

**EAS PTO Board Meeting Minutes**  
**Monday, September 27, 2010**  
**10:00 a.m. EAS**

In attendance: Jeff Grove, Amy Lofquist, Julie Olson, Judi Radloff, Lisa Boeggeman, Lynn Peterson, Nadine Ramstead, and Eileen McMackin.

**Welcome:** Amy and Jeff

**Teacher and Staff Report:** Eileen

- Camp Hamilton was great, students enjoyed the experience.
- A discussion took place regarding uncompensated hours that Colleen puts in handling excursion logistics and communications. Colleen's regular salary is paid out of EAS family donation money, which is granted to the district from the PTO fund. Additional hours cannot be added through the district. It was decided that PTO will give the maximum allowable gift amount from EAS family donations as compensation for the additional time.
- The new building is on schedule to reopen in Fall 2011. Volunteers will be needed to move out of the current building and into the new one.
- A \$20,000 grant proposal was submitted by Eileen for Camp Hamilton and Bowman Bay.

**Co-President Update:**

- Jeff attended the 6<sup>th</sup> grade meeting. He encouraged parents to become volunteers and leaders.
- 7<sup>th</sup> -8<sup>th</sup> grade meeting planning was done- Board members in attendance will be introduced and PTO programs will be explained.
- Jeff would like to have soft copies of all PTO and committee documents for ease of transitioning from year to year.

**Information Support:** Nadine

- Joanie and Monica have the student directory ready.
- Parent Organizer has been problematic. The district is piloting a forms management program.
- Yearbook chairs are busy planning and the transition has been smooth.

**Curriculum Support:** Judi

- PO for managing Wednesday Electives has been difficult.
- Health Fair is being divided into jobs for multiple chairs. Judi requested ideas for speakers. The Board discussed looking for a parent topic for one night.

**Student Activities:** Lynn

- Parent night had a low turnout, possibly due to being during Camp Hamilton week and needing more communication. The feedback was that the evening was good but expensive.

- Bingo is October 15<sup>th</sup>, and Karen Friend has been doing a great job planning the event. She needs more volunteers for the evening and more donations.
- Staff appreciation events are being planned.

**Treasurer Report:** Lisa

- Taxes are done for last year.
- An audit committee of 3 is needed. Amy will request volunteers.
- Nadine is double checking bank statements.
- The storage shed renewal will be paid.
- Signature card needs to be re-signed.
- The "Matching Funds" line item will be changed in the budget to "Matching Funds/Corporate Donations" to account for corporate volunteer hour compensation.
- A line item for "Volunteer Hours" will be added when the mandatory volunteer hours commitment is unfulfilled and hours are compensated monetarily.
- The "Family Contributions" line item will change to "Funds to EAS" to clarify the purpose of the contributions.
- Currently a buffer of \$20,000 is being maintained in case of lack of grant funding.
- \$20,000 will be transferred from the PTO account into the EAS budget from "Family Contributions."

**New Business:**

- It was decided that having a parent who works as a financial planner present a course on college savings could be considered a conflict of interest.
- EAS will host the school board meeting on Oct. 11<sup>th</sup> at the Redmond Town Center LWSD office. They are requesting cookies for 50. EAS will hang student art work on Oct. 6<sup>th</sup> to be displayed through Nov 3<sup>rd</sup>. Teachers will do a 15 minute presentation regarding student activities and student performance.

**Meeting adjourned.**

**Minutes submitted by Julie Olson, EAS Secretary.**