

**Lakeview PTSA Budget for 2010-2011 School Year**

**REVISED: 1/20/11**

July 1, 2010 - June 30, 2011

(with permission of the Board of Directors to reallocate)

Changes from Budget Approved on 9/30/10 are Shaded

	<u>Budget</u>	<u>Totals</u>
<b><u>Income</u></b>		
<b>Fundraising Activities</b>		
BoxTops	\$ 500.00	
Donation Letter	20,000.00	
Carnival	4,000.00	
Escrips	1,000.00	
Metropolitan Market Scrip	40,000.00	
PACE	0.00	
PTSA Membership Dues	4,000.00	
Silent Auction	5,150.00	
Wrapping Paper and Cookie Dough	12,000.00	
<b>Subtotal</b>		<b>86,650.00</b>
<b>Non-Fundraising Activities</b>		
Back-to-School BBQ	1,120.00	
Before/After School Classes	34,000.00	
Birthday Book Club	1,500.00	
Choir & Music	5,000.00	
Family Dance Night	1,100.00	
Lakeview Leadership	2,000.00	
School Play	7,500.00	
Spiritwear	3,000.00	
Yearbook	4,800.00	
<b>Subtotal</b>		<b>60,020.00</b>
<b>TOTAL INCOME</b>		<b>146,670.00</b>

(A)

**Expenses Related to Income**

<b>Fundraising Activities</b>		
Boxtops	0.00	
Carnival	2,500.00	
Donation Letter	0.00	
Escrips	0.00	
Metropolitan Market Scrip	36,200.00	
PTSA Membership Fees	3,000.00	
Silent Auction	500.00	
Wrapping Paper and Cookie Dough	7,200.00	
<b>Subtotal</b>		<b>49,400.00</b>
<b>Non-Fundraising Activities</b>		
Back-to-School BBQ	1,120.00	
Before/After School Classes	34,000.00	
Birthday Book Club	1,500.00	
Choir & Music	5,000.00	
Family Dance Night	1,100.00	
Lakeview Leadership	2,000.00	
School Play	7,500.00	
Spiritwear	3,000.00	
Yearbook	4,800.00	
<b>Subtotal</b>		<b>60,020.00</b>
<b>TOTAL EXPENSES RELATED TO INCOME</b>		<b>109,420.00</b>

(B)

<b>NET REVENUE</b>		<b>37,250.00</b>
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(A) - (B)

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	<u>Budget</u>	<u>Totals</u>
<b>Other Expenses</b>		
<b>Academic Support</b>		
1 Accelerated Reader	2,000.00	
2 Author/Artist in Residence	1,500.00	
3 Class Resources for Staff (26 @ \$250)	6,500.00	
4 Explorations in Math After-School Enrichment	500.00	
5 Field Trip Grants	2,400.00	
6 Instructional Materials		
Chess - 2nd and 3rd Grades	2,500.00	
Other	4,000.00	
Total Instructional Materials	6,500.00	
7 Instructional Support	0.00	
8 Mathematics Enrichment	500.00	
9 Olympic Park Institute - 6th grade Science Trip	1,200.00	
10 Teacher Stipends	8,380.00	
11 Teacher Training	4,000.00	
12 Teaching Grants	2,100.00	
13 Technology Fund	0.00	
<b>Subtotal</b>		<b>35,580.00</b>
<b>Education Enrichment</b>		
14 Art Enrichment	4,000.00	
15 Classic Book Clubs	100.00	
16 Dance Lessons for Family Dance Night	1,300.00	
17 Library Support	500.00	
18 Marathon Club	500.00	
19 Music Support	750.00	
20 Physical Education Support	750.00	
21 Reflections	360.00	
22 Scholarships	700.00	
23 Science Enrichment	1,000.00	
<b>Subtotal</b>		<b>9,960.00</b>
<b>Community Services</b>		
24 Children's Fund	500.00	
25 Winter Wishes	0.00	
<b>Subtotal</b>		<b>500.00</b>
<b>Marketing &amp; Communications</b>		
26 First Day Packets	500.00	
27 Constant Contact	360.00	
28 Student Directory	250.00	
<b>Subtotal</b>		<b>1,110.00</b>
<b>School Services</b>		
29 6th Grade Celebration	350.00	
30 Emergency Prep	1,000.00	
31 Founders Day Luncheon	170.00	
32 Kid Coach	200.00	
33 Playground Equipment	750.00	
34 Safety Patrol	750.00	
35 Staff Appreciation	1,000.00	
36 Volunteer Recognition	250.00	
37 Walk to School Week	200.00	
<b>Subtotal</b>		<b>4,670.00</b>
<b>Administration</b>		
38 Bank Charges	500.00	
39 Child Care for PTSA General Meetings	125.00	
40 District Scholarship Programs	200.00	
41 Hospitality	350.00	
42 Insurance	550.00	
43 Leadership Education	300.00	
44 Paper & Copying Costs	1,500.00	
45 Professional Auditing Services	1,300.00	
46 PTSA General Supplies	300.00	
<b>Subtotal</b>		<b>5,125.00</b>

