

INSTRUCTIONS FOR ORDERING SCRIP

1. If this is your first order, fill out a Scrip Program Agreement (available on the school website <http://www.lwsd.org/school/eas> on the Parents tab “Scrip Program” link). Once you fill it out and sign it, you scan and email to the scrip coordinator or otherwise the signed copy must be submitted on paper to the PTO lockbox.
2. Go to <http://www.shopwithscrip.com> Click on the green “Family Sign Up” area at the left. It only takes a minute. **You’ll need to provide this enrollment code F7C5379915871.**
3. The online ordering process will ask if you wish to pay by check or Presto Pay. **ALL EAS ORDERS MUST BE SUBMITTED THROUGH PRESTO PAY.**
4. The signup process for Presto Pay takes about a week. To sign up for Presto Pay just login to www.ShopWithScrip.com. You should see a link stating you don’t have Presto Pay - click on it to signup. You will enter your Routing & Account info off a check, they make two random deposits of <\$1, you call/login to your bank after a few days to find out the amounts, then you provide those amounts to www.ShopWithScrip.com. **You’ll receive a code which you must then forward to the coordinator before you can use Presto Pay.** This is to ensure that only EAS families are signing up and that you understand the \$30 NSF fee. There is a 39c fee for each order for shipping and handling.
5. Order products online at <http://www.shopwithscrip.com>. Note any merchant usage rules or restrictions by reading the details on the back of the gift card (click on the merchant, and then enlarge the gift card to read details).

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