permission of the Board of Directors to reallocate)

EXPENSE DETAIL: Provides details for the 2011-2012 school year budget. Changes and enhancements to these details do not require a vote by the PTSA membership. This information is supplemental to the current budget.

<u>Line Item</u>	<u>Description</u>
1	Annual fee to provide the Accelerated Reader program used in 2nd - 6th grade.
2	Lakeview staff select artists and/or authors to work with students and enhance curriculum.
3	Chess classes for 2nd and 3rd grades during the school day have been eliminated in 2011-2012.
4	Each teacher is allocated \$250 to spend on classroom supplies at his/her discretion.
5	Explorations in Math is an after-school enrichment program led by Mrs. Levinson. The PTSA allocated funds to pilot the program in the 2010-2011 school year.
6	Field Trip Grants allow for each grade level to spend \$300 on a field trip.
7	Instruction Materials to be determined by the Principal.
8	In prior years, Instructional Support funded staff-run before-school help for students who did not qualify for Safety Net, but needed additional instruction in specific subject areas. Decisions about students, subject areas and staffing were made by the Principal. This program will not be offered in the 2011-2012 school year.
9	Mathematics Enrichment includes math games and materials that will be used to supplement the curriculum. In addition this will cover Math Olympiad fees for 5th/6th Grade Math Club.
10	Subsidizes the Outdoor Education field trip.
11	Restricted Grants are donations made to the PTSA, which are earmarked for specified purposes.
12	Teacher Stipends include \$2,025 for the following teacher stipends: 1 for Student Leadership, 1 for 5th and 6th Grade Math Club, and 1/2 stipend to operate the Marathon Club. NOTE: The 2 stipends for Choir are paid for with fees collected from children who join choir. The actual cost of a stipend is confirmed each year with the Lakeview office in late Spring/early Fall. For 2011-2012, there is no stipend for Outdoor Education, or to run Math Lab and Math Clubs for 1st-4th grade.
13	Teacher Training programs are determined by the Principal.
14	Teachers can apply for Teaching Grants, which are awarded at the discretion of a committee of the PTSA membership led by the VP of Academic Support.
15	This budget item is a placeholder for future technology requests from the Lakeview staff. Technology includes computers, laptops, etc.
16	Art Enrichment includes materials and supplies for the art curriculum and the Art Walk. The Art Enrichment program is run by PTSA volunteers, with over 30 parent volunteers working with all the classes. They put on the Art Walk each Spring where each each student has their art displayed.
17	Classic Book Club funds are for purchasing multiple copies of books for participants to read and discuss as a group during lunch recess. A substantial collection of books is stored in the closet by the staff break room. Book clubs will often order copies through the school district library system, reducing the cost to run this program.
18	Prior to Family Dance Night, the DJ provides one week of dancing classes during PE and Music.
19	Library Support funds are spent at the discretion of the School Librarian.
20	Marathon Club is a program run by the PE teacher every spring that rewards and recognizes students for running around the lower playground during recess times with a goal to complete 26.2 miles over the course of several weeks. Supplies for this program typically include punch cards, necklaces with shoes for each completed lap, and student awards.
21	Music Support funds are spent at the discretion of the school Music Teacher.
22	PE Support funds are spent at the discretion of the PE Teacher.
23	Reflections is a National PTA and Washington State PTA cultural arts competition that gives students an opportunity to express themselves through their own original works.
24	The School Counselor uses this fund at his/her discretion to pay for school supplies and/or academic classroom fees for families unable to cover the costs themselves. The PTSA also uses this fund to provide scholarships to children to participate in choir and the school play.
25	Science Enrichment primarily funds the annual science fair run by PTSA volunteers.

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Lakeview PTSA Budget for 2011-2012 School Year

July 1, 2011 - June 30, 2012

(with permission of the Board of Directors to reallocate)

EXPENSE DETAIL: Provides details for the 2011-2012 school year budget. Changes and enhancements to these details do not require a vote by the PTSA membership. This information is supplemental to the current budget.

