

Kamiakin Junior High School

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Joe Joss, Principal
Wendy McCrain, Office Manager

Margaret Kinney, Assistant Principal
Suzi Bajorek, ASB and Assistant Principal's Secretary

Debbie Lanzafame, 7th and 8th grade counselor
Bryce Dawson, 9th grade Counselor
Micki Skutvik, Counseling Secretary

Clary Smith, Attendance IA

Lele Teo, Athletic Director

Laura Olson, Activities Coordinator

Website: <http://schools.lwsd.org/kajh/>

Visitors to Kamiakin are required to report to the main office upon arrival. Persons who are not Kamiakin students or district staff are not allowed on campus during school hours without permission. After check-in, visitors are issued a guest badge. The badges allow staff to quickly identify legitimate guests to the school. **Students not attending Kamiakin are not permitted as guests during the school day.**

Academics

Materials and supplies

Students are responsible for a notebook, paper, pencils, pens, highlighters, a binder with class dividers, Kleenex and a backpack to carry school supplies. Individual teachers will provide a more detailed list for class, and some classes may require lab fees or supplemental materials/costs.

Textbook responsibilities

Kamiakin will provide you with the textbooks or learning materials you will need to study and learn required subject matter. Your responsibility is to take care of the books we check out to you. You and your parents/guardian will be responsible for the cost of replacing lost books that have been checked out to you and for any damage that your book may sustain throughout the school year.

Homework policy

We believe that all homework should have a purpose and will be typified by one or more of the following:

1. Practice: Work on specific skills so that mastery may be obtained.
2. Preparation: Work to get ready for the next class session, such as reading, note taking, answering questions, etc.
3. Extension: Work which asks the student to go beyond simple recall or knowledge. Skills or concepts mastered are applied to new situations requiring thought and time beyond the classroom.
4. Creative: Long- range work requiring days or weeks to complete, calling on the student to integrate many skills to create the finished product.

At the junior high level, we also feel a responsibility to help develop the "whole child," which means that extra curricular activities, family time, church functions, and other important events must be considered. Parents and other family members are an important extension of the classroom teacher; we urge them to become involved in the scheduling of homework time and to monitor the child's completion of assigned work. Please call or email if questions arise as to the extent or type of homework assigned.

Grading

Each teacher has his or her own grading system and will make you aware of what that is within the first week of school. In general, however, grades will be awarded and counted for the GPA (grade point average) in the following way:

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|----|-----|----|-----|
| A | 4.0 | C | 2.0 |
| B+ | 3.3 | C- | 1.7 |
| B | 3.0 | D+ | 1.3 |
| B- | 2.7 | D | 1.0 |
| C+ | 2.3 | F | 0.0 |

You will receive grade reports every nine weeks (at the end of each quarter) and a blank mid-term progress report every 5 weeks. We ask that you look up grades on **WebGrader** and ask your student to return the completed and signed form.

CAPstone

Each ninth grade student will be responsible for completing a CAPstone project. This project will be introduced and researched in their social studies classes. Requirements include 15 hours of community service addressing the community need they choose, research, and a final presentation at our CAPstone night in May. Failure to complete the project may result in the loss of 9th grade year-end activities and a decreased academic grade for second semester.

Associated Student Body

A variety of extra curricular activities are offered to students of Kamiakin Junior High. Participation in one or more of these activities will help to enrich your junior high experience. You are encouraged to listen carefully to the daily bulletin announcements regarding athletic teams, intramurals, dances, dress- up days, special contests and club meetings. We invite you to join any of the activities for which you qualify and that interest you.

ASB card

By purchasing an ASB card you become a member of the Associated Student Body. The ASB card has your picture on it and also serves as an ID card. Being a member allows you to participate in interscholastic athletics, join intramurals and clubs, and/or run for school offices. Having an ASB card also entitles you to a reduced charge for the annual, school dances, special events, and home athletic contests at Juanita High School. The cost of an ASB card is \$20.00. If you need to replace your ASB card, the cost is \$5.00. The Lake Washington School District does

not fund a school's activities program. This means that the students must raise the money to pay for clubs, intramurals, special assemblies, special events and interscholastic athletics including equipment, uniforms, transportation and officials. The money raised by the ASB card helps to pay for these activities.