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	<u>Budget</u>	<u>Totals</u>
<b><u>Unallocated Funds for Unanticipated Programs/Projects/Activities</u></b>		
47 Board Discretionary Fund	1,000.00	
48 Unallocated	0.00	
<b>Subtotal</b>		<b>1,000.00</b>

<b>TOTAL EXPENSES</b>	<b>167,365.00</b>
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<b>NET INCOME / (LOSS)</b>	<b>\$ (20,695.00)</b>
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<b>CASH BALANCE AT JUNE 30, 2010</b>	<b>\$ 41,809.68</b>
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LESS: CARRYOVER FROM 2009-2010

Uncleared Checks at June 30, 2010	(7,904.00)	
Prior Year Budgeted Expenses To Be Paid in 2010-2011	(3,207.00)	
		(11,111.00)

LESS: CASH USED FOR 2010-1011 EXPENSES (20,695.00)

<b>BUDGETED CASH BALANCE AT JUNE 30, 2011</b>	<b>\$ 10,003.68</b>
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BALANCE HELD IN RESERVE (10,000.00)

<b>ENDING BALANCE</b>	<b>\$ 3.68</b>
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## Lakeview PTSA Budget for 2010-2011 School Year

July 1, 2010 - June 30, 2011

(with permission of the Board of Directors to reallocate)

**EXPENSE DETAIL:** Provides details for the 2010-2011 school year budget. Changes and enhancements to these details do not require a vote by the PTSA membership. This information is supplemental to the current budget.

<u>Line Item</u>	<u>Description</u>
1	Annual fee to provide the Accelerated Reader program used in 2nd - 6th grade.
2	Lakeview staff select artists and/or authors to work with students and enhance curriculum.
3	Each teacher is allocated \$250 to spend on classroom supplies at his/her discretion.
4	Explorations in Math is an after-school enrichment program to be led by Mrs. Levinson. The PTSA has allocated funds for the 2010-2011 school year to help start-up the program.
5	Field Trip Grants allow for each grade level to spend \$300 on a field trip.
6	Instruction Materials to be determined by the Principal, including Chess classes for 2nd and 3rd grades.
7	In prior years, Instructional Support funded staff-run before-school help for students who did not qualify for Safety Net, but needed additional instruction in specific subject areas. Decisions about students, subject areas and staffing were made by the Principal. This program will not be offered in the 2010-2011 school year.
8	Mathematics Enrichment includes math games and materials that will be used to supplement the curriculum. In addition this will cover Math Olympiad fees for 5th/6th Grade Math Club.
9	Subsidizes the 6th grade science field trip to the Olympic Park Institute.
10	Teacher Stipends include \$2,025 for the following teacher stipends: <b>1</b> for Student Leadership, <b>1</b> for 5th and 6th Grade Math Club, <b>1/2</b> to run Math Lab and Math Clubs for 1st-4th grade from November until Marathon begins, <b>1</b> to run the 6th grade Olympic Park Institute trip, and <b>1/2</b> stipend to operate the Marathon Club. NOTE: The 2 stipends for Choir are paid for with fees collected from children who join choir. The actual cost of a stipend is confirmed each year with the Lakeview office in late Spring/early Fall.
11	Teacher Training programs are determined by the Principal.
12	Teachers can apply for Teaching Grants, which are awarded at the discretion of a committee of the PTSA membership led by the VP of Academic Support.
13	This budget item is a placeholder for future technology requests from the Lakeview staff. Technology includes computers, laptops, etc.
14	Art Enrichment includes materials and supplies for the art curriculum and the Art Walk. The Art Enrichment program is run by PTSA volunteers, with over 30 parent volunteers working with all the classes. They put on the Art Walk each Spring where each each student has their art displayed.
15	Classic Book Club funds are for purchasing multiple copies of books for participants to read and discuss as a group during lunch recess. A substantial collection of books is stored in the closet by the staff break room. Book clubs will often order copies through the school district library system, reducing the cost to run this program.
16	Prior to Family Dance Night, the DJ provides one week of dancing classes during PE and Music.
17	Library Support funds are spent at the discretion of the School Librarian.
18	Marathon Club is a program run by the PE teacher every spring that rewards and recognizes students for running around the lower playground during recess times with a goal to complete 26.2 miles over the course of several weeks. Supplies for this program typically include punch cards, necklaces with shoes for each completed lap, and student awards.
19	Music Support funds are spent at the discretion of the school Music Teacher.
20	PE Support funds are spent at the discretion of the PE Teacher.
21	Reflections is a National PTA and Washington State PTA cultural arts competition that gives students an opportunity to express themselves through their own original works.

