



# STEPS TO ENROLL IN RUNNING START

## Fall Quarter 2011

### Information Sessions

Want to know more about the Bellevue College's Running Start program? Attend a Running Start Information Session:

Date	Time	Location
Thursday, March 10	7:00 PM	N201 or N208
Saturday, March 12	9:00 AM or 11:30 AM	N201 or N204
Saturday, March 19	9:00 AM or 11:30 AM	N201 or N204

### Step 1: Submit Running Start Application

**Priority Deadline:** Monday, March 21<sup>st</sup>

Students applying on this date will get first choice of classes and receive Running Start information at their assessment session. You will be contacted via email with your BC ID# on or before March 23<sup>rd</sup>

**Late Deadline:** Friday, July 8<sup>th</sup>

Students applying late will register late and have the risk of classes being full. You will be contacted via email with your BC ID# on or before July 13<sup>th</sup>

### Step 2: Take Assessment

The testing fee is \$20.50 and is paid online.

**Priority Applicants:** Register for testing online: March 24<sup>th</sup> or 25<sup>th</sup>

**Late Applicants:** Contact assessment office at (425) 564-2243 beginning June 7<sup>th</sup>

**Bring the following items to the test:**

1. **Picture ID.** You will not be allowed to test without it.
2. **Test Admission Ticket.** Sent to the email address you use for registering the test.
3. **BC Student ID Number.** Emailed to you by the HS Programs staff

### Step 3: Submit Running Start Agreement Form\*

(\*Contingent upon successful assessment into English 101)

**Priority Applicants:** Monday, May 9<sup>th</sup>

**Late Applicants:** Monday, July 25<sup>th</sup>

Mailings include an orientation date and time, the High School Referral Form, and Fall Credit Class Schedule. Orientation will occur in May & June and registration in June for priority students and the second week of September for late students.

### Step 4: Make Appointment with High School Counselor

Obtain list of graduation requirements, plan your class schedule, and have the form signed by high school counselor.

### Step 5: Attend Mandatory New Student Orientation

**Please bring the following:**

- Signed and completed High School Referral Form
- Class Schedule
- Late applicants will attend Mandatory New RS Student Orientation the second week of September.

# Registering for a Running Start Assessment Test

1. Log on to <http://bellevuecollege.edu/hsprograms> between 6:00am – 10:00pm on the following days:
  - **Fall Quarter 2011:** March 24 or 25
2. Click on “Running Start Testing” –
  - Click on “Testing Schedule”. Then click on the date you plan to take the test.
  - Click on the “Registration” box. This takes you to the “Create Membership Account”. **It is the last option on the page.**
  - Create your account. Upon completing the account membership, you will be committing to the test date you chose along with making payment of **\$20.50** for the test fee. Be sure to complete the payment portion.
  - Billing is followed by “Confirmation”. You then “Finish” your steps. You must follow through with all steps.
  - The **receipt** is emailed to the address you used to create the account. **IF** you do not receive an email with receipt of payment, you **DID NOT** register successfully for the test.
3. Choose your assessment session:
  - On the “Testing Schedule” select the date you wish to test and follow the steps listed above

Running Start Testing Schedule for FALL Quarter 2011			
Date	Day	Start-Time/ End-Time	
April 2	Saturday	8:30 AM	11:30 AM
April 2	Saturday	1:30 PM	4:30 PM
April 7	Thursday	3:00 PM	6:00 PM
April 8	Friday	3:00 PM	6:00 PM
April 9	Saturday	8:30 AM	11:30 AM
April 9	Saturday	1:30 PM	4:30 PM
April 11	Monday	3:00 PM	6:00 PM
April 12	Tuesday	3:00 PM	6:00 PM
April 13	Wednesday	3:00 PM	6:00 PM
April 14	Thursday	3:00 PM	6:00 PM
April 15	Friday	3:00 PM	6:00 PM
April 18	Monday	3:00 PM	6:00 PM
April 19	Tuesday	3:00 PM	6:00 PM
April 20	Wednesday	3:00 PM	6:00 PM
April 21	Thursday	3:00 PM	6:00 PM
April 22	Friday	3:00 PM	6:00 PM
April 25	Monday	3:00 PM	6:00 PM
April 26	Tuesday	3:00 PM	6:00 PM
April 27	Wednesday	3:00 PM	6:00 PM
April 28	Thursday	3:00 PM	6:00 PM
April 29	Friday	3:00 PM	6:00 PM
April 30	Saturday	8:30 AM	11:30 AM
April 30	Saturday	1:30 PM	4:30 PM

4. Please bring the following:
  - Running Start Assessment Test Admissions Ticket (**this is also your payment verification**)
  - BC assigned Student ID Number (**SID**) that was emailed to you by the HS Programs staff
  - Picture ID

#### Please remember--

- Please arrive at least 15 minutes early
- Do not bring your bag or backpack to the test room. Leave your belongings in your car or with your family or friends
- No drinks or food in the test room
- No hats, coats, or jackets that have pockets are allowed in the test room
- Cell phone use is strictly prohibited