Annuals

The cost of the annual will be \$23.00 with an ASB card and \$25.00 without ASB. The annual is a picture record of the student body, staff, teams, clubs, activities, and special events that have occurred during the year and everyone enjoys signing each other's annual during the last week of school. Students are encouraged to pre-purchase their annual early in the year as annuals are not always available in the spring.

Student Government

The students of Kamiakin are governed by an Executive Board made up of ten members and a Student Representative Council (SRC) comprised of an elected student from each grade level. Through these groups students have input into the administration of school policies and procedures. These groups work to promote leadership, initiative and change through the student body. Elections for Executive Board are held in May for the following school year. It has an eight member board of directors and a secretary and treasurer. This group has the authority to make decisions on behalf of the ASB by means of voting at Executive Board meetings.

Interscholastic Athletics

Kamiakin offers a full participation athletic program and everyone who turns-out plays. All students are encouraged to turn out. Participating in interscholastic athletics helps enrich your junior high experience by increasing your school spirit, increasing daily exercise and teaching you about the game and how to be a part of a team. Listen carefully for bulletin announcements that tell you when athletic turn outs begin. Thirteen sports are offered during the year at Kamiakin; seven for boys and six for girls. Seventh grader students are eligible to turn out for all teams except football. With very few exceptions, boys must be in the eighth grade to play football.

Before you can turn out for any sport you must meet the district eligibility requirements. These include:

1. Purchasing an ASB card
2. Completing an Eligibility Form with all the items listed below:
 - Parent permission
 - Physical exam or waiver
 - Verification of insurance
 - Emergency medical authorization
3. **Pay for Participation Fee (\$105/sport) or obtain a waiver. ****

Student's academic eligibility is monitored while participating in sports. A student must be passing all his or her classes to remain eligible without being placed on probation. If he/she is failing or in danger of failing, a letter is sent home at the beginning of the week notifying parents. This letter must be signed and returned in order for the student to continue to participate. If a student is failing for two (2) consecutive weeks he/she will remain on probation. If he/she is failing for three (3) straight weeks, then the student is suspended from all practices and games until the failing grade is raised.

**** Please see the Kamiakin Website for more detailed information about the participation fees.**

Junior High Sports Seasons

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| <u>Season I (Sept.-Oct.)</u> Boys Football (8 & 9) Boys Tennis Boys Basketball (7) Girls Badminton Girls Softball | <u>Season II (Nov. - Jan.)</u> Girls Basketball (7,8,9) Boys Basketball (8 & 9) Regional Basketball | <u>Season III (Jan. - March)</u> Boys Wrestling Girls Volleyball (8&9) | <u>Season IV (April - May)</u> Boys Basketball Coed Track & Field Girls Tennis Girls Volleyball (7) |
|--|--|--|--|

Special Activities and Clubs

During the year a variety of special activities is sponsored by ASB and various groups and clubs. These include fund drives, paper and aluminum recycling activities, dress-up days, talent show, assemblies and spirit weeks. Listen to the daily bulletin for details announcing these special events and give your ideas for others to your SRC representatives.

School Dances

Dances are held Friday evenings from 7:00 - 9:00 p.m. All school rules apply for student behavior and dress at school dances as they do for all school sponsored activities. The following procedures will be in effect at all dances:

1. Students are not to loiter on the school grounds prior to coming into the dance.
2. Doors will open at 7:00 p.m. and remain open until 7:30 p.m. for students to enter the dance.
3. Students must present a receipt and an ASB card at the door.
4. NO tickets are sold at the door; students must purchase tickets during the week prior to the dance.
5. Once a student enters the dance, s/he may not leave until it is over or until a parent calls for them at the door.
6. Dances are for Kamiakin students only. No guests will be permitted.
7. The school grounds are to be cleared of all students by 9:15 p.m.