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**EXPENSE DETAIL:** Provides details for the 2010-2011 school year budget. Changes and enhancements to these details do not require a vote by the PTSA membership. This information is supplemental to the current budget.

<u>Line Item</u>	<u>Description</u>
22	The School Counselor uses this fund at his/her discretion to pay for school supplies and/or academic classroom fees for families unable to cover the costs themselves. The PTSA also uses this fund to provide scholarships to children to participate in choir and the school play.
23	Science Enrichment primarily funds the annual science fair run by PTSA volunteers.
24	The Children's Fund is used for student needs not covered elsewhere in the PTSA budget as identified by the School Counselor.
25	Winter Wishes funds a holiday giving tree for needy Lakeview families. The School Secretary provides the PTSA with wish lists and Lakeview families can select items to donate. This fund primarily goes toward grocery store gift cards and any supplies needed to run the program. For 2010-2011, Met Market will be donating food for the program, so the PTSA will not need to fund it.
26	Covers costs of envelopes, paper, printing and copying for the first day PTSA packets.
27	Annual fees for maintaining Constant Contact, our parent email communications database.
28	Covers printing and supply costs to produce the Student Directory.
29	Funds for the 6th grade graduation celebration. 6th grade parents may chose to take up a collection if they want to spend more than this budgeted amount.
30	Emergency supplies for disaster preparedness as recommended by the LWPTSA Emergency Prep Committee.
31	Founders Day Luncheon is an annual LWPTSA Council event for PTSA Board members and Lakeview staff to attend. Each PTSA can invite up to 6 people.
32	Kid Coach covers the costs of a pizza party for 5th and 6th graders who help with playground management.
33	Playground Equipment includes things like balls, jump ropes, and new nets for the basketball hoops. Any recess items that wear out or get lost.
34	Funds supplies for safety patrol (vests, etc.) and a special field trip to Wild Waves to reward Safety Patrol volunteers. Wild Waves designates a special day to recognize Safety Patrol volunteers throughout the Lake Washington School District.
35	Staff Appreciation funds are for any event or items needed by the PTSA to show our appreciation for the Lakeview staff.
36	Volunteer Appreciation primarily pays for the Golden Acorn Award plaque engraving for that year's winner.
37	The Walk to School Week budget pays for rewards and prizes for students and the class who walks to school for the most days during the week.
38	Bank Charges pay for merchant services fees for accepting credit cards.
39	Child Care for PTSA General Meetings pays for child sitters during the meetings.
40	District Scholarship Programs funds are paid to the LWPTSA Council in September to support their scholarship program.
41	Hospitality covers food items for any PTSA meetings and events.
42	Insurance charges are for Lakeview PTSA liability insurance.
43	Leadership Education covers the costs of leadership classes attended by members of the PTSA.

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<u>Line Item</u>	<u>Description</u>
44	Paper and Copying Costs are for PTSA supplies and copies.
45	Professional Auditing Services are for an outside accounting firm to prepare the PTSA's IRS Form 990 filing.
46	PTSA General Supplies consists primarily of office supplies.
47	The Board Discretionary Fund is available for the PTSA Board to allocate as it deems appropriate.
48	Consists of miscellaneous unallocated items.