

ORCA changes for 2011-12: Metro increased fares by \$.50 per trip

ORCA STUDENT CARDHOLDER RULES OF USE

As a Student Cardholder who has signed for and accepted an ORCA (Passport) card from LWSD I have agreed to the following:

1. I will use my ORCA Card for my own transportation only. I understand that my ORCA Card may be blocked from further use if I misuse this benefit.
2. The cards are to be retained, in good condition, by the student. I will keep my ORCA Card secure and in good condition. I will immediately report a lost, stolen, or damaged ORCA Card to the school office. I understand a lost ORCA Card may be replaced at the discretion of Lake Washington School district and I am responsible for any fees associated with replacement.
3. A defective ORCA (Passport) Card will be replaced free of charge.
4. I will return my ORCA Card upon request or when I leave the Lake Washington School system or I am deemed ineligible to receive a card based on the criteria established by Lake Washington School district. If I do not return my ORCA Card, I understand that it may be blocked for further use for transportation by Lake Washington School District.
5. I understand cards are only valid on METRO and Sound Transit from September 1st through June 30th at which time the card become invalid.
6. I understand the ORCA system will record data each time I use my ORCA Card. Data will include the date, time and location of the card when it is presented. I understand this data is owned by the ORCA Agencies and is accessible to Lake Washington School District.
7. If I received a ORCA card from Lake Washington School District during the past year, I agree to surrender at the time the new card is issued.

Metro Etiquette

1. Obey the driver or Metro supervisor.
2. Never cross in front of a Metro bus, as you would a school bus. Wait until the bus has left the stop, and you have a clear view of traffic, before crossing the street.
3. Respect your fellow passengers; **please don't sit in the seats reserved for disabled or elderly riders.**
4. **No smoking, laser pens, swearing, loud talking or playing any audio devices that can be heard by other passengers.**
5. No pushing, shoving, or fighting.
6. Keep your hands, feet and objects to yourself.
7. Keep personal belongings out of the aisle.
8. Keep all parts of your body and all objects inside the bus.
9. Keep the bus clean; no eating, drinking or littering allowed.
10. Get on and off the bus at regular posted Metro bus stops.
11. Be at your stop five minutes before your bus is scheduled to arrive.
12. Remain seated.

Metro Made Easy (King County Metro Only)

Who can get a Metro Pass?

The criteria for district provided transportation:

1. Living outside the one mile radius (as the crow flies) from the school you are attending for required curriculum.
2. If the school you are attending does not have district transportation available you may be eligible for a Metro Pass while you are attending that school.
3. Each school is issued a Metro Pass eligibility list - if your name is not on that list, please fill out a "blue" request for eligibility to be reviewed form. A dispatcher from transportation will review requests and get back to you within few working days.

What happens if you lose your Metro Pass?

Students who lose their passes will be charged a \$7.50 replacement charge. For the additional fees associated with replacement, contact Transportation.

Where should you catch the Metro bus?

Board any posted Metro bus stop on your route.

What bus should you take?

You may ride whichever Metro bus runs closest to your home at the time most convenient for you. Time tables for this service are available in the office, or you may call Metro any hour of the day @ (800) 542-7876 for rider information. You can also access information off the web site @ <http://transit.metrokc.gov> You are welcome to ride any Metro route whenever you like. Become familiar with the public timetables available on your bus and be alert for changes.

The new Orca Passport Passes with the District Logo are only valid on METRO and Sound Transit Sept. 1 - June 30, 2012.

Is riding Metro different from riding a school bus?

Yes and no. Never cross in front of a Metro bus when leaving. Wait until the bus has left the stop and you have clear view of traffic before crossing the street. Like school buses, however, there are rules of the road, not just for student riders but for all passengers: no eating, drinking, littering or smoking. And please offer the priority seats located in front of the bus to disabled or elderly riders.

Can I purchase a Metro bus pass if I don't meet the school district one mile transportation distance for high school students?

Yes. Students may purchase a Metro bus pass for \$45.00 per month. This could be a good transportation option for students who live within the one mile radius and don't qualify for free bus service.

Can my friend use my pass?

No. Metro passes are non-transferable. They are valid only for the student whose name appears on the pass. Students who allow others to use their pass will forfeit their bus pass and the right to use Metro transportation. Protect your pass.

What if I withdraw from this school?

What if I get a car or permanent ride and no longer need my Metro pass?

Metro passes must be returned if you withdraw or you are placed on a long term suspension.

In the event you find that you no longer need the Metro pass, you are asked to return it to your school office. We have to pay for all passes in circulation.

What do I do if we have late start?

Establish a plan now for what bus you would have to catch in the event of a 1 ½ hr. late start. Metro may not be an option to you on those days. You can contact the 24 rider line @ (800) 542-7876, web site, or pick up schedules at any metro schedule location. Pay close attention to the dates of operation on the schedules. Schedule changes don't necessarily coincide with our semesters. Dress warm, stand back from the curb, allow extra time and plan on arrival delays due to bad weather road conditions.

What are the behavior expectations?

For the Safety and Comfort of all Transit Riders:

Everyone who pays his/her fare is welcome to ride the bus. Everyone that rides the bus must respect the rights of other customers. Metro has a Code of Conduct that governs behavior on the bus and is enforced by Local and Metro Transit Police.

Please remember that district behavior expectations/rules apply at all Metro bus stops and while riding on Metro busses. All LWSD students are expected to behave as responsible young adults. Failure to do so will result in loss of transportation privileges and possible school discipline.

How will student discipline be handled?

The driver will follow established Metro rules. If the driver or Metro brings an incident to the attention of the District, then normal District bus discipline policies will be invoked including the potential of temporary or permanent loss of your bus pass and/or bus privilege. Serious violations will be referred to Transit Police for follow-up. Students may be held financially responsible for damage they do to transit buses.