Attendance

Absence and Tardy Policy

All absences should be called into the office at 425-823-6750 within 48 hours of the absence. After three unexcused absences the student and parent/guardian will be reported to our BECCA specialist and consequences such as mandatory truancy workshops and/or court appearances will take place as necessary. Tardiness will be tracked by teachers each period. An unexcused tardy may result in lunch detentions, after-school detention, and/or Friday School. **When a student comes in late for first period they must check in with the attendance office. The student must have a note or the parent/guardian must call the Attendance Office to excuse the tardy.**

Tardy consequences

Chronic tardiness is a disruption to the educational process. We expect all students to be in all of their classes on time. Excessive tardiness will result in school discipline. Possible consequences may include lunch duty, lunch detention, after school detention, Friday School and suspension.

Illness

If your student becomes ill during the school day, they must check out through the health room and the Attendance Office so we can contact a parent/guardian before the student leaves campus. No student will be released from school without prior contact with a parent/guardian. Any handwritten notes with a questionable signature will be verified or a parent/guardian will be called to verify the absence. The absence will remain unexcused until we hear back from the parent/guardian. This also applies to any questionable phone excuses.

Leaving during the school day

Kamiakin, like all other junior highs in our district, has a closed campus. This means that students are not permitted to leave school at any time during the day without a pass from the office. If you must leave the building because of illness or any other emergency, you must check out at the attendance/ISS office. When you return to school, you must sign in at the same office. Closed campus also means that once you have arrived at school in the morning, you

may not leave, even if school has not yet started. For appointments during the day, students must bring a note from a parent/guardian prior to the start of the day to receive an early dismissal pass from the Attendance Office.

Kamiakin Nuts and Bolts

Bicycles

A bicycle rack is provided for those who wish to ride their bicycles to school. Keep in mind that bikes should be ridden safely and with a helmet according to good rules of the road. Students should lock bikes securely. Motor scooters are not allowed.

Cell phones and electronic devices

Students are not allowed to use or display cell phones or electronic devices in school between 8:10 and 2:45pm. Items will be confiscated and turned into an administrator.

1st offense – the student may pick up at the end of the school day

2nd offense – item will be held until a parent can pick up

Displays of affection

Kamiakin is our place of business, a place to teach and learn. Hand holding, kissing, or other overt displays of affection are not allowed.

Dress Code

Students are expected to wear clothes that are neat, clean and suitable for school and all school related activities. Clothing that interferes with and/or distracts from the educational process will be subject to review. Objectionable graphics and wording, i.e. drug, alcohol or tobacco advertising and graphics which are sexual in nature are not allowed, as well as other topics deemed inappropriate by staff. Administrators will make final decisions regarding any clothing that may be disruptive to the educational process.

Pants: Worn at waist. Excess belts must be tucked in. No torn or ripped pants. No wallet chains.

Shorts: Hemmed and (as a guideline) must extend in length, past fingertips. **This also may apply if leggings are worn under the shorts.**

Skirts: Must extend in length, past the fingertips. **This also may apply if leggings are worn under the skirt.**

Shirts: Must extend over the waistband of pants, shorts or skirt, without being pulled down. No midriff will be exposed. Neckline of shirt must be appropriate for school setting, i.e. no cleavage showing. No part of the undergarment may be exposed. No revealing tank tops allowed; on male or female students.

Hat: Hats are not allowed.

Fees

All fees are paid to Mrs. Bajorek in the student office. The following classes have fees attached:

Art, Woodshop and Family and Consumer Science; \$15.00 (supplies)

Physical Education; \$6.00 (shirt)

Fees should be paid by the end of the third week of the semester.

Unpaid fines and fees will impact your eligibility to participate in sports, attend dances, attend year-end activities and receive your yearbook.

