

# Electronic Resources Citation Guidelines

## An Entire Professional Internet Site:

### **Generic Format:**

Title of the site. Name of editor of the site preceded by Ed. (if given). Date of electronic publication, last update or date of posting. Name of any sponsoring institution or organization. Date of access <URL>.

### **Examples:**

Bartleby.com: Great Books Online. Ed. Steven van Leeuwen. 2004. 12 May 2005  
<<http://www.bartleby.com>>.

or

Online Resources To Support Big6 Information Skills. 3 May 2005. Big6 Associates.  
9 May 2005 <[http://nb.wsd.wednet.edu/big6/big6\\_resources.htm](http://nb.wsd.wednet.edu/big6/big6_resources.htm)>.

## A Personal Home Page:

### **Generic Format:**

Name of person who created the site. Title of site (underlined) or, if no title, the description Home page(not underlined). Date of last update, if given. Date of access <URL>.

### **Example:**

Lancashire, Ian. Home page. 28 Mar.2002. 15 May 2002  
<<http://www.chass.utoronto.ca:8080/~ian/>>.

Note: When citing Web sites, it is acceptable to leave out any publication information that is missing from the site.

## Material accessed from a Subscription Service (eLibrary, Proquest, etc.)

Formats vary according to the original source of the material. When in doubt, defer to citation guides within the individual databases, if they have one.

### **Generic Format:**

Author of article. "Title of work or material." Original Source of material Date of original source(if available): pages. Database Name (if any). Name of the service (if appropriate). Name of Providing Library, Consortium or Library System (with city, state or both if useful). Date of access <URL of services home page>.

## **Examples of LWSD Subscription Databases:**

### **Proquest**

Amtmann, John. "Damage control vs the Wild Pitch on Steroids." Coach and Athletic Director May-June 2005: 64-65. Proquest. LWSD Library System. 16 May 2005  
<<http://proquest.umi.com/login>>.

### **CQ Electronic Library**

Finkelman, Paul & Urofsky, Melvin. "Roe v Wade." Landmark Decisions In The Supreme Court 2003. CQ Electronic Library, CQ Supreme Court Collection. LWSD Library System. 16 May 2005  
<<http://library.cqpress.com/index.php>>.

### **eLibrary**

Whelan, Debra Lau. "Patriot Act Protests Heat Up." School Library Journal 01 March 2004: 18. eLibrary. LWSD Library System. 16 May 2005  
<<http://elibrary.bigchalk.com/libweb/elib/do/search>>.

### **Masterplots**

Neilson, Keith. Rev. of The Sun Also Rises, by Ernest Hemingway. Masterplots 1996. MagillOnLiterature Plus. EBSCOhost. LWSD Library System. 16 May 2005  
<<http://search.epnet.com>>.

### **SIRS Researcher**

Hassol, Susan Joy and Randy Udall. "A Change of Climate." Issues In Science and Technology Spring 2003: 39-46. SIRS Researcher. Proquest Information and Learning. LWSD Library System. 18 May 2005  
<<http://www.sirs.com>>.

### **Wilson Biographies (a biographical profile)**

"Harrison, George." Current Biography: World Musicians 1998. Wilson Biographies Plus. H.W. Wilson. LWSD Library System. 18 May 2005  
<<http://vnweb.hwwilsonweb.com>>.

## Encyclopedia Britannica Online

Miller, James E. "Beatles." Encyclopedia Britannica 2005. Encyclopedia Britannica Online School Edition. LWSD Library System. 18 May 2005  
<<http://www.new.school.eb.com/>>.

## World Geography

"Brazil." World Geography: Understanding a Changing World. ABC-CLIO Schools Subscription Web Sites. LWSD Library System. 18 May 2005  
<<http://www.worldgeography.abc-clio.com>>.

## CultureGrams

"Iraq." CultureGrams World Edition. 2005. ProQuest Information and Learning. LWSD Library System. 20 September 2005  
<<http://online.culturegrams.com/secure/world/index.php>>.

## Worldbook Online

Haj, Samira. "Iraq." World Book Online Reference Center. 2005. World Book, Inc. LWSD Library System. 20 Sept. 2005  
<<http://www.worldbookonline.com/wb/Article?id=ar280960>>.

## AP Multimedia Archive

Bondareff, Diane. "Paul McCartney." AP Photo. 03 Oct. 2005. Accuweather Multimedia Archive. LWSD Library System. 20 Sept. 2006 <<http://ap.accuweather.com/>>.

**\*\*IMPORTANT NOTE:** When creating PowerPoint presentations with copyrighted materials, you need to include an opening screen in addition to your works cited slide at the end of the PowerPoint show. Copyrighted materials can include text, images, music, and video clips. The photos that you find in AP Multimedia Archive database are copyrighted.

**Your opening screen should say:**

**NOTICE:** The following presentation contains copyrighted materials used under the Multimedia Guidelines and Fair Use exemptions of U.S. Copyright law. Further use is prohibited.

**\*If these databases are not accessed through a Library's online subscription, leave the Library system name out of the citation.**

## **E-Mail:**

(The MLA Handbook does not recommend including personal e-mail addresses in the citation in order to protect the privacy of the author or the recipient.)

### **Generic Format:**

Sender's Last Name, First Name. "Subject Line from message." E-mail to recipient's name. Date of the message.

### **Example:**

Boyle, Anthony T. "Re: Utopia." E-mail to Daniel J. Cahill. 21 June 1997.

## **Online Images**

### **Format:**

Artist if Available. "Description or Title of Image." Date image created, if known.

Institution that houses the image or, if in a private collection, the person who owns it, city. Date of download <<http://address.website.org>>.

### **Example:**

Evans, Walker. Penny Picture Display. 1936 Museum of Mod. Art, New York. 30 May 2002 <<http://www.moma.org/collection/photography/pages-evans.penny.html>>.

## **Online Sound Recordings**

Underline the titles of recordings and Web sites. Individual songs are put in quotation marks.

### **Format:**

Creator, performer or conductor, depending on desired emphasis. "Description or title of sound or song." Title of recording. Manufacturer, date of recording. Date of download <URL>.

### **Example:**

McFerrin, Bobby. "Kalimba Suite." Beyond Words. Blue Note, 2002. 21 May 2002 <<http://www.liquid.com/promo/fulfill?key=3e9d38799614>>.

## Online Film Clip

### **Format:**

Title of Film. Director. Distributor, date of release. Title of Site. Date of download  
<URL>.

### **Example:**

It's a Wonderful Life. Dir. Frank Capra. RKO, 1946. The Sync. 16 June 2002  
<<http://www.thesync.com>>.