

**NORMAN ROCKWELL ELEMENTARY SCHOOL PTA**  
**General Membership Meeting**  
**January 21, 2010**

**Call to Order:** President Celia Kennedy called the meeting to order at 7:03 p.m. A quorum was present.

**Meeting Minutes:** Nicole Hulett moved that the October 15<sup>th</sup>, 2009 General Meeting Minutes be approved with corrections as discussed. Jessica Hargin seconded the motion and the membership approved.

**Treasurer's Report:** Treasurer Victoria Bigelis reported a beginning balance of \$54,167.94 and a month end balance of \$50,317.47. She reported that she requested and received a tax extension with a new due date of February 15, 2010. Victoria made a motion to add an Academic Grant Enrichment line to the budget under "designated funds". (Funds Allocation Coordinator Nicole Hulett explained that the intent of this budget line would be to track the grant money as it is given.) Minerva Butler seconded the motion and the membership approved.

**Principal's Report:** Principal Tina Livingston reported 1) The Kathy Collin's Writing Workshop for primary teachers was on Friday, January 15th. 2) Rockwell's ELL program continues to grow; Mrs. Livingston is planning to hire a full time, certified ELL teacher for next year. 3) Extended Day Care will stay at Rockwell next year. 4) LWSD is planning to adopt a new math curriculum to be fully implemented next year; as part of the exploratory process, Rockwell's first grade teachers will pilot two math curriculums this spring and will make their recommendations to the LWSD Board.

**Teacher Representative:** Marie Hewitt thanked the PTA for supporting the Kathy Collin's Writing Workshop and presented each of the PTA members with a bag of cookies and a thank you note from the K-2 teachers. She reported that the staff is looking forward to the PTA sponsored soup luncheon on January 29<sup>th</sup> and McDonald's Night on February 3<sup>rd</sup>.

**Vice President's Committee Reports:**

Stephanie Sullivan, VP of School Services, reported that the **Pancake Breakfast** is Saturday, January 23<sup>rd</sup>. People who bring one can of food to support Rockwell's Food Drive will receive \$1 off the cost of their breakfast. **Bingo Night**, chaired by Linda Van Hoff, will be on Friday, February 19<sup>th</sup>. The **All School Dance Party** theme will be "Hamster Dance". The event will take place at Redmond High School on March 12<sup>th</sup> with Galen Suave as DJ. Mr. Suave will be at Rockwell the week of March 8<sup>th</sup> to teach dances during PE classes. **Get in Motion** chair Mary Klug is working with PE teacher Don Wong to coordinate Jump Rope for Heart.

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Tracey Gilman, VP of Community Services, reported that Special Needs chair Pilar Lopez worked with Rockwell's Student Council to create "**Friendly Fridays**", a program that brings kids together during recess to play games and learn more about each other. Mrs. Lopez is interested in organizing a presentation about Autism for April, which is Autism Awareness month. The **Food Drive** is this week, January 19<sup>th</sup> – 23<sup>rd</sup>, ending after the Pancake Breakfast on January 23<sup>rd</sup>. A **Staff Appreciation** soup lunch is Friday, January 29<sup>th</sup>. The **Valentine's Party** organized by the room parents is Wednesday, February 10<sup>th</sup>.

Jessica Hargin, VP of Academic Enrichment, reported that Rockwell's **Lego League** placed tenth out of twenty-eight teams at December's competition. Debbie Ward will help continue the program next year. **Reflections** is finished, and three out of ten Rockwell entries went to state. Mrs. Hargin reported that the **Salmon in the Classroom** program is thriving, thanks to chair Tim Nightengale, who cared for the tank through the December freeze. The **Math in Action** program has expanded to include math games at lunch on Fridays; this lunch time program is full. The **Science Van** will visit Rockwell on June 3<sup>rd</sup> and 4<sup>th</sup>. Parents are welcome to attend. The **Art Docent** program is putting together a mini art exhibit called "Art of Discovery."

**Director of Fundraising Report:** Minerva Butler reported the breakdown of incoming funds to-date: the **Pass the Hat** total, including pledges, is \$33,803; **Directed donation** is \$2,000; **Rockwell Dines Out** has earned \$934; McDonald's is donating 20% of all sales during February 4<sup>th</sup>'s **McTeachers' Night** to Rockwell; **PACE** has not met expectation this year: the budget forecasts an income of \$5,000, with the intention to provide support to the 6<sup>th</sup> grade Outdoor Education program, but the earnings to date are less than \$1,000. Spirit Wear T-shirts have earned \$100; Retail receipts have earned \$300.

**Director of Communications Report:** Tracy Brooks reported that the **Rockwell School Directory** is done. She encouraged PTA members to look at the school website and to help update it. Mrs. Brooks reported that she is Rockwell's ambassador for the Lake Washington Schools Foundation. She explained what the LWSF does: 1) fundraises for the district 2) provides grants 3) gives \$200 to each new teacher in the district for classroom supplies. 4) funds field trips and robotics classes and donates backpacks and school supplies for those in need. The LWSF Board is looking for new people to join the board for a three year term. Mrs. Brooks reported that volunteers are needed to support an upcoming fundraising luncheon;

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Rockwell will have a table at the luncheon for anyone interested in learning more about the foundation. She encouraged members to visit the foundation's website at [lwsf.org](http://lwsf.org).