Hall passes

All students are to have a hall pass if they are in the hallways during class time. The pass must be from a teacher or a staff member and must have a time, date, destination and a staff member's signature.

Insurance

Student accident insurance is available and applications may be picked up in the student activities office.

Lost and found

Lost and found items are kept in the PE area. Books, notebooks and all items with names in them are returned to the student. Valuable items such as purses, jewelry, etc., are kept in a safe place in the student office. **To help identify personal property, we urge you to put your name or initials on everything you might bring to school.** Lost and found items will be kept for one month only. At the end of each month, we will donate all lost and found items to charity.

Lunch expectations

Lunch time is a time to relax, visit with friends and get a break from schoolwork. Students will be asked to abide by some basic expectations. Students are expected to sit and eat lunch inside the cafeteria. Food and drink are not allowed outdoors, in the hallways, or in the classrooms. Once a student has food they must find a seat and remain seated until they are finished. **All students are expected to throw away their garbage at the recycling station.** Students are asked to keep the noise at a reasonable, inside level. There is absolutely no horseplay, running around or disorderly conduct allowed in the cafeteria; behavior expectations are the same as other areas of the building.

Meal programs

Breakfast is served from 7:40 a.m. to 8:05 a.m. daily. Cost is \$1.10 with other items available. A standard (Type A) lunch or ala carte items may be purchased in the cafeteria. Students who bring sack lunches may purchase supplemental items. **Students must show ID card at time of purchase.** The price of a standard (Type A) lunch is \$2.25. Milk is also available for \$0.50. Free and reduced lunch applications may be picked up in the Student Office. Funds may be deposited into student accounts and by credit card through the LWSD Food Services at 425-702-3394.

Medication

The number of students receiving medications at school has been steadily increasing in the past few years. In order to better meet this need, the District has changed its procedures for administering medication. We are asking for your assistance and cooperation with the following procedures:

- Whenever possible, medications prescribed three times daily (antibiotics) should be given at home, i.e. at breakfast, after school, at bedtime.
- The administering of medication at school should only be considered after all other solutions have been explored.
- In order for any medication to be administered at school (prescription or over-the-counter), a medication authorization form must be completed by the parent and physician.
- All medications must be in the original container with the appropriate pharmacy label.
- Self-medication by students will require an order from the physician and the approval of school nursing staff. Each request will be individually evaluated.

Securing personal belongings

Because Kamiakin does not issue lockers it is advisable for students to mark personal belongings with names and other identification. **Valuable items should not be brought to school.** In some classes, students will be given a text book to keep at home in addition to a classroom copy to avoid having to carry too many books back and forth from home to school. Coats, jackets, large project materials, and bags will be left in bins in the cafeteria before school. The bins will be locked up until after school.

DAILY SCHEDULE FOR 2009-2010

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|-----------------------------|----------------------|
| 1 st Period | 8:15 – 9:05 |
| 2 nd Period | 9:10 – 10:00 |
| Homeroom | 10:05 – 10:30 |
| 3 rd Period | 10:35 – 11:25 |
| 4 th Period | 11:30 – 12:55 |
| <i>1st Lunch</i> | <i>11:25 – 11:55</i> |
| <i>2nd Lunch</i> | <i>11:55 – 12:25</i> |
| <i>3rd Lunch</i> | <i>12:25 – 12:55</i> |
| 5 th Period | 1:00 – 1:50 |
| 6 th Period | 1:55 – 2:45 |

WEDNESDAY'S LEAP DAY

| | |
|----------------------------|--|
| 1 st Period | 8:15 – 8:56 |
| 2 nd Period | 9:01 - 9:42 |
| 3 rd Period | 9:47 - 10:28 |
| 4 th Period (A) | 10:28 -10:58 Lunch 11:03 – 11:43 Class |
| 4 th Period (B) | 10:33 – 11:13 Class 11:13 – 11:43 Lunch |
| 5 th Period | 11:48 – 12:29 |
| 6 th Period | 12:34 – 1:15 |