<u>Line Item</u>	<u>Description</u>
26	The Children's Fund is used for student needs not covered elsewhere in the PTSA budget as identified by the School Counselor.
27	Winter Wishes funds a holiday giving tree for needy Lakeview families. The School Secretary provides the PTSA with wish lists and Lakeview families can select items to donate. This fund primarily goes toward grocery store gift cards and any supplies needed to run the program. For 2011-2012, Met Market will be donating food for the program, so the PTSA will not need to fund it.
28	Annual fees for maintaining Constant Contact, our parent email communications database.
29	Covers costs of envelopes, paper, printing and copying for the first day PTSA packets.
30	Covers printing and supply costs to produce the Student Directory.
31	Emergency supplies for disaster preparedness as recommended by the LWPTSA Emergency Prep Committee.
32	Founders Day Luncheon is an annual LWPTSA Council event for PTSA Board members and Lakeview staff to attend. Each PTSA can invite up to 6 people.
33	Funds for graduating class celebration(s). Parents may chose to take up a collection if they want to spend more than this budgeted amount.
34	Kid Coach covers the costs of a pizza party for 5th and 6th graders who help with playground management.
35	Playground Equipment includes things like balls, jump ropes, and new nets for the basketball hoops. Any recess items that wear out or get lost.
36	Funds supplies for safety patrol (vests, etc.) and a special field trip to Wild Waves to reward Safety Patrol volunteers. Wild Waves designates a special day to recognize Safety Patrol volunteers throughout the Lake Washington School District.
37	Staff Appreciation funds are for any event or items needed by the PTSA to show our appreciation for the Lakeview staff.
38	Volunteer Appreciation primarily pays for the Golden Acorn Award plaque engraving for that year's winner.
39	The Walk to School Week budget pays for rewards and prizes for students and the class who walks to school for the most days during the week.
40	Professional Auditing Services are for an outside accounting firm to prepare the PTSA's IRS Form 990 filing.
41	Bank Charges pay for merchant services fees for accepting credit cards, offset by interest income on savings, if any.
42	Child Care for PTSA General Meetings pays for child sitters during the meetings.
43	District Scholarship Programs funds are paid to the LWPTSA Council in September to support their scholarship program.
44	Hospitality covers food items for any PTSA meetings and events.
45	Insurance charges are for Lakeview PTSA liability insurance.
46	Leadership Education covers the costs of leadership classes attended by members of the PTSA.
47	Contributions made to the Washington State PTA Levy Fund.
48	Paper and Copying Costs are for PTSA supplies and copies.
49	PTSA General Supplies consists primarily of office supplies.
50	The Board Discretionary Fund is available for the PTSA Board to allocate as it deems appropriate.
51	Consists of miscellaneous unallocated items.

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APPROVED: 9/15/11

	<u>Actual - Fiscal Year Ended June 30, 2011</u>	<u>Budget - Fiscal Year Ending June 30, 2012</u>	<u>Actual vs. Budget Variance</u>
Net Revenue			
Fundraising Activities			
Amazon	399	500	101
Box Tops	403	500	97
Carnival	2,799	2,200	(599)
Donations	23,340	20,000	(3,340)
Escrips	725	700	(25)
Grocery Store Scrip	4,534	250	(4,284)
PTSA Membership Dues	1,928	1,500	(428)
Silent Auction	10,153	9,500	(653)
Wrapping Paper and Cookie Dough	3,371	-	(3,371)
Fundraiser - Athletic	-	9,000	9,000
Fundraising Activities - Other	463	-	(463)
Total Fundraising Activities	<u>48,114</u>	<u>44,150</u>	<u>(3,964)</u>
Non-Fundraising Activities			
Back-to-School BBQ	67	-	(67)
Before/After School Activities	521	700	179
Birthday Book Club	25	-	(25)
Choir and Music	874	-	(874)
Family Dance Night	(391)	-	391
Lakeview Leadership	-	-	-
School Play	1,729	-	(1,729)
Spiritwear	95	-	(95)
Yearbook	1,162	500	(662)
Non-Fundraising Activities - Other	-	-	-
Total Non-Fundraising Activities	<u>4,083</u>	<u>1,200</u>	<u>(2,883)</u>
Total Net Revenue	52,197	45,350	(6,847)