**Funds Allocation Director:** Nicole Hulett reported that the PTA was mostly able to meet all teacher grant requests within our budget of \$7,500; at their January 14<sup>th</sup> meeting, the board approved an increase of \$146.72 so that a total of \$7,646.72 could be allocated in the form of **Classroom Enrichment Grants** this school year. She explained the amount given to each grade level and its purpose. Kindergarten has been granted \$1,000 to bring in a toymaker; first grade has been granted \$1,012.00 to pay for bus transportation to the Second Story Rep Theatre and to the Tide Pool field trip to Golden Gardens; second grade has been granted \$1,208.52 for a visiting Insect Safari science experience, bus transportation to Meydenbauer Center to see *Charlotte's Web*, and a Benchmark Assessment System by Fountas and Pinnell to track student reading progress; third grade has been granted \$1,006.00 for field trip buses to the puppet center, bringing puppet makers to Rockwell to teach puppet-making, and an Author Visit; fourth grade has been granted \$775.00 to support bringing the toymaker to the school; fifth grade has been granted \$1,000 for charter buses for their field trip to Olympia; sixth grade has been granted \$907.00 for graph boards and 30 stereo headsets with microphones, which can be used with the district-provided net books and other technology; ELL has been granted \$159.70 for 10 illustrated Math Dictionaries; Counselor, Brenda Day, has been granted \$100 for books related to small group counseling and social skills development; PE teacher, Don Wong, has been granted \$228.50 for classroom balls for recess; Librarian, Diane Davenport, has been granted \$250.00 for books that will support the new social studies curriculum across all grade levels. Mrs. Hulett reported that the Science Center Van's cost has increased this year due to budget cuts. She made a motion to increase *this year's* budget line for the Science Center Van by \$1,694.00; Jessica Hargin seconded the motion; the membership approved.

**President's Report:** Celia Kennedy introduced the **Nominating Committee** members: Karen Hernan, Chandria Danelle Silverman, and Stephanie Sullivan. Nomination forms will be available in the Bugle, and the elections will be held in April. Mrs. Kennedy proposed a change to the PTA's **Standing Rules** that would make the Funds Allocation Director part of the elected board instead of the executive committee and the Director of Fundraising part of the executive committee; this proposed change would affect Standing Rule #12, so that Officers and Their Election Standing Rule #12 shall read: "The elected officers of this unit shall consist of the following: President or Co-Presidents, no fewer than three nor more than five Vice-Presidents which are to include a Director of Communications, a Funds Allocation Director, a Secretary or

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Corresponding Secretary and/or Recording Secretary, and Treasurer or Co-Treasurers. There must be at least four elected officers.” Nicole Hulett moved to approve this change to Standing Rule #12 as discussed, and Tracey Gilman seconded the motion; the membership approved. The proposed change would also affect Standing Rule #16, so that the Executive Committee and Board of Directors Standing Rule #16 shall read: “The Board of Directors shall consist of the Executive Committee, the Legislative Advocate(s), the Membership Chair, and the Director of Fundraising. All must be members of the PTA.” Nicole Hulett moved to approve this change to Standing Rule #16 as discussed, and Krista Lewis seconded the motion; the membership approved. Mrs. Kennedy reported that the **Levy** Campaign’s November Telethon missed their target goal of 60,000 calls by about half, but of the calls made, 70% were in support of the levy. Mrs. Kennedy ended the meeting by thanking the many people in our Rockwell community who have dedicated their time and energy to help our programs run smoothly (please see attached list).

**Adjournment:** President Celia Kennedy adjourned the meeting at 8:12pm.

Minutes submitted by Kristen Muscott  
PTA Co-Secretary 2009-2010

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**President's THANK YOUs:** Celia Kennedy would like to offer her heartfelt thanks to the volunteers who dedicate their time and energy in support of our programs:

**Academic Enrichment:**

Math in Action - Elly Sarwano  
Reading Recognition – Karmen Trpuzek  
Art Docents - Myriam Pollock  
Chess Club - Elizabeth Shipman  
Lego League – Siri Bliesner and Kathy Dietz  
Salmon in the Classroom – Tim Nightengale  
Musical Minds – Carleigh Gray-Lermy  
*VP Jessica Hargin: Reflections*

**Community Services:**

Pancake Breakfast - The Huletts and Bilys  
Get in Motion – Mary Klug  
Bingo – Linda VanHoff  
Unicef – Thea Fortune  
*VP – Stephanie Sullivan: Family Dance Party*  
*FAC – Nicole Hulett: Pancake Breakfast, Food Drive*

**School Services:**

Room Parents – Karene Busby  
Heath Room – Karene Busby  
School Pictures – Julea Leiter and Vicki Krum  
Emergency Prep – Ann Bovee and Gayle Elam  
Special Needs – Pilar Lopez  
Parent Education – Donna O'Connor  
Hearing and Vision/Hospitality – Joyce Chao  
*Secretaries Kristen Muscott and Kathleen Reynolds – 6<sup>th</sup> Grade Kidsitting*  
*VP Tracey Gimman – Teacher Appreciation*

**Communications:**

Bugle – Kristina McCrady, Cindy Crane, Chandria Danelle-Silverman  
Website – Aparna Padmanabhan, Katheen Fisher, Mike Butler, Emily Pappel  
Directory – Julie Eisenrich, Ellie O'Rourke, Kirsten More  
*Director of Communications – Tracy Brooks: Directory, Reader Board, LWSF Ambassador, All School Dance Party*

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**Fundraising:**

Pass the Hat – Chandria Danelle Silverman and Supriya Unnikrishnan

PACE – Kathleen Reynolds

Dines Out – Stacy Quinn

Studio East – Siri Bliesner

T-Shirts – Tisha Davis

*Director of Fundraising – Minerva Butler: Yearbook, EPI, Innisbrook, and all other fundraisers!*